



The transition of Mentors, Sign-off mentors and Practice Teachers to Practice Supervisors and Practice Assessors

Name:	
Workplace name:	
Workplace address:	
Line manager:	
PEF/CHEF:	
Date of transition:	

This document details the transition of mentors, sign-off mentors and practice teachers, supporting both pre-registration and post-registration nursing and midwifery students, to practice supervisors and practice assessors. Your declaration should only be deemed complete when you have achieved all sections of the document and discussed your role as practice supervisor and practice assessor with your line manager.

Please review the following:

	Complete
<u>Standards for student supervision and assessment (NMC, 2018)</u>	<input type="checkbox"/>
<u>The National Framework for Practice Supervisors, Practice Assessors and Academic Assessors in Scotland (NES, 2019)</u>	<input type="checkbox"/>
<u>Practice Learning Handbook for Practice Supervisors and Practice Assessors (NES, 2019)</u>	<input type="checkbox"/>
Undertake a reflective self-assessment for the transition to practice supervisor and practice assessor reflecting on the areas identified below.	<input type="checkbox"/>



Practice Supervisors	
1.	Serve as a role model for safe and effective practice in line with the NMC (2018) Code of Conduct.
2.	Support learning in line with their scope of practice, enabling students to meet their skills and proficiencies.
3.	Keep their own knowledge and practice up-to-date in the areas where they provide support, supervision and feedback.
4.	Provide timely feedback on student progress towards achieving their skills and proficiencies.
5.	Contribute to the student's record of achievement by recording relevant observation of their practice.
6.	Have sufficient opportunity to engage with practice assessors and academic assessors to share relevant observations on student performance in practice.
7.	Appropriately raise and respond to student conduct and competency concerns and seek support when doing so.
Practice Assessors	
1.	Have previous working knowledge of supporting and assessing students' performance in practice.
2.	Are suitably prepared in supporting learning and assessment in practice and have a working knowledge of the students learning and achievement in theory.
3.	Conduct assessments to confirm student achievement of proficiencies and programme outcomes for practice learning, including periodic observation of the student across a range of environments.
4.	Make assessment decisions informed by feedback provided by the students practice supervisor and academic assessor.
5.	Record objective, evidence based assessment on student performance from a range of sources.
6.	Keep their own knowledge and practice up-to-date in the areas where they are providing support, supervision, feedback and assessment.
7.	Work in partnership with the nominated academic assessor to review the student performance prior to recommending progression in the programme.

I confirm I have transitioned to the practice supervisor and practice assessor roles.

Signature:	
Date:	

Please inform your manager on completion and retain a copy for your own records. You may wish to reflect on your transition and learning from this as evidence towards your NMC Revalidation requirements.