

PHC (M) 19/02
DRAFT MINUTES

NHS GREATER GLASGOW AND CLYDE

**Minutes of a Meeting of
NHS Greater Glasgow and Clyde
Public Health Committee
Held in the Boardroom, J.B. Russell House
Gartnavel Royal Hospital, 1055 Great Western Road, Glasgow G12 0XH
On Wednesday, 17th April 2019 at 2pm**

Present

Mr J Matthews in the Chair

Mr A Cowan	Professor L de Caestecker
Ms J Grant	Ms A Baxendale
Dr A McDevitt	Ms A Harkness
Ms D Schofield	Professor C Tannahill
Ms A Khan	

In Attendance:

Ms J Erdman, Head of Equality and Human Rights
Ms F Moss, Head of Health Improvement, Glasgow City HSCP
Dr Sonya Scott, Consultant Public Health

Item	Action By
<p>1. Welcome and introductions</p> <p>Apologies for absence were received from Mr D Williams, Ms S Manion, Cllr M Hunter, Ms J Donnelly, Dr E Crighton, Mr G McLaughlin, Dr J O'Dowd and Ms F Crawford.</p> <p>The Chairman welcomed Ms Amina Khan to her first meeting of the Committee. Ms Khan became a member of the NHSGGC Board on 1st April 2019.</p> <p>The Chairman informed members that Ms Morag Brown has retired. He thanked Ms Brown for her valued contribution to the work of the committee.</p>	
<p>2. Declarations of Interest</p> <p>There were no declarations of interest.</p>	

NOTED

Item

**Action
By**

3. Minutes from previous meeting on 30th January 2019 and Rolling Action List

The Minutes of the Public Health Committee meeting held on 30th January 2019 were approved as an accurate record.

APPROVED

Rolling Action List

6: Public Health Strategy

Item 7.2 Monitoring Framework – this item is ongoing and will be discussed at the next meeting.

NOTED

4. A fairer NHS: meeting the requirements of equality legislation monitoring report 2018-19 including update on the Fairer Scotland Duty

Ms J Erdman, Head of Equality and Human Rights, attended the meeting to provide a progress report on meeting the requirements of equality legislation: a fairer NHS/GGC 2016-20.

Key considerations for 2019/20

The process to develop new outcomes for 2020/24 will begin in August 2019. Outcomes will include engagement with stakeholders across the organisation, a review of evidence, patient engagement and an employee survey which can be benchmarked against 2016 survey.

The new mainstreaming and equality outcomes will be published in April 2020.

Ms Erdman highlighted activity from last year which includes:-

- A mandatory e-learning module was added to Learn Pro. Completion of the module has increased by 70%
- Patient engagement
- BSL action plan was published in October 2018
- Asylum seekers leaflets circulated
- Learning disability organisations leaflet
- Healthier/wealthier children has been rolled out nationally
- Provision of interpreting across NHS/GGC was reviewed
- Face to face discussions taking place with staff. Training and a demonstration on how to use the telephone interpreting

OFFICIAL SENSITIVE
NOT YET APPROVED AS A CORRECT RECORD

service has been carried out

**Action
By**

- Staff forums for LGBT, BME and staff disability
- NHSGGC has supported the rainbow lanyard campaign, distributing more than 10,000 lanyards to staff across NHSGGC

Ms Erdman reported that staff forums have helped to engage widely with staff. Staff awareness has increased and staff are more aware of their responsibilities.

The team continue to work closely with HSCP's and offer support with their equality outcomes for service users on request and where efficiencies can be made by working together.

The Committee noted that a frailty tool has been rolled out successfully in older people wards. The frailty tool will identify those who are vulnerable. Ms Erdman informed the Committee that age will feature in the new outcomes.

The Committee thanked Ms Erdman for her update.

NOTED

5. NHSGGC Child Poverty Action Reports (Paper No. 19/14)

Dr Sonya Scott attended the meeting to provide an update on NHSGGC child poverty action reports. Dr Scott provided background information on the Child Poverty (Scotland) Act 2017 and the duty that has placed on health boards to maximise the incomes of pregnant women and families with children.

