

**NHS Greater Glasgow & Clyde**



**NHS Board Meeting**

**Deputy Head of Corporate Governance and Board Administration 16 October 2018**

**Paper No: 18/56**

**Insert Title of NHS Board Paper Here**

Freedom of Information Annual Report 2017-18

**Recommendation:-**

That the Board note the content of the Monitoring Report on the operation of the Freedom of Information (Scotland) Act 2002 and the Environmental Information (Scotland) Regulations 2004 in NHS Greater Glasgow and Clyde for the period 1 April 2017 to 31 March 2018.

**Purpose of Paper:-**

To advise the Board of the operation of Freedom of Information (FOI) and Environmental Information Regulations (EIR).

**Key Issues to be considered:-**

Page 1 of the monitoring report provides statistical analysis of the operation on FOI and EIR in NHSGGC for the period 1<sup>st</sup> April 2017 to 31<sup>st</sup> March 2018. It is notable that during this period in excess of 1000 FOI and EIR requests were processed within the FOI team, representing the first time that this scale of business has been seen within the organisation. The local performance target of 90% was met within the period (an improvement on 87% in 2016-17), with average response time being 18 days (an improvement on 18.4 days in 2016-17) as measured against the statutory requirement of 20 days.

The content of the Monitoring Report has been considered by the Board's Freedom of Information Steering Group.

**Any Patient Safety /Patient Experience Issues:-** No

**Any Financial Implications from this Paper:-** No

**Any Staffing Implications from this Paper:-** No

**Any Equality Implications from this Paper:-** No

**Any Health Inequalities Implications from this Paper:-** No

**Has a Risk Assessment been carried out for this issue? If yes, please detail the outcome:-**  
N/A

Board Official

**Highlight the Corporate Plan priorities to which your paper relates:-** Ensure information security continues to be afforded a high priority, taking cognisance of national priorities, including the implementation of GDPR.

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**Date – 08/10/2018**