

Core brief

Daily update
(6 January 2021, 4.15pm)

Topics in this Core Brief:

- Update on bonus payment to thank health and social care staff
- Director of Clinical and Care Governance
- COVID-19 Social Distancing and Workplace Assessment Audit

DAILY REMINDER: Social Distancing is Everyone's Responsibility

Revisit your Social Distancing risk assessment if changes are required, and as a general reminder of the controls that are in place in your area of work.

Update on bonus payment to thank health and social care staff

Staff will receive their bonus payment in February salaries. However, we are aware that a number of staff are concerned that a one-off, lump sum payment could have an adverse impact of any benefits payable by the Department of Work and Pensions. Accordingly we have made provisions for these staff to receive their payment in equal instalments over a three month period, February – April, if required.

Should any member of staff wish to opt for payment by instalment please [complete the request form](#) and submit no later than 31 January 2021.

Completed forms should be emailed directly to: GGCEPayroll.Team@ggc.scot.nhs.uk
However, they can also be posted to: Payroll Services, Caledonia House, 140 Fifty Pitches Road, Cardonald, G51 4EB.

Director of Clinical and Care Governance

Geraldine Jordan, has been appointed Director of Clinical and Care Governance and will take up her role on 1 March 2021.

Dr Jennifer Armstrong, Board Medical Director, said: "I am delighted with Geraldine's appointment to this new role. Geraldine has worked previously in NHSGGC as Head of Clinical Effectiveness and has since worked for Healthcare Improvement Scotland leading the acute care portfolio work programme. Her experience and knowledge in clinical governance both at a local and national level will be invaluable for NHSGGC."



Speaking about her appointment, Geraldine said: "I look forward to taking up my new role in NHSGGC. I am keen to provide support to staff and work in partnership with clinical leaders and managers across

NHSGGC. The clinical governance team are a highly committed and skilled team and I will enjoy working with them.

“This is an exciting opportunity to re-join NHSGGC and play a leading role to help develop governance, risk and assurance systems that support the delivery of high quality healthcare, which will ultimately benefit our patients and the teams caring for them.”

COVID-19 Social Distancing and Workplace Assessment Audit

The NHSGGC guidance on Social Distancing (SD) was issued in June 2020. A key component of this guidance was the requirement for local managers, in conjunction with staff, to undertake a specific risk assessment to identify risks and suitable control measures associated with COVID-19 in the workplace.

An audit tool has been developed on Webropol. The aim of this audit is to provide assurance to our workforce, service users and members of the public that we are continuously striving to ensure a safe and healthy workplace for all during the COVID-19 pandemic.

Please access the [Audit Guidance document](#) for further information.

Please access the Audit tool here: [Social Distancing and Workplace Assessment Audit](#).

The audit will take approximately 15 minutes to complete and will remain active for six weeks from the 21 December.

Should you have any queries please contact the Health and Safety Department.



Please keep up-to-date with the latest guidance on our dedicated web pages at: www.nhsggc.org.uk/covid19. If you have any questions about the current situation please check the [FAQs](#) first. If you have any further questions, please email: staff.covid19@ggc.scot.nhs.uk

Staff are reminded to make sure their [personal contact details are up to date on eESS](#).

**It is important to share Core Brief with colleagues who do not have access to a computer.
A full archive of printable PDFs are available on [StaffNet](#)**