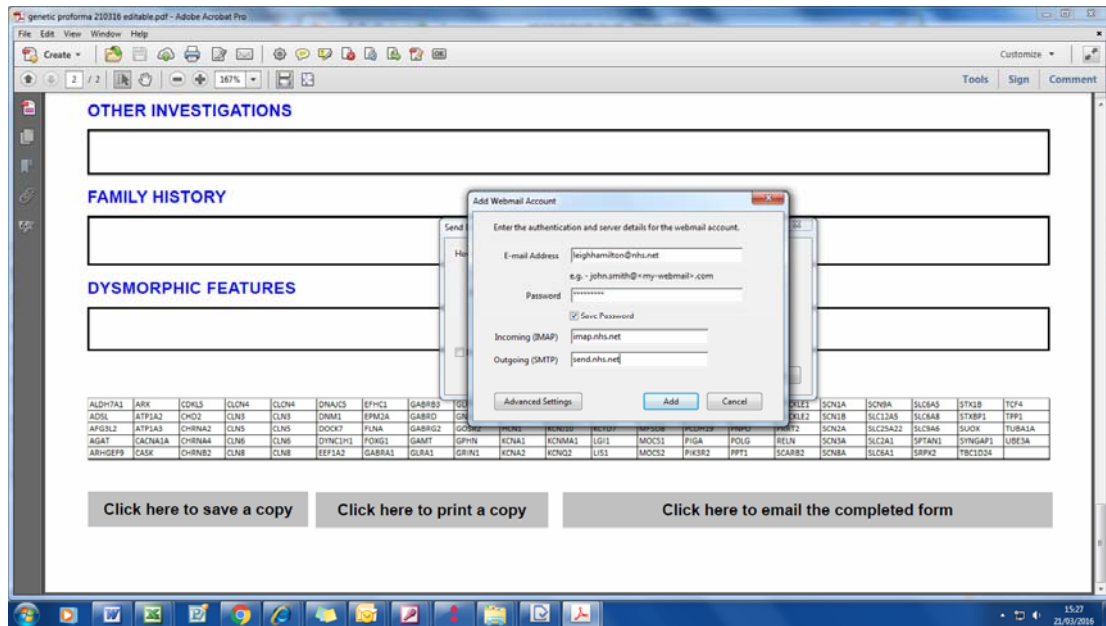


The button at the bottom of the form will email the completed form to gg-uhb.geneticpilepsy@nhs.net. If you are not using the button at the bottom of the form simply save the form and attach to a new email in the usual way.

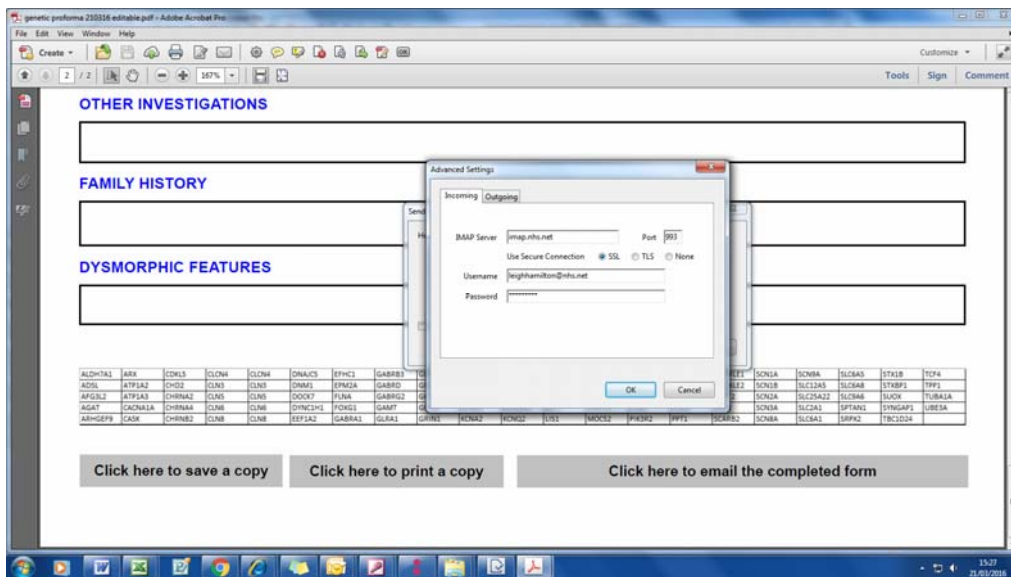
If you are using Microsoft Outlook the form will automatically be attached to a new email

If you are using nhs.net you will need to configure the details – you will only be required to complete this step once and then the details will be saved for the next time you use the form.

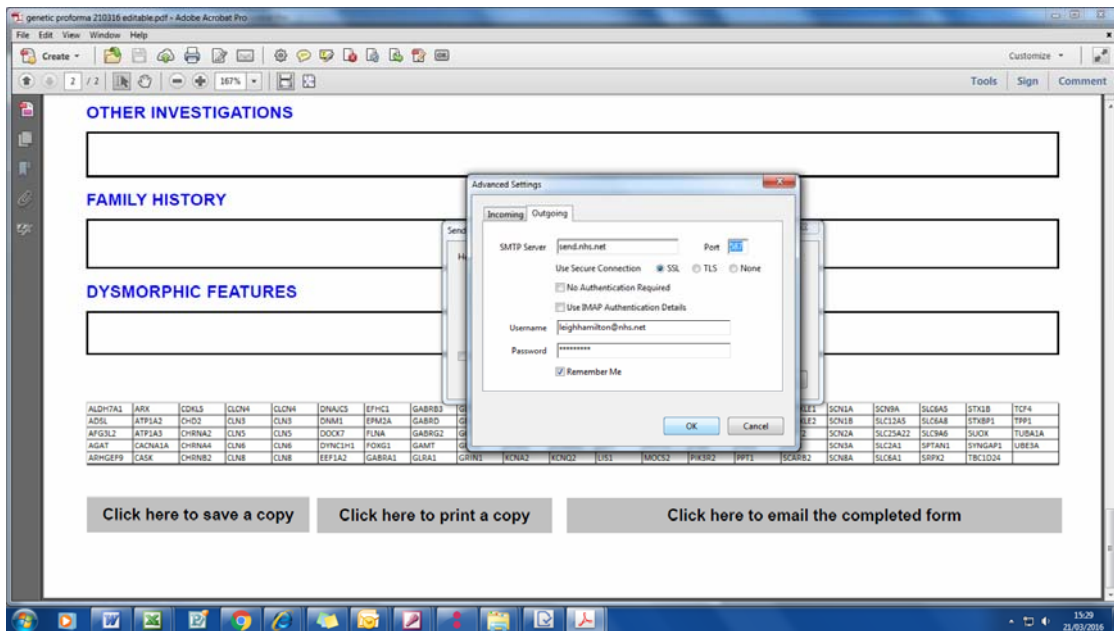
- Enter your nhs.net email address
- Enter your password
- Enter imap.nhs.net in the incoming IMAP section
- Enter send.nhs.net in the outgoing SMTP section



Click advanced settings
 For incoming change the port number to 993



For outgoing change the port number to 587



It will create a new email in your “drafts” folder with the completed form.