**Annual Review**

All nurses should have an Personal Development Planning and Review (PDP&R) with their line manager on an annual basis. Further information can be found on the NHSGGC HR Connect webpages – [click here](http://www.nhsggc.org.uk/working-with-us/hr-connect/learning-education-and-training/personal-development-planning-and-review/).

All ANPs should have a portfolio evidencing their competence to practice as an ANP and this should updated on a continuous basis, in preparation for annual review and revalidation.

The easiest way to share evidence is via a Sharepack from the TURAS ePortfolio. The following evidence may be looked at during an annual review.

* Completed competencies (broad statements, small number)
* Completed Training Needs Analysis (e.g. NES DNAT)
* Record of Learning Activities (i.e. a record of CPD activities) ®
* Record of Clinical Activity (practice hours/patients seen/variety)
* Record of other Supporting Professional Activities evidencing the other pillars of practice (leadership, education and research)
* Case note review
* Feedback from others ® (may include DOPS, mini-CEX)
* Reflective accounts ®
* Evidence of having undertake appropriate Simulation training (e.g. ILS/ALS, locally or nationally organised medical emergency simulation sessions etc)

To facilitate this all ANPs should have:

* NHS email address
* NHS ePortfolio
* Named clinical supervisor

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