

MATTERS ARISING
Rolling Actions List
NHSGGC Board

Paper Number 19/28
Meeting Date: 25th June 2019



Ref		Action Required	Owner	Expected Completion Date	Update	Status	
Meeting Date	Minute No					Ongoing	Closed
17.04.18	42	Annual Governance Review Amendments to include whistle blowing as part of Appendix O and amend section 5.1 to include delegation of decisions to Clinical & Care Governance Committee.	Head of Corporate Governance and Administration	June 2019	Complete. On agenda for June 2019 Board Meeting.		✓
26.06.18	62	Patient Experience Report To consider the role of the Clinical & Care Governance Committee and other standing committees in the scrutiny of particular areas such as complaints.(see action relating to Minute no. 42)	Head of Corporate Governance and Administration	June 2019	Complete. On agenda for June 2019 Board Meeting.		✓
22.08.18	93	Moving Forward Together <ul style="list-style-type: none"> Further update to be provided as to how community pharmacy links with the MFT Programme and OOH Review. 	Medical Director	June 2019	For inclusion in MFT update to August 2019 Board Meeting.	✓	
16.04.19		<ul style="list-style-type: none"> Summary of Workstream programmes. 	Medical Director	August 2019	On Forward Planner for August 2019 Board Meeting.		✓
16.10.18	112	Hub Scheme Clydebank Financial Close to be presented to Board Meeting in June 2019.	Director of Estates and Facilities	October 2019	Complete. On agenda for June 2019 Board Meeting. Update to FP&P Committee in June 2019. FBC to FP&P Committee in	✓	

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					October.		
16.10.18	114	Primary Care Improvement Plans 6 monthly progress report to be presented in February 2019.	Chief Officer, Renfrewshire HSCP	June 2019	Update to CMT in June, onward to FP&P Committee in August 2019.		✓
18.12.18	134	Cowlairs Decontamination Unit <ul style="list-style-type: none"> Investigation Report to be presented to Board in due course. 	Director of Estates and Facilities	August 2019	On Forward Planner for August 2019 Board Meeting.		✓
18.12.18	136	Unconscious Bias Include topic on unconscious bias at future Board Seminar.	Director of Public Health	September 2019	On Forward Planner for September 2019 Board Seminar.		✓
18.12.18	138b	West of Scotland Regional Planning Systemic Anti Cancer Therapy Further information including case studies and data to be presented to Board.	Medical Director	TBC	Paper needs to coincide with other Board areas, date to be confirmed.	✓	
18.12.18 16.04.19	140	Internal Report on Sickness Absence Update on progress of actions to address issues raised within the report to be presented to Acute Services Committee.	Director of HR and OD	July 2019	On Forward Planner for Acute Services Committee for July 2019 Board Meeting.		✓
18.12.18 16.04.19	145	Risk Management Process <ul style="list-style-type: none"> Briefing note detailing the risk management process to be drafted for Board members. Consider corporate governance systems, risk management systems and flow of information. 	Director of Finance Head of Corporate Governance and Administration	September 2019 September 2019	Risk Management will be a Seminar topic in the coming year. On Forward Planner for Board Seminar in September 2019.		✓
16.04.19		Digital Delivery Plan Governance summary of progress to	Director of	December	On all Forward Planners for		✓

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		CMT, F&P and Board.	eHealth	2019	CMT, Audit and Risk Committee and Board Meeting for December 2019		
16.04.19		Delayed Discharges Adult and Older Peoples Mental Health Update report in due course.	Chief Officer, Glasgow City HSCP	October 2019	On Forward Planner for October 2019 Board Meeting.		✓
TOTAL						3	10

G Mathew – 18.06.19