

ACF(M)18/01
Minutes: 01-15

GREATER GLASGOW AND CLYDE NHS BOARD

**Minutes of a Meeting of the
Area Clinical Forum
held in Meeting Room B, J B Russell House,
Corporate Headquarters, Gartnavel Royal Hospital,
1055 Great Western Road, Glasgow, G12 0XH
on Thursday 1 February 2017 at 2.30pm**

PRESENT

Audrey Thompson - in the Chair (Chair, APC)

Jane Grant	Chief Executive
Mags McGuire	Nursing Director
Yas Aljubouri	Co – Chair ADC
Gayle Cooney	Vice –Chair APsyC
Ruth Hamilton	Chair AAHP & HSC
Morven Campbell	Vice-Chair AOC
Alastair Taylor	Chair AMC
Kathy Kenmuir	Chair ANMC
Cerys MacGillvary	Chair APsyC

IN ATTENDANCE

Linda de Caestecker	Director of Public Health
David Keating	Director of Medical Physics & Clinical Engineering, NHS GG&C, and Healthcare Science Lead, NHS GG&C
Kim Donald	Interim Secretariat Manager (Scribe)

ACTION BY**01. APOLOGIES & WELCOME**

Apologies for absence were intimated on behalf of Mr R Alexander, Ms H Black, Mr D Henry, Mr P Ivins, Dr D McColl, Ms J Tomlinson, Ms J McBride and Dr J Armstrong .

NOTED

02. DECLARATION(S) OF INTEREST(S)

No declaration(s) of interest(s) were raised in relation to any of the agenda items to be discussed.

The Chair noted that she was awaiting clarification of definitions with the Deputy Head of Administration.

Ms Thompson

NOTED

03. MINUTES OF PREVIOUS MEETING

The Minutes of the meeting of the Area Clinical Forum held on Thursday 3 October 2017 and Thursday 7 December were approved pending minor

Secretary

amendments.

NOTED

03. MATTERS ARISING

- a) **Communication Strategy Update** – The Chair noted that there was no movement and will pick this up with colleagues.
- b) **Response to Promoting Professionalism Consultation** – The Chair thanked members for their comments and will update the group when more information becomes available.
- c) **Draft Duty of Candour Policy** – The Chair highlighted that comments on the policy were to be submitted to Ms Emma Docherty, Admin Assistant, by 9th February 2018 and that the policy will be implemented on 1st April 2018. Dr McGuire to ensure that the paper is circulated to all appropriate Committees for review and advised that it would also go through local Clinical Governance groups. Members raised concerns about staff training, especially those in supportive roles as opposed to front line staff. Dr Cooney queried the availability of staff support. Dr McGuire advised that the paper should be updated to highlight that support for staff would be available through the SCI policy.

Dr McGuire

Members are to review the policy and feedback comments directly to Emma Docherty by 9th February 2018. All comments should be copied to Kim Donald for collation to feedback at March meeting.

ALL/Secretary

NOTED

05. UPDATE FROM THE BOARD CHIEF EXECUTIVE ON ONGOING BOARD BUSINESS

Mrs Grant updated the Committee on the following matters:

Ward 15 (RAH) and Lightburn: Mrs Grant confirmed the closure of Ward 15, RAH, and advised that a meeting is scheduled for 9th February 2018 to discuss the changes to Children's Services due to this closure. Parents have been invited to attend this meeting. Mrs Grant acknowledged the anxiety that this closure will likely cause and is keen to manage concerns in a sensitive way while reinforcing that the decision is based on what is best for our patients. The ACF noted and supported the outcome.

The ACF noted that they had supported the closure of Lightburn Hospital and that this was based on sound clinical judgement. Mrs Grant acknowledged this and reinforced the importance of addressing the issues raised by the Scottish Government regarding the proposal to close Lightburn.

Annual Review Letter: Mrs Grant advised that this will be discussed at the April NHS Board Meeting.

Winter Pressures: Mrs Grant noted that the winter effect on services had been challenging but figures show that NHSGGC is recovering from the pressures. Mrs Grant also advised the ACF that West Glasgow ACH has re-opened with a 9-5 service to help alleviate the pressures, however, this will continue to be monitored and is not a permanent measure. Mrs Kenmuir highlighted that the

'winter pressure' issue is raised at ANMC to ensure that learning is shared.

Draft LDP: Mrs Grant advised that it is anticipated that this will become an annual plan. The Target Review focus remains on elective waiting times, emergency admissions, CAMHS and cancer waiting times.

Moving Forward Together Event: Mrs Grant felt that this was a positive event and is a good basis for whole-system working. Members who attended the event agreed that this was positive. Mrs Grant noted that the Regional Delivery Plan is due to be reviewed at the end of March 2018.

IJB Budget: Mrs Grant noted that the IJB Budgets are due to be settled by the end of March 2018 and that there have been collaborative discussions throughout the year.

NOTED

06. TRANSFORMATIONAL PROGRAMME BOARD

The Chair noted that this is a standing agenda item and that Dr David Stewart and Mr Barry Siller's 'Moving Forward Together' presentation had been shared with members prior to the meeting. Mrs Grant noted the opportunity to maximise groups and projects within the Transformational Plan and offer the opportunity for ideas to be fed up to senior management teams.

