**Training to support suppliers of NHSGGC community cooking activities**

NHSGGC uses a quick quote system for procuring approved suppliers for the delivery of community cooking activities. Suppliers on the quick quote system are required to meet the requirements outlined in Appendix A.

NHSGGC are committed to support the development of community organisations to fulfil some of the requirements outlined. Below is a list of the training available and how it can be accessed.

New suppliers wishing to be included on the quick quote system should contact the local health improvement teams who will ensure the standards are met and approved as NHSGGC suppliers.

Below is a list of the training available and how local organisations can access the training.

|  |  |
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| **REHIS Elementary Food Hygiene** | **How to access training** |
| This one day REHIS (Royal Environmental Health Institute for Scotland) course covers all aspects of safe food handling to ensure participants have a high level of knowledge and understanding of the existing legislation and best practice of food handling. | **1.** Training centres can be found on the REHIS website <http://www.rehis.com/community-training/courses/course/elementary-food-hygiene>  **2.** Training may be available locally through local Health Improvement links if you are involved in community food. You can find your local link on the NHSGGC community cooking network page <http://www.nhsggc.org.uk/about-us/professional-support-sites/community-cooking-network/useful-contacts-and-websites/> |
| **Accredited Practical Cooking training for trainers (e.g. Cyrenians Good Food Good Health)** | **How to access training** |
| Good Food Good Health is a 12 hour REHIS accredited course that covers the basic nutrition in order to promote healthier eating options within a limited food budget and have the experience and confidence to deliver practical cooking classes to those who are vulnerable and / or are experiencing disadvantage. | **1.** Nominations received from local Health Improvement teams. You can find your local link on the community cooking network page <http://www.nhsggc.org.uk/about-us/professional-support-sites/community-cooking-network/useful-contacts-and-websites/> |
| **REHIS Food and Health** | **How to access training** |
| This one day course provides participants with up to date information that extends their knowledge and understanding of food and health. *This is not required if supplier has completed or intends to complete the REHIS Good Food Good Health practical cooking certificate.* | 1. To request a registration form please email [HIAdmin@ggc.scot.nhs.uk](mailto:HIAdmin@ggc.scot.nhs.uk). Should you require further information on the course please contact the Health Improvement Administration Team on (0141) 201- 4876 |
| **Health and Safety** | **How to access training** |
| Health and Safety training is available via the online learning website Community LearnPro. | To access Community LearnPro online course contact the Health Improvement admin team quoting community cooking procurement framework [HIAdmin@ggc.scot.nhs.uk](mailto:HIAdmin@ggc.scot.nhs.uk) or Tel: 01412014876 |
| **Fire Safety** |  |
| Fire Safety training is available via the online learning website Community LearnPro. | To access Community LearnPro online course contact the Health Improvement admin team quoting community cooking procurement framework [HIAdmin@ggc.scot.nhs.uk](mailto:HIAdmin@ggc.scot.nhs.uk) or Tel: 01412014876 |
| **Behaviour change** | **How to access training** |
| There are 2 courses available for which only ones needs to be completed. | |
| **Health Matters: Conversations About Change** is a 4 hour training course to support person centred methods of talking about and supporting health behaviour change has been developed by NHS Greater Glasgow and Clyde and is being delivered throughout the health board area. | Dates are available throughout the year. To book follow the link below.  <http://www.nhsggc.org.uk/your-health/public-health/health-improvement/health-improvement-training/health-matters-4-hour-training-workshop> |
| **NHS Health Scotland Health Behaviour Change: elearning**  NHS Health Scotland Health Behaviour Change Level 1 is a 2 hour e-learning module for those who have a role in promoting health behaviour change (for example healthy weight or healthy diet).  NHS Health Scotland Health Behaviour Change Level 2 is a 3 hour e-learning module is more in-depth training in behaviour change is designed for anyone with a role in supporting clients in making lifestyle to improve their health, going beyond the level of knowledge and skill required to raise the issue initially.  For information <http://www.healthscotland.com/uploads/documents/25548-LWD%20brochure.pdf> | NHS Health Scotland Virtual Learning Environment  <http://elearning.healthscotland.com>.  You will need to register in ‘create a new account’ login box on the left hand side. |
| **Equality and diversity training** | **How to access training** |
| Health and Safety training is available via the online learning website Community LearnPro. | To access Community LearnPro online course contact the Health Improvement admin team quoting community cooking procurement framework [HIAdmin@ggc.scot.nhs.uk](mailto:HIAdmin@ggc.scot.nhs.uk) or Tel: 01412014876 |
| **Raising the issue training** | **How to access training** |
| This training is available online on the NHS Health Scotland Virtual Learning Environment  There are 3 courses available:   * Raising the Issue of Child Healthy Weight * Raising the Issue of Maternal and Infant Nutrition * Raising the Issue of Physical Activity   Each course will increase knowledge of the health-enhancing benefits of the topic, explore the issues of understanding, motivation and confidence that clients may experience and the role front line staff can play in raising the issue with clients and their families in an appropriate way  For more information <http://www.healthscotland.com/uploads/documents/25548-LWD%20brochure.pdf> | NHS Health Scotland Virtual Learning Environment  <http://elearning.healthscotland.com>.  You will need to register in ‘create a new account’ login box on the left hand side. |
| **Child protection** | **How to access training** |
| There are 2 training options available (you only need to complete 1): | |
| **Community LearnPro**  Child protection training is available via the online learning website Community LearnPro. | To access Community LearnPro online course contact the Health Improvement admin team quoting community cooking procurement framework [HIAdmin@ggc.scot.nhs.uk](mailto:HIAdmin@ggc.scot.nhs.uk) or Tel: 01412014876 |
| **NHS Education for Scotland elearning**  This interactive online module raises awareness for practitioners of the need to recognise and report situations where there might be a need for protection.  The module places protecting children within the Getting It Right for Every Child framework.  It contains activities, reflective questions and video casts from key experts within the area of child protection. | elearning training module is available on the NHS Education for Scotland website <http://www.knowledge.scot.nhs.uk/home/learning-and-cpd/learning-spaces/child-online-protection.aspx> |
| **Adult protection** | **How to access training** |
| Adult protection training is available via the online learning website Community LearnPro. | To access Community LearnPro online course contact the Health Improvement admin team quoting community cooking procurement framework [HIAdmin@ggc.scot.nhs.uk](mailto:HIAdmin@ggc.scot.nhs.uk) or Tel: 01412014876 |

**Appendix A: Requirement for becoming a supplier of community food activities with NHSGGC**

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| --- | --- | --- |
| **Mandatory Requirements** |  | **Comments** |
| 1.1 Suppliers must have a membership of Disclosure Scotland PVG scheme (children and adults) | Y/N |  |
| 1.2 Suppliers must be compliant with data sharing in line with data sharing protocol | Y/N |  |
| 1.3. Suppliers must have a proven track record of delivering community educational activities | Y/N |  |
| 1.4. Suppliers must have REHIS Elementary Food Hygiene | Y/N |  |
| 1.5 Suppliers must have accredited practical cooking trainers certificate or equivalent | Y/N |  |
| 1.6 Suppliers must have First Aid Certification | Y/N |  |
| 1.7 Suppliers must be compliant with community food activities QAF  <http://www.nhsggc.org.uk/media/240156/quality-assurance-framework-2018.pdf> | Y/N |  |
| 1.8 Suppliers must be compliant with the NHSGGC community food and health and safety manual  <http://www.nhsggc.org.uk/media/240157/nhsggc-community-cooking-health-and-safety-guidance-2018.docx> | Y/N |  |