

Questions to ask when assessing a function or policy								
<i>FUNCTION OR POLICY</i>	<i>Is it relevant to the general duty</i>		<i>How relevant is it?</i>					<i>Is research needed?</i>
1	2	3	4	5	6	7	8	9
<p>What is the purpose of this organisation and what else do we do that supports that? What is the aim of the function or policy?</p>	<p>Which of the three parts does it apply to (if any)?</p> <p>a. eliminating discrimination b. promoting equal opportunities c. promoting good race relations</p> <p>Each no scores 0 Each yes scores 1</p> <p>Note each of a, b, and c separately so you can refer back to this.</p>	<p>Do you have any evidence about the impact on different racial groups?</p> <p>(a) If no, refer to column 9 AND consider if there is reason to believe that some racial groups could be differently affected. If yes, score 1.</p> <p>(b) If there is <u>evidence</u> that some racial groups could be differently affected score 2.</p> <p>Note: please say which groups are affected</p>	<p>Note: this question relates both to quantity and quality of the evidence available.</p> <p>How much evidence do you have?</p> <p>0. None or a little 1. Some 2. Substantial</p> <p>Note that if you have no evidence, this may indicate a research need (refer to column 9) compared to having evidence which shows no relevance.</p>	<p>Is there any public concern that the function or policy is being carried out in a discriminatory way?</p> <p>0. None or a little 1. Some 2. Substantial</p> <p>Note: Consider the validity of the concern to determine if the next step is a remedy or about correcting public perception. Also, lack of public concern may be because of lack of interest or knowledge. Use column 8.</p>	<p>Total of cols 1-5</p> <p>Min = 0 Max = 9</p>	<p>Priority</p> <p>H – Yr 7-9 M – Yr 2 4-6 L – Yr 3 0-3</p>	<p>Comment</p> <p>Possible areas for comment are listed here.</p> <ul style="list-style-type: none"> ▪ high impact ▪ urgent ▪ long, medium or short time-scale ▪ work already completed ▪ work in progress ▪ work planned already in this area ▪ links to other areas of work ▪ comments which qualify scores in columns 1-7 ▪ next steps (covered in detail in action-planning grid) 	<p>Do you need to get more evidence?</p> <p>Is it available or will this require new research?</p>

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