NOTED

07. PUBLIC HEALTH UPDATE

Dr de Caestecker provided the ACF with an overview of current Public Health objectives and shared the draft Public Health strategy with the group for review and comment.

Dr de Caestecker noted:

- Development of Public Health Scotland
- Board Standing Committee 2017
- Emphasis on Early Intervention
- Regional Group
- Staff training and resources

Mr Aljubouri highlighted the potential for using dentists to carry out basic tests, e.g. blood pressure, due to patients 6 month attendance at the dentist as opposed to going to the GP when unwell.

Miss Donald to share the draft Public Health strategy with the ACF electronically and feedback to be provided to Dr de Caestecker by 2nd March 2018.

Secretary/ALL

The Chair also agreed that Sharon Adamson/Angus Cameron should be invited to future ACF group to present update on Regional work.

Ms Thompson

The Chair thanked Dr de Caestecker for her presentation and advised that feedback would be provided by the ACF regarding the draft strategy.

08. NHSGGC APPOINTMENT SYSTEM

The Chair confirmed that this has not been implemented. There was a potential

for pooling waiting lists but for various reasons we didn't proceed and waiting lists remain, in general, under Sector management.

Although the Access Policy does note that a reasonable offer is an offer of appointment anywhere within the Board area, in practice we appoint patients within their local Sector. Unless the service is centralised, for example some of the Regional Services. There are a small number of services that appoint across Sectors when waiting times are under pressure in an area, for example Gynaecology, but they then revert back to Sector booking when waiting times have stabilised.

Pooled waiting lists across Sectors are something that may be considered in future but at present this is not how the vast majority of waiting lists are managed.

NOTED

09. GP CONTRACT

Dr Taylor explained that the new contract is due to be implemented from 1st April 2018 pending approval from Scottish Parliament. The main aim of the new contract is to tackle current instability of GP Practice. Dr Taylor noted GP Practice not attractive to new recruits due to increasing workload. There is movement towards developing GPs into expert medical generalist leadership roles, however, this will rely on the delegation of workload across nursing, pharmacy and AHPs. Dr Taylor also explained that HSCPs will be taking responsibility for employing staff as opposed to the GP practices.

Mrs Kenmuir requested members to note that changes across Primary and Community Care would require significant collaboration and working together to develop new services and that strong leadership across all disciplines is required. The Chair noted the need for ACF involvement in this development, especially as there will be a multidisciplinary approach to the changes across Primary Care and HSCPs. Dr Taylor advised that the HSCPs have been tasked with producing a 3 year plan regarding the GP contract changes. Members agreed this should be brought to the ACF when available.

Chair

The Chair will also contact Mr David Leese and invite him to a future ACF meeting to discuss the new GP contract and impact on other healthcare professionals working within HSCPs.

NOTED

10. HEALTHCARE SCIENTISTS UPDATE

Professor David Keating presented an update on the work being carried out by Healthcare Scientists and noted:

- Programmes to move care from episodic to preventative (exemplar in SCI Diabetes)
- Introduction of a National 3D printing hub as part of the National Shared Services approach, as another example of HCS work
- He also noted that Healthcare Scientists are not explicitly mentioned within the Transformational Plan, but that NHS GG&C's Local Implementation Plan for Healthcare Science is aligned with the Board's own objectives and drivers, including Realistic Medicine and other National programmes.

Members agreed that the work carried out by Healthcare Scientists underpins every service and the importance of this being included within the Transformational Plan. Mrs Kenmuir acknowledged the work towards preventative healthcare, however, highlighted current waiting times and backlog as an issue.

The Chair thanked Prof Keating for his presentation and agreed to share the slides of the presentation with members of the group for their information.

Secretary

NOTED

11. UPDATE FROM THE ACF CHAIR ON ACUTE SERVICES COMMITTEE & CLINICAL & CARE GOVERNANCE COMMITTEE

The ACF received copies of the latest agenda and minutes available from the Acute Services committee and the Clinical and care Governance Committee.

Ms Thompson would keep the ACF updated with the work of each Committee and would value input from the ACF on any particular issues arising within their own remits.

NOTED

12. HIS BEATSON REPORT – ACTION PLAN

The Chair advised that Ms Juli McQueen, Organisational Development, has been invited to attend a future ACF meeting to present how we can support staff to work more effectively. Ms McQueen will share proposal with the group for their approval prior to attending.

NOTED

13. BRIEF UPDATE FROM EACH ADVISORY COMMITTEE ON SALIENT BUSINESS POINTS & APPROVED MINUTES TO NOTE

The Chair highlighted the implementation of ‘Pharmacy First’ and that information is being collated regarding the success of this programme.

Members were asked to note salient business items discussed recently by the respective Advisory Committees as well as their most recent approved sets of minutes.

NOTED

14. AREA CLINICAL FORUM – 2017/18 FORWARD PLANNER

The updated Meeting Planner was noted, and would be taken forward. Ms Thompson would arrange for a representative from the Regional Board to attend a future ACF.

**Secretariat /
Chair**

NOTED

15. DATE OF NEXT MEETING

Date: Thursday 5 April 2018

Venue: Meeting Room A, J B Russell House

Time: 2 - 4:30pm

The meeting ended at 5.00pm