

**Workforce and Workload Planning Programme
EDEM Tool**

PATIENT FLOW DATA CAPTURE SHEET : Emergency Department/Emergency Medicine Workload Tool

Workload Tool Individual Data Capture Sheet

Date:						
Hospital:						
Unit:						
Shift: Day/Night please circle			Hours:			
Patient Unique Identifier:						
Time In	Time Out	Minutes on unit	Level of Care 1	Level of Care 2	Level of Care 3	Level of Care 4

Should Level of Care of patient change (improve/deteriorate) during stay in department this should be recorded as a separate Time In /Time out.