Recommendation

Following a presentation and discussion at the Finance and Planning Committee of the 2nd April 2019, Members are asked to note;

- The Scottish Government’s requirement for the preparation and submission of an Annual Operational Plan (AOP).
- The Board’s current position and process for drafting.
- The presentation and discussion at the Finance and Planning Committee of 2nd April 2019.

Purpose of Paper

The AOP, introduced last year, supports NHS Boards and their partners deliver safe and accessible treatment and care.

It represents the agreement on how Boards will deliver expected levels of operational performance for delivering the Cabinet Secretary’s priorities on;

- Waiting times improvement;
- Investment in mental health;
- Greater progress and pace in the integration of Health and Social Care; and
- Plans to meet the standards for Healthcare Associated Infection (HAI).

The AOP is designed to provide assurance on the whole-system operational planning process over 2019/20 and the next two years. The intention is that for 2019/20, plans will be absolutely firm and aligned to budgets with plans for future years indicating direction of travel.

In addition, the AOP needs to be developed and drafted in the context of the transformational and strategic integration authority commissioning plans, regional planning, workforce planning and financial planning. The wide range of quality improvement and collaborative work that is underway in Scotland including the Scottish Patient Safety Programme; Mental Health Access Improvement Support Programme; Unscheduled Care Collaborative; Scottish Access Collaborative and Access Quality Improvement, also constitutes a key part of the context for the development of the AOP.

Key Issues to be Considered

The guidance in relation to the 2019/20 AOP was published on the 25th February 2019. The guidance covers a requirement for commentary on;

- Waiting Times; Elective, Cancer, Unscheduled Care
- Integration
- Mental Health
- Primary Care
- Healthcare Associated Infection
- Finance
The Mental Health and Finance sections have accompanying templates for completion.

The Board have been working extensively on establishing and outlining the key actions, targets and milestone for 2019/20. These are being developed across all parts of the Organisation and in conjunction with the HSCPs.

There is also on-going dialogue with the Scottish Government, particularly around Access targets and actions. The Board are committed to achieving the targets outlined in the Scottish Governments 30 month Waiting Times Improvement Plan. However, the Board requires clarity around the amount and timing of available funding prior to determining a delivery plan. These discussions are currently on-going and are due for conclusion in early May 2019.

The current draft AOP is also being updated to incorporate the action points in the Cabinet Secretaries letter of the 27th March 2019 following the Board’s Annual Review Process.

As such, following the presentation and discussion at the Finance and Planning Committee, the Board are asked to note the requirements and position of the AOP.

The final draft of the plan will be presented and discussed at the May 2019 Board Seminar and then referred for approval at the June 2019 Finance and Planning Committee and Board.

**Any Patient Safety/Patient Experience Issues**

All areas within the AOP are designed to safeguard and improve patient safety and the patient experience.

**Any Financial Implications from this Paper**

The AOP includes an assessment and analysis of the 2019/20 financial challenge, including 3 year financial overview and projection.

**Any Staffing Implications from this Paper**

None

**Any Equality Implications from this Paper**

None

**Any Health Inequalities Implications from this Paper**

None

**Has a Risk Assessment been carried out for this issue? If yes, please detail the outcome.**

Risk assessments, scenario planning and financial modelling underpin the performance projections in the paper. These all remain work in progress.

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