

BOARD OFFICIAL

MATTERS ARISING
Rolling Actions List
NHSGCC Board

Paper Number 18/35

Meeting Date: 21st August 2018



| Ref | | Action Required | Owner | Expected Completion Date | Update | Status | |
|--------------|-----------|---|---|---------------------------------|--|---------|--------|
| Meeting Date | Minute No | | | | | Ongoing | Closed |
| 26.06.18 | 55 | Health and Sport Committee Circulate the Health and Sport Committee letter received by the Board further to attendance on the 8 th of May, and the NHS GGC response. | Chief Executive | August 2018 | Both letters circulated. | | ✓ |
| 26.06.18 | 58 | Public Health Priorities Chief Officers to provide an update on how public health priorities are being considered by local authorities and if similar approaches to GCC are planned. | Chief Officers | October 2018 | | ✓ | |
| 26.06.18 | 61 | Integrated Performance Report – Sickness Absence To explore average figures for board wide services and provide update to the Board. Include within the report information on trends, demand, balance of input and outputs on impact. | Depute Head of HR and OD Director of Finance/Head of Performance | August 2018 October 2018 | | ✓ | |
| 26.06.18 | 62 | Patient Experience Report To consider the role of the Clinical & Care Governance Committee and other standing committees in the scrutiny of particular areas such as complaints.(see action relating to Minute no. 42) To include trend information and prison complaints as part of the complaints review process. | Head of Corporate Governance and Administration Nurse Director | October 2018 | For consideration at Clinical Care Governance Committee. | ✓ | |
| 26.06.18 | 63 | QEUH Cleaning Compliance Report Cards To provide update to the Board on compliance | Associate Director of Facilities | October 2018 | October Board Meeting. | ✓ | |

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| | | against other sites within the estate. | | | | | |
| 26.06.18 | 71 | Endowments Fund Board Circulate full External Audit Report and Investment Policy to Trustees. | Director of Finance | August 2018 | Circulated. | | ✓ |
| 26.06.18 | 72 | Governance Statement Sign off. | Chief Executive | August 2018 | Signed off. | | ✓ |
| 26.06.18 | 73 | Annual Report and Consolidated Accounts Sign off Performance Report and Accountability Report. Sign off Consolidated Balance Sheet | Chief Executive Director of Finance | August 2018 | Signed off. | | ✓ |
| 26.06.18 | 75 | Review of Governance Present report to Board on membership of standing committees and IJBs. | Head of Corporate Governance and Administration | August 2018 | On August Board Agenda. | ✓ | |
| 26.06.18 | 76 | Project Search Chief Officers to discuss undertaking this project with respective IJBs. | Chief Officers | October 2018 | | ✓ | |
| 26.8.18 | 69 | Reserves Arrange a Board session to ensure a wider understanding of the use of reserves in IJBs | Head of Corporate Governance and Administration | October 2018 | | ✓ | |
| 17.04.18 | 33 | Public Health Strategy Strategy to come to the Board for approval once further considered by the Public Health Committee. | Director of Public Health | August 2018 | On August Board Agenda for approval. | ✓ | |
| 17.04.18 | 35 | Moving Forward Together Update Consideration to be given to creation of a list of current Board strategies | Deputy Head of Administration | August 2018 | List created – for circulation. | | ✓ |
| 17.04.18 | 36 | Delayed Discharge Provide an update to next Acute Services Committee on delayed discharge performance. | Chief Operating Officer Nurse Director | June 2018 | Delayed Discharge performance considered in Integrated Performance Report covering DD and bed days lost. | | ✓ |
| 17.04.18 | 42 | Annual Governance Review Amendments to include whistle blowing as part of Appendix O and amend section 5.1 to include delegation of decisions to Clinical & Care Governance Committee. | Deputy Head of Administration | August 2018 | <ul style="list-style-type: none"> • Further standing committee remits presented to June Board for approval; Board membership of Pharmacy Practices Committee considered. • Appendix O updated. • Further Committee Standing Orders remain under consideration – | ✓ | |

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| | | | | | Committee Chairs aware. | | |
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| 20.02.18 | 09 | Public Health Committee Update Update on progress of Turning the Tide Through Prevention | Director of Public Health | August 2018 | Strategy to Board in August. | | ✓ |
| 27.06.17 | 43b | National Review of Maternity and Neonatal Services Update to future Board Meeting | Nurse Director | August 2018 | On August Board Agenda | | ✓ |
| 15.06.17 | 60 | Work Programme There would be a review of the effectiveness of the Board. | Chair/ Chief Executive/ Director of HR & OD | October 2018 | Updated Work Programme to Board after Away Session. | ✓ | |
| 15.06.17 | 31 | Strategic Assessment for Parkhead Health & Social Care Centre Discussion and review of which acute services could be placed within the new Centre. | Chief Officers for Acute Services & for Glasgow City HSCP | Ongoing | Continued review during development phase, of which acute services could potentially be placed within the new facility. | ✓ | |
| TOTAL | | | | | | 11 | 8 |

E Vanhegan
27.07.2018