

NHS Greater Glasgow & Clyde

NHS BOARD MEETING

Head of Administration

16 August 2016



Paper No: 16/50

Review of Governance Arrangements - Revised Committee and IJBs Memberships

Recommendation:-

The NHS Board is asked to approve the memberships of the

- NHS Board's Standing Committees (Appendix A); and
- Non Executive membership of the Integrated Joint Boards (Appendix B).

Purpose of Paper:-

To gain approval of the memberships of Board's Standing Committees Non Executive membership of the Integrated Joint Boards

Key Issues to be considered:- None

Any Patient Safety /Patient Experience Issues:- None

Any Financial Implications from this Paper:- None

Any Staffing Implications from this Paper:- None

Any Equality Implications from this Paper:- None

Any Health Inequalities Implications from this Paper:- None

Has a Risk Assessment been carried out for this issue? If yes, please detail the outcome:-
No

Highlight the Corporate Plan priorities to which your paper relates:- effective corporate governance

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Date - August 2016

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- NHS Board's Standing Committees (Appendix A); and
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with effective from 1st September 2016, subject to any local discretion required for particular circumstances.

A Introduction

The NHS Board at its meeting on 28 June 2016 had noted that the Chairman was conducting a review of the membership of the Standing Committees of the NHS Board and the Non Executive membership of Integrated Joint Boards. This had been as a result of the Board agreeing to establish two new Standing Committees of the NHS Board (Finance and Planning Committee and the Clinical & Care Governance Committee) and to also take into account of the eight new members joining the NHS Board from 1st July 2016.

As part of the review, the Chairman took cognisance of the discussions he had held with Non Executive Members during the recent annual appraisal process and this had provided him with an insight into members' interests and their wishes for future involvement in the business of the NHS Board.

When an initial review and allocation process had been drafted, the Chairman then asked the Vice Chairman of the Board to review the outcome and provide his comments and advice on the proposed memberships of the Committees and IJBs.

B Revised Membership of Standing Committees of the NHS Board and IJBs

Attached are the revised membership of the Standing Committees of the NHS Board (Appendix A) and the Non Executive membership of the six Integrated Joint Boards (Appendix B).

It is intended that these new arrangements take effect from 1st September 2016; however if local circumstances dictate that as particular arrangements have been made for specific meetings or events, then local discretion can be applied to the effective date. If that discretion is used the Lead Director of the relevant Standing Committee of the NHS Board

EMBARGOED UNTIL DATE OF MEETING

or the IJB Chief Officer should advise the Head of Administration.

The opportunity has been taken to identify a Vice Chair for each Standing Committee of the NHS Board and also appoint a deputy Lead Non Executive Member for each IJB. The arrangements for substitute members for IJB meetings will be communicated shortly to members.

The intention will be to review the membership of the Standing Committees of the NHS Board and the Non Executive membership of the six Integrated Joint Boards on an annual basis.

Since the last NHS Board meeting in June 2016, the Cabinet Secretary appointed Ross Finnie as the Vice Chair of the NHS Board, with effective from 1st July 2016.

As previously reported, the Employee Director, Donald Sime, leaves his position on 30 September 2016. Following an election process led by the Area Partnership Forum, Ms Dorothy McErlean was nominated to replace Donald Sime as the Employee Director on the NHS Board. Ms McErlean's nomination has been submitted and accepted by the Cabinet Secretary for Health & Wellbeing and Ms McErlean will commence as the Employee Director of the NHS Board from 1st October 2016.

A review of senior officer level Committees / Groups (including remits, memberships and other governance arrangements) is being undertaken separately, and the outcome of this review will be reported to the October 2016 NHS Board meeting.

C Conclusion

The draft Terms of Reference for the two new Committees - Finance and Planning Committee and the Clinical & Care Governance Committee - will be submitted for approval to the October 2016 NHS Board meeting.

The NHS Board is asked to give consideration to the recommendations on Page 1 of this report.

John C Hamilton
Head of Administration
August 2016
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NHS GREATER GLASGOW AND CLYDE

Membership of Main Standing Committees of the NHS Board – effective from 1 September 2016

	Acute Services Committee	Audit	Clinical & Care Governance Committee	Endowments - Reports to the Endowment Trustees	Finance & Planning Committee	Remuneration Committee - Subcommittee of the Staff Governance Committee	Staff Governance Committee
Frequency	Bi-Monthly	Quarterly	Bi-Monthly	Quarterly	Bi-Monthly	2 per annum	Quarterly
No. of Members	16	10	11	9	15	8	9
Chair	Ross Finnie	Allan MacLeod	Susan Brimelow	Robin Reid	John Brown	John Brown	D McErlean & M Brown – Joint Chairs
Vice Chair	Simon Carr	Ross Finnie	Ian Ritchie	Ross Finnie	Ian Fraser	Ross Finnie	
Membership	Susan Brimelow Morag Brown Gail Casey Jeannette Donnelly Ian Fraser Matthew Kerr John Legg Donny Lyons Dorothy McErlean Mark McMillan Anne Marie Monaghan Robin Reid Ian Ritchie VACANCY	Simon Carr Jacqueline Forbes Donnie Lyons John Matthews Anne Marie Monaghan Dorothy McErlean Michael O'Donnell Robin Reid	Gail Casey Heather Cameron Alan Cowan Anna Dominiczak Donny Lyons Trisha McAuley Anne Marie Monaghan Michael O'Donnell Dorothy McErlean	Simon Carr Jacqueline Forbes Alan Lafferty Allan MacLeod Dorothy McErlean Michael O'Donnell Ian Ritchie	Susan Brimelow Morag Brown Simon Carr Anna Dominiczak Ross Finnie Jacqueline Forbes Matthew Kerr Donny Lyons Trisha McAuley Allan MacLeod Mark McMillan Dorothy McErlean Rona Sweeney	Susan Brimelow Alan Cowan Maureen Devlin Ian Fraser John Matthews Dorothy McErlean	Maureen Devlin Alan Lafferty John Legg Trisha McAuley Ian Ritchie Rona Sweeney VACANCY

Revisions:

April, 2009 & August 2009
 April 2010 & September 2010
 April 2011 & July 2011
 August 2012
 April 2013
 April 2014
 April 2015
 August 2016

NHS GREATER GLASGOW AND CLYDE

Membership of Integrated Joint Boards - effective from 1 September 2016 (subject to local agreement)

	Glasgow City	Renfrewshire	East Renfrewshire	Inverclyde	East Dunbartonshire	West Dunbartonshire
Frequency	Bi-Monthly	Bi-Monthly	Bi-Monthly	Bi-Monthly	Bi-Monthly	Bi-Monthly
No. of Members	8	4	4	4	3	3
Lead	Trisha McAuley	Donny Lyons	Morag Brown	Simon Carr	Ian Fraser	Allan MacLeod
Deputy Lead	Robin Reid	Morag Brown	Susan Brimelow	Donny Lyons	John Legg	Heather Cameron
Membership	Simon Carr Jeannette Donnelly Jacqueline Forbes Ian Fraser John Matthews Rona Sweeney	John Legg Dorothy McErlean	John Matthews Anne Marie Monaghan	Alan Cowan Dorothy McErlean	Ian Ritchie	Rona Sweeney

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