The Committee noted the paper submitted which summarises the range of activities undertaken in 2018/19 by NHSGGC staff to contribute to reducing child poverty rates in Scotland and outline planned future actions for approval.

The Committee noted the three community planning partnership areas local action reports included in the papers. Updates are being made to the reports for the other three areas. These will be available by end of May/June. The submission deadline for the first local area action reports is 30th June 2019.

The corporate action plan highlights work that has been carried out to improve employment outcomes. This includes promotion of NHS career opportunities and apprenticeship opportunities. The work that has been carried out is in conjunction with a number of partners.

The corporate report highlights the challenges that NHSGGC face. Members noted that one of the challenges is the sustainability of

OFFICIAL SENSITIVE
NOT YET APPROVED AS A CORRECT RECORD

funding money advice services.

A brief discussion took place regarding the relocation of the referral service. Members noted that the proximity of the location is fundamental to its success.

**Action
By**

The Committee requested to see all six of the action plan reports. Dr Scott will circulate the plans to members and comments can be provided on six action plan reports via email. Members will also look at the input and role that the Board can have in influencing actions. All reports will be available for end of May/beginning of June for public publication at the end of June.

Members noted that they were asked to approve the action plan, not the resource allocation.

The Committee discussed the detail of the report and noted the vast amount of valuable work that is being carried out in local teams across GG&C. Following discussion members were happy to approve the plan. The plan will be submitted to the Board for approval.

Professor de Caestecker and Dr Scott will feedback boardwide on the planning process.

The Committee thanked Dr Scott for her update.

It was the view of the committee that the subject merited full visibility at Board level (after all reports were available) and the Chair and Director of Public Health would consider how this might be achieved.

APPROVED

6. Health Promoting Health Service – Reporting guidance for baseline self-assessment for 2018/19 (Paper No. 19/18)

Ms Schofield presented the paper with the proposed Health Promoting Health Service (HPHS) submission to Scottish Government. The Board is required to submit the self-assessment supporting evidence and action plan by 31st May 2019.

Appendix 1 provides a collated summary of good practice evidence. Ms Schofield reported that overall NHSGGC has self assessed at level 2, with progress on some indicators able to evidence aspects at level 3.

The report includes:

Outcome 1: effective leadership and governance assessed at level 2 for oversight and assurance. Local targets were set and 81% of the

OFFICIAL SENSITIVE
NOT YET APPROVED AS A CORRECT RECORD

target was achieved. Ms Schofield noted that patient outcome measures for quarter 4 have still to be reported therefore will be added to the report to establish a final position by the deadline date. Ms Schofield agreed to circulate the final version to members when it is complete.

Outcome 2: routine assessment of health and wellbeing in person centred care planning assessed at level 2 highlights that pathways are in place. Key actions include finalising the mental health and wellbeing pathway and develop reporting and improvement process aligned to Person Centred Care and Care Assurance Standards.

Outcome 3: staff health and wellbeing assessed at level 2: baseline measures include participation in staff health programmes, eg; active staff, mindfulness and staff survey.

Outcome 4: transforming hospital environment assessed at level 2: baseline measures include healthy eating, active travel and smoke free legislation.

The Committee noted that feedback on the HPHS 3 year report (2015-18) is awaited.

NOTED

7. Public Health Strategy

7.1 Verbal update on framework and meeting with Board's Performance Team

The Public Health Reform Programme was briefly discussed. There was a delay establishing Public Health Scotland from December-end of March.

NOTED

8. Current Issues

8.1 Verbal update on the Public Health Reform Programme (Papers No. 19/19)

Professor de Caestecker, Professor Tannahill and the Chairman are involved in the summit. Information will be cascaded down accordingly.

NOTED

9. Future Committee Papers

9.1 Draft schedule of papers for future Committee meetings (Paper No. 19/20)

Detailed in Appendix 1.

9.2 Papers to Board Meetings

A summary of the NHSGGC Child Poverty Action Reports will be submitted to the Board.

Date of Next Meeting

Wednesday, 24th July 2019 at 2pm in the Board Room, J.B. Russell House