

MATTERS ARISING
Rolling Actions List
NHSGGC Board

Paper Number 19/61

Meeting Date: 17th December 2019

Ref		Action Required	Owner	Expected Completion Date	Update	Status	
Meeting Date	Minute No					Ongoing	Closed
25.06.19	72	Cleanliness Balanced Scorecard Present report to Finance, Planning and Performance Committee detailing staffing levels, challenges, and actions.	Director of Estates and Facilities	September 2019	Now part of the Estates and Facilities Workstream of the Internal Review as agreed at Board meeting in August 2019.		✓
25.06.19	81	Review of Governance Review Scheme of Delegation and Standing Committee Terms of Reference.	Head of Corporate Governance and Administration	December 2019	On agenda for Board Meeting in February 2020.		✓
20.08.19	96	Significant Clinical Incidents Confirm discussion re SCI's at Clinical & Care Governance Committee	Medical Director	December 2019	Update to Board meeting in December 2019 as part of Committee update.		✓
20.08.19	98	Increased Waiting Times Provide further information to Acute Services Committee on the causes of increased waiting times.	Chief Operating Officer	November 2019	Update to Board meeting in December 2019 as part of Committee update.		✓
20.08.19	101	IJB Budget Reporting Identify Board Seminar slot to discuss in depth.	Head of Corporate Governance and Administration	October 2019	On forward planner March 2020 for Board Seminar.		✓
22.10.19	113	Delayed Discharge Performance in Acute Hospital System	Chief Officer, Glasgow City HSCP/Nurse Director	February 2020	On forward planner for February 2020 Finance, Planning and Performance Committee meeting.		✓

OFFICIAL SENSITIVE

		Update paper to be presented to Finance, Planning and Performance Committee					
22.10.19	115	Care Home Capacity Develop database detailing occupancy rates and length of stay.	Chief Officers/Nurse Director	December 2019	Update to Board meeting in December 2019, as part of Integrated Performance Report.		✓
22.10.19	115	Better Workplace Metrics Consider additional monitoring methods.	Director of Human Resources and Organisational Development/ Co-Chairs of Staff Governance Committee	December 2019	Update to Board meeting December 2019 as part of Committee update.		✓
22.10.19	119	Moving Forward Together Further updates to business case, implementation plans and engagement strategy.	Medical Director	February 2020	On forward planner for February 2020 Board Meeting.		✓
22.10.19	123	Property Maintenance Finance Update Present report to Finance, Planning and Performance Committee.	Director of Estates and Facilities	December 2019	Complete. Update provided to Acute Services Committee on 19 th November 2019.		✓
TOTAL						0	10