

NHS Greater Glasgow and Clyde

NHS Board Meeting

20 December 2016

Board Paper No: 16/78

Head of Administration

Membership of a Public Health Committee

Recommendation:

The NHS Board is asked to:

- i) note the steps to be taken to review existing Standing Committee membership requirements;
- ii) note the steps to be taken to populate the membership of the new Public Health Committee;
- iii) await confirmation of the revised Committee membership structure, which will be submitted to the February 2017 Board meeting for approval.

A Introduction

Paper 16/73a, if approved, will see the establishment of an additional Board Standing Committee, and this will require a review of the existing Committee membership structure to ensure a fair and equitable distribution of Non Executive Board Member commitments. We are aware that the present commitments for Non Executive members is challenging, especially for those who also sit on a Health & Social Care Partnership (or two). It is proposed to undertake this review in three stages, as set out below.

B Process

Stage 1

It is proposed to reduce the number of Board Members assigned to each of the existing Standing Committees of the Board as set out overleaf (Table 1).

Stage 2

It is proposed that the Head of Administration then consults with individual Non Executive Board Members on proposed changes to Committee memberships.

Members will also be invited to express an interest in joining the Public Health Committee as part of this review.

Stage 3

The revised memberships will then be submitted to the Board for approval at the February 2017 Board meeting.

Table 1

Committee name	Current number of Non Executive Members	Proposed number of Non Executive Members
Finance & Planning	15	12
Acute Services	17	11
Clinical & Care Governance	11	9
Audit	10	9
Endowments	9	8
Staff Governance	9	8
Remuneration	8	7
Public Health (if established as recommended)	---	5
Pharmacy Practices	3	unchanged

The opportunity will also be taken to address any workload distribution issues notified previously to the Chair and Head of Administration.

Appropriate adjustments will also be made to the quorum of each Committee depending on the final configuration.

C Conclusion

The NHS Board is asked to note the process to be undertaken to review Committee memberships in light of the establishment of an additional Board Standing Committee.

Author John C Hamilton
 Job Title Head of Administration
 Tel No 0141 201 4633
 Date 12 December 2016