<table>
<thead>
<tr>
<th>Date</th>
<th>Type</th>
<th>Mileage</th>
<th>Expenses</th>
</tr>
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<tbody>
<tr>
<td>02 Apr</td>
<td>RRTRC</td>
<td>5.45PM</td>
<td>TRAIN</td>
</tr>
<tr>
<td>15 Apr</td>
<td>RRTRC</td>
<td>8.00AM</td>
<td>TRAVEL TO JOHN RUSSELL HOUSE</td>
</tr>
<tr>
<td>16 Apr</td>
<td>RRTRC</td>
<td>5.13PM</td>
<td>BUS</td>
</tr>
<tr>
<td>07 May</td>
<td>MEETIC</td>
<td>8.00AM</td>
<td>TRAIN</td>
</tr>
<tr>
<td>08 May</td>
<td>MEETIC</td>
<td>5.10PM</td>
<td>TRAIN</td>
</tr>
<tr>
<td>10 May</td>
<td>MEETIC</td>
<td>8.00AM</td>
<td>TRAIN</td>
</tr>
<tr>
<td>11 May</td>
<td>MEETIC</td>
<td>11AM</td>
<td>TRAIN</td>
</tr>
<tr>
<td>21 May</td>
<td>MEETIC</td>
<td>8.00AM</td>
<td>TRAIN</td>
</tr>
<tr>
<td></td>
<td></td>
<td>12.05AM</td>
<td>TRAIN</td>
</tr>
</tbody>
</table>

**TOTALS**

|       |       |       | 35.40 |
**TRAVEL & ASSOCIATED EXPENSES CLAIM FORM**

**FOR FG RULES 1ST JULY 2013**

**EMPLOYER**

NHS GREATER GLASGOW AND CLYDE

(Completion of these fields is mandatory, please use block capitals)

**CLAIM FOR THE MONTH OF**

Jun-2013

**VEHICLE DETAILS**

WHERE ANY VEHICLES ARE CHANGED

CAR REGISTRATION NUMBER

ENGINE SIZE

FUEL TYPE

CO2 EMISSIONS LEVEL

METRO/DATE

**EXCESS TRAVEL** (See Guidance)

TEMPORARY PERMANENT CHANGE OF BASE

EXCESS RETURN MILEAGE COST FOR HOME TO BASE

NO. OF DAYS/DECATIONS TRAVELLED (CLAIMED)

TOTAL MILES/CO2 CLAIMED

**CAR CHANGED SINCE LAST CLAIM YES/NO**

N/A

**RISK ATTACH A COPY OF YOUR INSURANCE POLICY**

**DATE OF CLAIM**

/

/

**MILEAGE**

OR DESCRIPTION OF CLAIM

DATE

DISTANCE

DRIVING RATE

MILEAGE

OFFICIAL

MILEAGE

RETURN

TIME

TIME

EXPENSES

DETAILS OF JOURNEY (INCLUDE NAMES OF PASSENGERS)

FULL AMPHAR

MILEAGE

PASSenger

MILEAGE

TRAVELLED

CLAIMED

AMOUNT

21 - JULY VEETING

ALEXANDRA PARADE TO HRYGOLAND (FOR / AB RUSSELL HOUSE)

HRYGOLAND TO QUEEN STREET

10:33AM

1PM

TRAIN

3.30

20 - JULY VEETING

ALEXANDRA PARADE TO PARTRICK

PARTRICK TO QUEEN BUS (FOR WILLIAM QUARRIES CENTRE)

ALEXANDRA PARADE TO HOME

8.27AM

3PM

TRAIN

4.30

3.11AM

1.20PM

BUS

2.20

3.30PM

BUS

2.40

**TOTALS**

15.45
**TRAVEL & ASSOCIATED EXPENSES CLAIM FORM**

**FOR FCC RULES 1ST JULY 2013**

**EMPLOYER:** NHS GREATER GLASGOW AND CLYDE

**CLAIM FOR THE MONTH OF**

**ALL SHDED AREAS MUST BE COMPLETED OR CLAIM FORM MAY BE RETURNED AND PAYMENT DELAYED**

**EMPLOYEE DETAILS:**
- Name: [Redacted]
- Address: [Redacted]
- Designation: [Redacted]
- Base: [Redacted]

**VEHICLE DETAILS (WHERE MILEAGE IS CLAIMED):**
- Car Registration Number: [Redacted]
- Engine Size: [Redacted]
- Fuel Type: [Redacted]
- Good Driving Level: [Redacted]
- Mileage Rate: [Redacted]
- Make and Model: [Redacted]

**EXCESS TRAVEL (See Guidance):**
- Temporary Permanent Change of Base: [Redacted]
- Extra Return/Travel Expense: [Redacted]
- Cost of Car Rental, Use of Hire Car, etc.: [Redacted]

