



# Staff Flu Registration Form

We care for you! We don't want you to get flu

And there are lots of people you care about too...

This year we're aiming to maximise the flu vaccination uptake and participation amongst all NHSGGC staff.

We need you to be a flu hero this winter and do everything you can to keep your patients, colleagues, family and friends safe. We can all work together to reduce flu risks for everyone.

## Register for your Flu Vaccine

- Visit HR Connect - Staff Flu Vaccination Programme 2019-2020 [Staff Flu Programme](#)
- Select 'Register for your Flu Vaccine'
- Select link to new and improved registration form.



### Flu Vaccination Initial Information Screening

Do you know your NHS  
Payroll Number?:

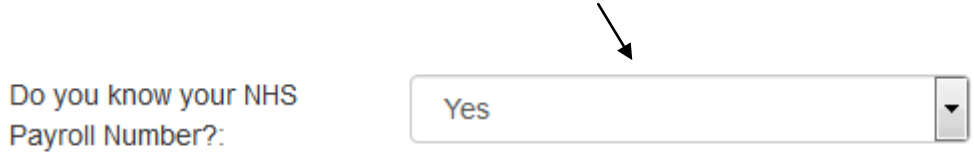
Please Select



# Staff who know their NHS Payroll Number


- If you know your pay number select 'Yes' from dropdown

Do you know your NHS Payroll Number?:



- Enter payroll number and select search

NHS Payroll Number:



- You should receive the following message if your details are correct

NHS Payroll Number match found for **Shona Macleod**, please complete the following fields and hit submit.

- If the details entered are incorrect or your NHS Payroll Number is not recognised, you should see this message. Follow steps for [Staff who do not know/ do not have NHS Payroll Number](#)


NHS Payroll match not found please use **link here** to register!

- If you have already submitted your registration details, you should receive this message.

Record already submitted for this Payroll Number.

■ Once NHS Payroll number is accepted, please complete the following questions; email address, home/mobile telephone number and consent tick box.

|                                                                                                  |                                                            |
|--------------------------------------------------------------------------------------------------|------------------------------------------------------------|
| Email Address                                                                                    | <input type="text" value="shona.macleod@ggc.scot.nhs.uk"/> |
| Home Telephone Number                                                                            | <input type="text" value="01412222222"/>                   |
| Mobile Telephone Number                                                                          | <input type="text" value="0777777789"/>                    |
| By ticking this box, you are agreeing to receive text messages relating to Staff Flu Vaccination | <input checked="" type="checkbox"/>                        |



■ Complete the following Health questions. If 'Yes' is answered a details comments box will appear.

Do you have a health condition we should be aware of?\*

Yes

No

Have you received Seasonal Flu Vaccination before?\*

Yes

No

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Have you ever had a severe, life threatening allergic/anaphylactic reaction to following:

Seasonal Flu Vaccine?\*  Yes  
 No

Eggs and/or egg products?\*  Yes  
 No

Antibiotics (excluding Penicillin)\*?  Yes  
 No

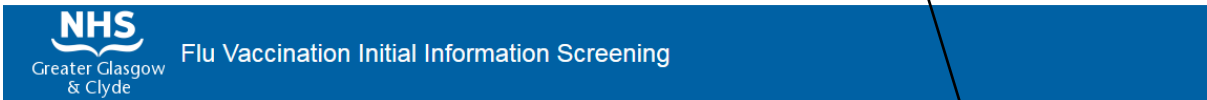
Do you have a bleeding disorder, or are you currently taking or have you recently stopped taking warfarin? [deep subcutaneous vaccination may be required]\*  Yes  
 No

Are you currently pregnant?\*  Yes  
 No

■ When all questions have been answered, please select ‘Submit’

Submit

■ Once submitted, you will be presented with a link to upcoming clinics



Thanks for submitting your details to receive a flu vaccination, For more information on this year's programme click the following [link here to find the upcoming scheduled clinics](#).

