

Core brief

Friday, 31 May 2019

Introduction

This Core Brief brings you news about JobTrain NHSScotland's new recruitment system.

Applying for a vacancy in NHS Greater Glasgow and Clyde

From **Monday 3 June 2019** the way you search and apply for a job in NHSGGC is changing.

A new NHSScotland Recruitment IT System known as JobTrain is being phased into all NHSScotland Boards during 2019.

What this means for our job applicants:

- You can search and apply for NHSGGC jobs and all other NHSScotland jobs via the new NHSScotland online job site hosted by JobTrain.
- JobTrain is made for mobile, with online application forms and social media apply options for candidates on the go.
- You can set up your own account on the job site where you can view all of your applications and receive communication from NHSGGC's Recruitment Service electronically during each stage of the recruitment process.
- You will have the ability to register on the JobTrain system for job alerts keeping you updated on the latest jobs.
- You can view the status of jobs you apply for and, if shortlisted, you can select interview dates via a new online interview calendar.

All NHSGGC jobs advertised from Monday 3 June 2019 onwards will be advertised on the brand new NHSScotland National JobTrain online job site.

You will now be able to search for jobs through JobTrain's new internal and external job site which will enable NHSGGC to publish our internal and external vacancies.

You can search for NHSGGC internal and external live jobs through the following links:

To access the Candidate site follow link for [Internal NHSGGC Jobs Only](#) (*this new site will host all NHSScotland Boards' internal only jobs and you will be asked to confirm that you are an NHSGGC employee before you apply for a NHSGGC post*).

To access the Candidate site follow link for [External -All NHSGGC Jobs](#)

At the same time up to the end of 2019, all NHSGGC jobs will also continue to be advertised on the NHSScotland job site [SHOW](#) so you don't miss any opportunities. When applying via SHOW the application process for any posts you want to apply for will simply redirect you to the JobTrain recruitment system where you can complete a new NHSScotland user friendly online application form.

The first time you gain access to the new recruitment site you will be taken through a registration process to set up your account.

Searching for Jobs

Over the implementation period for the new recruitment system we will be moving from publishing jobs on a once a week basis (Friday) to advertising new jobs throughout the week. So please note that NHSGGC jobs will be posted regularly from 3 June 2019 and not just a Friday.

Our NHSGGC Recruitment Service is really excited to introduce this new recruitment system which will make the recruitment process for both candidates and hiring managers more streamlined, engaging and easier to navigate.

JobTrain will also provide our candidates with help and support especially when logging into the system for the first time to start an application.

If you need JobTrain system technical help, contact the JobTrain team via nhsscotland@jobtrainsupport.co.uk or **0161-850-2004**.

Are your contact details up-to-date? [Click here](#) to check