

Core brief

Friday, 25 May 2018

Introduction

This issue brings you information on GDPR Day and advises staff to take care in the sun.

It's **GDPR Day**

The new General Data Protection Regulation (GDPR) takes effect from today, Friday 25 May 2018. It replaces the Data Protection Act 1998 and gives people more control about how their personal information is used, shared and stored and requires organisations, like NHSGGC to be more accountable and transparent about how they use it.

Internally we have been working hard to prepare for these changes.

Our new Privacy Notice is on our website and can be accessed [here](#).

Our Information Governance Policies have been updated to ensure we comply with the new requirements. These can be accessed [here](#).

Some of the main changes include:

- Subject Access Requests –
 - need to be responded to within 30 days and are now free of charge;
 - If someone makes a verbal request, take their contact information and then pass this to the Legal Aspects Teams as soon as possible. They will then get in touch with the patient to manage their request.
- Consent –
 - Consent is only one lawful basis under GDPR. We DO NOT require 'Consent' to perform our health care duties. Our lawful basis is primarily 'Official Authority' (known as 'Public Task').
 - GDPR does not affect the consent process for clinical treatment.
 - You do not need to get GDPR consent to send reminder appointment texts.
 - If you have mailing lists used to contact people outwith the Board you may require them to opt-into continue to receive these emails.
- Data Breach – remember the Board now only has 72 hours in which to make the decision to report certain data breaches to the Information Commissioner (ICO). Please report any confidentiality breaches on Datix as soon as you become aware of them.

A lot of work has already been completed, however, our work continues. In the words of the Information Commissioner

***“25th May 2018 is not a destination in data protection,
it is the beginning of a journey”***

If there are any questions, please contact data.protection@ggc.scot.nhs.uk or tel: 0141 278 4774.

Enjoy the weekend.....safely!

This weather's great isn't it?

Our Director of Public Health, Dr Linda de Caestecker, has been interviewed today by the BBC on her top tips on staying safe in the sun.

The “stay safe in the sun” guide has been issued as a press release to all media but Dr de Caestecker wanted to make sure that the advice was shared directly with our staff so that they and their families can enjoy this spell of great weather safely.

Linda has advice for anyone planning a barbie “Whoever is in charge of the cooking also needs to make sure that they are using different utensils for vegetables and meat and different ones again for chicken to ensure the potentially harmful juices are not spread. The risk of salmonella is high if chicken is not cooked properly. The aim for everyone is to have an enjoyable weekend, in this much anticipated warm spell, while avoiding food poisoning and sunburn, neither of which are very much fun!”

Simple rules to stay sun-burn free and hydrated:

- limit your time in the midday sun and use shade wisely;
- wear appropriate clothing such as a hat with a wide brim to give good sun protection for your eyes, ears, face and the back of your neck;
- use a sun-cream with adequate protection for your skin type
- drink plenty of water to replenish the fluids lost in the heat.

[Click here to read the full press release.](#)

Are your contact details up-to-date? [Click here](#) to check