**A G E N D A**

1. Welcome and Apologies

2. Minute of Last Meeting (22.01.20) and Rolling Action List

3. Culture and Leadership
   - Presentation
   - Anne MacPherson

4. Staff Experience Report
   - Presentation
   - Moira Macdonald

5. Safer Staffing
   - Paper № 01/02/20
   - Sandra Blades

6. Starting Salary Guidance
   - Paper № 02/02/20
   - Bridget Howat/
   - Paul Devlin

7. Workforce Statistics – TO FOLLOW
   - Paper № 03/02/20
   - Jonathan Pender

8. Local Workforce Planning Groups – TO FOLLOW
   - Paper № 04/02/20
   - Jonathan Pender

9. Update on “Once for Scotland” Policies
   - Presentation
   - Morag Kinnear/
   - Dorothy McErlean

10. IT Security Acceptable Use Policy
    - Paper № 05/02/20
    - Calum Morrison

11. Coronavirus Update
    - Verbal
    - Iain Kennedy

12. 3 Key Messages
    - Paper № 06/02/20

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Care and compassion  
Dignity and respect

Openness, honesty and responsibility  
Quality and team work
2.

14. FOR INFORMATION:

- National Whistleblowing Standards
- DL(2020)02: Everyone matters: our workforce strategy
- Shaping the future together: Remote and Rural General Practice Working Group report
- Mental Health Strategy annual forum:2019

http://www.publications.scot.nhs.uk/

15. Date of Next Meeting:

9:30 am, Wednesday 25th March 2020, Board Room, JB Russell House, Gartnavel Royal Hospital