

MATTERS ARISING
Rolling Actions List
NHSGGC Board

Paper Number 19/39
Meeting Date: 20th August 2019



Ref		Action Required	Owner	Expected Completion Date	Update	Status	
Meeting Date	Minute No					Ongoing	Closed
16.04.19	93	Moving Forward Together <ul style="list-style-type: none"> Summary of Work stream programmes. 	Medical Director	August 2019	For inclusion in MFT update to August 2019 Board Meeting.		✓
16.10.18	112	Hub Scheme Clydebank Financial Close to be presented to Board Meeting in June 2019.	Director of Estates and Facilities	October 2019	Complete. On agenda for June 2019 Board Meeting. Update to FP&P Committee in June 2019. FBC to FP&P Committee and Board in October.		✓
18.12.18	138b	West of Scotland Regional Planning Systemic Anti-Cancer Therapy Further information including case studies and data to be presented to Board.	Medical Director	TBC	Paper needs to coincide with other Board areas, date to be confirmed.	✓	
25.06.19	63	NHS Endowment Governance Review Circulate Terms of Reference to Board members.	Head of Corporate Governance and Administration	August 2019	Complete.		✓
25.06.19	67a	Trauma Network Clinical Model <ul style="list-style-type: none"> Full business case to be presented to Board. Obtain feedback from patient story regarding recovery journey after discharge. 	Medical Director Nurse Director	October 2019 October 2019	On forward planner for October Board meeting.		✓
25.06.19	68	NHSGGC Annual Operational Plan Update to Finance Planning and Performance Committee	Director of Finance	August 2019	Complete. Final document presented and approved by Finance, Planning and		✓

OFFICIAL SENSITIVE

					Performance Committee in August.		
25.06.19	70	GP Out Hours Service <ul style="list-style-type: none"> • Include data on site closures due to staffing levels in performance report. 	Director of Finance	August 2019	On forward planner for August Board meeting.		✓
25.06.19	72	Cleanliness Balanced Scorecard Present report to Clinical & Care Governance Committee detailing staffing levels, challenges, and actions.	Director of Estates and Facilities	September 2019	On forward planner for September Clinical & Care Governance Committee.		✓
25.06.19	75	Internal Audit Plan and Corporate Risk Register Circulate 2019/20 Audit Plan and Risk Register to Board members.	Secretary	August 2019	Complete. Presented to Finance Planning and Performance Committee in August and circulated to Board members.		✓
25.06.19	80	Sturrock Review <ul style="list-style-type: none"> • Circulate response to Cabinet Secretary once reviewed by the Staff Governance Committee. • Present update report to Board. 	Head of Corporate Governance and Administration	October 2019	On forward planner for October Board meeting.		✓
25.06.19	81	Review of Governance Review Scheme of Delegation and Standing Committee Terms of Reference.	Head of Corporate Governance and Administration	December 2019	On forward planner for Board meeting following outcome of national review Blueprint for Good Governance.	✓	
TOTAL						2	9