

BOARD OFFICIAL

MATTERS ARISING
Rolling Actions List
NHSGGC Board

Paper Number 18/01

Meeting Date: 20 February 2018



Ref		Action Required	Owner	Expected Completion Date	Update	Status	
Meeting Date	Minute No					Ongoing	Closed*
19.12.17	119	Matters Arising – Fire Precautions & Cladding Board officers are finalising with Health Facilities Scotland the preferred option, costs and programme of works for the QEUH and RCH	Director PPFM	Jan 2018	A paper was presented to January meeting of the Acute Services Committee, who approved the options for the programme of works for the QEUH and RCH and timescales for both sets of works.		✓
19.12.17	126	NHSGGC Integrated Performance Report Updated data on waits to first appointment of 22 days or less to be provided.	Interim Chief Officer – Acute Services	February 2018	Data reflected in the February 2018 report.		✓
19.12.17	128	Healthcare Associated Infection Report Report to Clinical and Care Governance Committee on the use of vascular devices during admission through the Emergency Department.	Medical Director	March 2018	Included on agenda for meeting of the Clinical and Care Governance Committee on 6 th March.	✓	
19.12.17	129	Patient Experience Report Additional information to be included in Patient Experience Report: <ul style="list-style-type: none"> • Percentage of complaints upheld; • Context of prisoner complaints to be narrated; • Numbers of complaints from contractor groups to be compared to other Boards; and • Consider providing mental health feedback data separately. <p>Further detailed analysis of main themes and</p>	Nurse Director	April 2018	All to be included in next Patient Experience Report to go to the April 2018 Board meeting.		✓

BOARD OFFICIAL

		learning taken to be brought to the NHS Board. Clarification of the system wide approach to Adults with Incapacity.					
19.12.17	133	Patients' Private Funds – 2016/17 Sign off Accounts, Abstract of Receipts and Payments, Board Members' Responsibilities and Letter of Representation.	Chair, CEO and Director of Finance	Dec 2017	All signed off and submitted to SGHD		✓
19.12.17	134	Finance and Planning Committee Remit Notify Finance and Planning Committee that the Board has approved its updated remit.	Head of Admin	Feb 2018	Advised Feb 2018 meeting of Finance and Planning Committee		✓
19.12.17	138	Calendar of Meetings 2018 June 2018 Clinical and Care Governance Committee date to be considered.	Deputy Head of Administration	February 2018	Date of June 2018 Clinical Care Governance Committee meeting date to be confirmed to the Committee shortly	✓	
17.10.17	99	Transformational Plan – Framework for Five Year Plan <ul style="list-style-type: none"> • Finalised proposals for the future of health and social care services delivered by NHSGGC for their population to be brought to the Board. • Further detail of how existing infrastructure would serve the developing programme at local and regional level. 	Chief Executive/Medical Director	June 2018	Finalised proposals would be brought to the June 2018 Board; on forward look as agenda item for June Board meeting. The programme is using existing professional and staff networks to widely engage and take forward the work of the programme where possible. There is also a dedicated service modelling structure developed for the programme which includes 23 specialty or condition based cross system working groups. These groups cover primary, community and acute care and have representation from WOS HB. These groups take the ideas and inputs from over 300 staff.	✓	
17.10.17	101	Preparation for Carers (Scotland) Act 2016 Update on progress made on preparation for the Carers Act prior to implementation in April 2018.	Nurse Director	Feb 2018	Update on agenda for February 2018 Board.		✓
17.10.17	103	Mental Health Services – Delayed Discharges – Update Update on the work progressed to research how to better present data to reflect patient flow.	Nurse Director/ Chief Officer – Glasgow City HSCP	Apr 2018	An update would be brought to the April 2018 Board.	✓	

BOARD OFFICIAL

15.08.17	74	<p>Corporate Objectives 2017/18</p> <p>Update on NHSGGC position in respect to HEPMA.</p>	Directors of Finance and eHealth	Jan 2018	<p>SG Finance Director has confirmed that earlier provision could be made subject to FBC</p> <p>HEPMA provision scheduled originally provisioned for financial year 20/21 onwards, but GG&C have been asked to move from OBC to FBC during FY 18/19 for submission to SG. Likely funding could be made available FY 19/20</p>		✓
27.06.17	43b	<p>National Review of Maternity Services – Update</p> <p>Update to future NHS Board Meeting.</p>	Nurse Director	Ongoing	<p>Time frames received from National Implementation Group around 23 local recommendations.</p> <p>Detailed action plan developed around short term recommendations which have to be completed by end 2018. Further work progressing to develop detailed plans around medium and long term recommendations.</p> <p>Early Adopter Sub Group set up in Clyde in conjunction with NHS Highland to progress early adopter objectives.</p> <p>Second sessions of staff engagement events undertaken on all sites at end of January and Best Start communication page being developed on staff net.</p>	✓	
27.06.17	43b	<p>National Review of Maternity Services – Update</p> <p>Public in Clyde to be kept informed of the progress of the review.</p>	Director of Corporate Communication	Ongoing	<p>As an early adopter site, we are reviewing how we provide midwifery and maternity care in Clyde to ensure that we can provide continuity of both care and carer to all women. This will be available as locally as possible with potential for local midwives to follow expectant mothers to whichever site they plan to go to give birth.</p>	✓	

BOARD OFFICIAL

					Communications to local population are ready to be activated when current work is progressed.		
27.06.17	43b	National Review of Maternity Services – Update Implementation Plan with an evaluation of the impact it would have on the redesign of maternity care and outcomes to be developed.	Nurse Director	Dec 2017	Draft Action Plan developed with recommendations divided into short, medium and long term. Scottish Government to issue time frames for latest time Boards are expected to implement each recommendation but Boards may prioritise and implement sooner. Priorities for NHSGGC include: <ul style="list-style-type: none"> • Midwife Birthing Units • Neonatal Transitional Care 		✓
15.06.17	60	Work Programme There would be a review of the effectiveness of the Board.	Chair/ Chief Executive/ Director of HR & OD	April 2018	Board Effectiveness was completed by Board members and to be discussed with Members at Away Session in March 2018. Updated Work Programme to Board in April 2018.	✓	
15.06.17	31	Strategic Assessment for Parkhead Health & Social Care Centre Discussion and review of which acute services could be placed within the new Centre.	Chief Officers for Acute Services & for Glasgow City HSCP	Ongoing	Continued review during development phase, of which acute services could potentially be placed within the new facility.	✓	

Graeme B. Forrester
12.02.2018