# Staff who do not know/do not have NHS Payroll Number

- If you **do not** know/do not have an NHS Payroll number select 'No' from dropdown

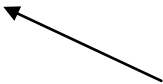


Do you know your NHS Payroll Number?:

Surname:

Date of Birth:

Home postcode:



- Enter your surname, date of birth and home postcode. Select 'Search'

- You should receive the following message if your details are correct

NHS Payroll Number match found for **Shona Macleod**, please complete the following fields and hit submit.

- If the details entered are incorrect or you do not know/do not have an NHS Payroll Number - you should see this message.

NHS Payroll match not found please use **link here** to register!

■ If you have already submitted your registration details, you should receive this message.

Record already submitted for this Payroll Number.

■ If your details are accurate, please follow steps as per [Staff who know their NHS Payroll Number](#)

■ If your details are inaccurate or you do not know/do not have NHS payroll details, please select the link within this message to take you to an alternative form.

Have you ever had a severe, life threatening allergic/anaphylactic reaction to following:

NHS Payroll match not found please use [link here](#) to register!

■ Complete the information requirement in the form. Any fields marked as mandatory (\*) need to be completed in order to proceed on to the next steps.

\* Required

1. Title \*

Select your answer


2. Forename \*

Enter your answer

3. Surname \*

Enter your answer

**4. Date of Birth \***

Please input date in format of dd/MM/yyyy 

**5. Home Telephone**

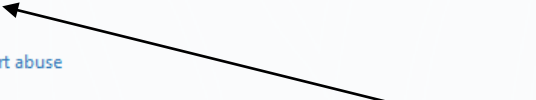
Enter your answer

**6. Mobile Telephone**

Enter your answer

**Next**

Never give out your password. [Report abuse](#)



- Once all questions have been answered, you can select 'Next'.
- Answer next set of questions, again making sure all mandatory fields are completed.

\* Required

Personal Address

**7. Home Address \***

Enter your answer

**8. Home Postcode \***

Enter your answer

**9. City/Town \***

Enter your answer

**Back** **Next**

Never give out your password. [Report abuse](#)

■ Select next to take you to next set of questions.

\* Required

Work details

10. Workgroup \*

Select your answer

11. Ward/Department

Enter your answer

12. Directorate \*

Select your answer

13. Work Location

Select your answer

14. Work Telephone

Enter your answer

Back Next

■ Answer the following health questions



15. Do you have a health condition we should be aware of? \*

Yes

No

16. Do you have further details regarding question 15?

Enter your answer

17. Have you received Seasonal Flu Vaccination before? \*

Yes

No

18. Do you have further details regarding question 17?

Enter your answer

Have you ever had a severe, life threatening allergic/anaphylactic reaction to following:

19. Seasonal Flu Vaccine? \*

Yes

No

20. Do you have further details regarding question 19?

Enter your answer

21. Eggs and/or egg products? \*

Yes

No

22. Do you have further details regarding question 21?

Enter your answer

23. Antibiotics (excluding Penicillin)? \*

Yes

No

24. Do you have further details regarding question 23?

Enter your answer

25. Do you have a bleeding disorder, or are you currently taking or have you recently stopped taking warfarin? [deep subcutaneous vaccination may be required] \*

- Yes
- No

26. Do you have further details regarding question 25?

Enter your answer

27. Are you currently pregnant? \*

- Yes
- No

28. Do you have further details regarding question 27?

Enter your answer

■ Once all questions have been completed, please select 'Submit'. Your details have now been registered.

The screenshot shows the final confirmation screen of the NHS Greater Glasgow and Clyde Flu vaccination registration form. At the top, the NHS logo and the text 'Flu vaccination registration' are displayed. The main content area features a large checkmark icon followed by the text 'Thanks!' and 'Your response has been submitted.' Below this, there is a link that says 'Submit another response'. At the bottom of the page, there are two links: 'Create my own form' and 'Powered by Microsoft Forms | Privacy and cookies | Terms of use'.