**CAR CHANGES SINCE LAST CLAIM:**
- Yes/No: Yes

**DATE OF CLAIM:**

<table>
<thead>
<tr>
<th>DATE</th>
<th>TYPE</th>
<th>OR DESCRIPTION</th>
<th>START</th>
<th>IN MILLIAGE</th>
<th>END</th>
<th>IN MILLIAGE</th>
<th>TIME OF DAY</th>
<th>EXPENSES</th>
</tr>
</thead>
<tbody>
<tr>
<td>15/7</td>
<td>MEETING</td>
<td>ALEXANDRA PARADE TO HYNDLAND (FOR JE RUSSELL HOUSE)</td>
<td>8.51AM</td>
<td>N/A</td>
<td>TRAIN</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>HYNDLAND TO ALEXANDRA PARADE</td>
<td>3.06PM</td>
<td>N/A</td>
<td>TRAIN</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>22/7</td>
<td>MEETING</td>
<td>ALEXANDRA PARADE-JAVNI AND RETURN</td>
<td>3.16PM</td>
<td>8.06PM</td>
<td>TRAIN</td>
<td>4.70</td>
<td></td>
<td></td>
</tr>
<tr>
<td>24/7</td>
<td>MEETING</td>
<td>ALEXANDRA PARADE-HYNDLAND RETURN</td>
<td>1.30PM</td>
<td>5PM</td>
<td>TRAIN</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**TOTALS:**

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>14km</td>
</tr>
</tbody>
</table>

**N/A**

**PLEASE ATTACH A COPY OF YOUR INSURANCE POLICY**
### Travel & Associated Expenses Claim Form

**Employer:** NHS Greater Glasgow and Clyde

**Claim for the Month of:** Aug 2013

**Employee Details:**

- **Name:** [Redacted]
- **Role:** [Redacted]
- **Address:** [Redacted]

**Vehicle Details:**

- **Make:** [Redacted]
- **Model:** [Redacted]
- **License Plate Number:** [Redacted]
- **Engine Size:** [Redacted]
- **Fuel Type:** [Redacted]
- **Mileage on Fuel:** 10.15
- **Not Compatible:** [Redacted]
- **Make and Model:** [Redacted]

**Excess Travel (live guidance):**

- **Temporary / Permanent Increase of Base:** [Redacted]
- **Excess Return Mileage / Cost for Home to Base:** [Redacted]
- **Week Days / Occasional Travelled Claimed:** [Redacted]
- **Total Miles / Cost Claimed:** [Redacted]

---

**Details of Journeys:**

<table>
<thead>
<tr>
<th>Date</th>
<th>Start</th>
<th>End</th>
<th>Purpose</th>
<th>Mileage</th>
<th>Description of Claim</th>
</tr>
</thead>
<tbody>
<tr>
<td>61-Aug</td>
<td>PARTICK</td>
<td>WESTERN HIGHLANDS</td>
<td>WORK-RELATED</td>
<td>10.25</td>
<td>[Redacted]</td>
</tr>
<tr>
<td>20-Aug</td>
<td>PARTICK</td>
<td>WESTERN HIGHLANDS</td>
<td>WORK-RELATED</td>
<td>10.25</td>
<td>[Redacted]</td>
</tr>
<tr>
<td>25-Aug</td>
<td>PARTICK</td>
<td>WESTERN HIGHLANDS</td>
<td>WORK-RELATED</td>
<td>10.25</td>
<td>[Redacted]</td>
</tr>
</tbody>
</table>

**Mileage Summary:**

<table>
<thead>
<tr>
<th>Date</th>
<th>Start</th>
<th>End</th>
<th>Purpose</th>
<th>Mileage</th>
<th>Description of Claim</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>10.25</td>
<td>[Redacted]</td>
</tr>
</tbody>
</table>

**Expenses:**

- **Total:** £16.50

---

**Car Charges and Last Claim:**

[Redacted]

**If Yes Please Attach a Copy of Your Insurance Policy:**

[Redacted]

**Date of Change:**

[Redacted]
## Travel & Associated Expenses Claim Form

**Employer:**
NHS Greater Glasgow and Clyde

**Claim for the Month of:**
September

**Employee Details:** (Completion of these fields are mandatory. Please use BLOCK CAPITALS)

- **Name:** [Redacted]
- **Home Address:** [Redacted]
- **Designation:** [Redacted]
- **Base:** [Redacted]

**Vehicle Details (provide mileage being claimed):**

- **Vehicle Registration Number:** [Redacted]
- **Engine Size:** [Redacted]
- **Fuel Type:** [Redacted]
- **Odometer Mileage:** [Redacted]
- **Mileage Certificate:** [Redacted]

**Excess Travel (See Guidance):**

- **Temporary/Permanent Change of Base:** [Redacted]
- **Excess Return Mileage:** [Redacted]
- **Cost for Home Travel:** [Redacted]

**Details of Journey:** (including names of passengers)

<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Reason</th>
<th>Destination</th>
<th>Mileage</th>
<th>Details of Expenses</th>
<th>Amount</th>
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</thead>
<tbody>
<tr>
<td>01. Sep</td>
<td>9:44AM</td>
<td>9:44AM</td>
<td>TORON HOME TO ALEXANDRA PARADE STATION (HYDELAND) (FOR JR RUSSELL HOUSE)</td>
<td>8.44AM</td>
<td>1PM</td>
<td>SUSSEX</td>
</tr>
<tr>
<td>17. Sep</td>
<td>8:53AM</td>
<td>12:30PM</td>
<td>MEETING</td>
<td>TORON ALEXANDRA PARADE - HYDELAND</td>
<td>8:53AM</td>
<td>12:30PM</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>ALEXANDRA PARADE - HOME</td>
<td>1:45PM</td>
<td>POLICE</td>
<td>2.00</td>
</tr>
</tbody>
</table>

**Totals:** 14.50