

## NHS Greater Glasgow and Clyde Medical Staff Bank

### West of Scotland Regional Medical Staff Bank

### Early Timesheet Cut Off for May Bank Holiday

### Public Holiday Monday 2<sup>nd</sup> May 2022

*This briefing note contains important information for Medical Bank doctors.  
Due to the Public Holiday on 2nd May, Payroll staff require to run the weekly pay export early.*

#### Changes to Bank Shifts Pay Arrangements

Date of Shift Worked	Timesheets <b><u>MUST</u></b> be authorised by:	Date Paid
Friday 22 <sup>nd</sup> - Wednesday 27 <sup>th</sup> April 2022	<b><u>12pm on Thursday 28<sup>th</sup> May 2022</u></b>	Friday 6 <sup>th</sup> May 2022
Thursday 28 <sup>th</sup> April - Thursday 5 <sup>th</sup> May 2022	<b><u>12pm on Friday 6<sup>th</sup> May 2022</u></b>	Friday 13 <sup>th</sup> May 2022

The Medical Staff Bank will be staffed online on Monday 2nd May 10am – 3pm. If you can work any available shifts, viewable on *Employee on Line*, please contact the Medical Staff Bank.



[MedicalStaffBank@ggc.scot.nhs.uk](mailto:MedicalStaffBank@ggc.scot.nhs.uk)



: 0141 278 2671