

<b>Meeting</b>	Board
<b>Date</b>	20 April 2009
<b>Presented By</b>	Brian McAleenan, Chief Executive

**MINUTES OF THE BOARD MEETING OF THE LENNOXTOWN INITIATIVE**

**Date: 23 March 2009**

**Time: 7.00p.m**

**Venue: Lennoxtown Enterprise Centre, Railway Court, Station Road, Lennoxtown**

Present: Jim Gilmour, Brian McAleenan, John Dempsey, Alan Sim, Georgina Brown, Kathy Haswell, David Carlin, Tom Docherty, Alex Wingate and Simon McGillivray

Also in attendance: Shona Baird

		<b>Action</b>
	<p><b>Apologies</b></p> <p>Apologies were received on behalf of Derek Miller, Robert O'Donnell, Karen Murray and John Simmons.</p>	
1.	<p><b>Chairman's Opening Remarks</b></p> <p>The Chairman opened the meeting by thanking those present for their attendance and the requirement that the meeting be quorate for approval of the Proposed Disposal of Quarry Lane Site – Business Case report. The Chairman advised that as two of the Board members had intimated they would arrive late that the running order of the agenda would be altered to accommodate discussion on this report.</p>	
2.	<p><b>Minute of Board Meeting 11 February 2009</b></p> <p>The Minute of the Board meeting of 11<sup>th</sup> February 2009, having been previously circulated for approval, was adopted as an accurate record of proceedings. Proposed by Georgina Brown and seconded by Alan Sim.</p>	
3.	<p><b>Matters Arising – a) Page 1. Item 3(a) Heritage and Preservation Trust</b></p> <p>The Chief Executive confirmed that he had written to Gordon Strain, Resource Generation Officer, at East Dunbartonshire Council expressing the Board's appreciation for his assistance in attracting funding to the Lennox Waiting Room Project.</p>	
	Alex Wingate joined the meeting at this point.	
4.	<p><b>Chief Executive's Report</b></p> <p><b><i>Celtic Training Facility</i></b></p> <p>The Chief Executive advised that he had organised a summer programme at the Celtic Training Facility with 14 events scheduled for the month of June, full days and evenings, for both boys and girls from Primary and Secondary schools. Stuart Alexander, East Dunbartonshire Council, had also intimated that he will advise of further uptake of sessions following liaison with the Active Schools Co-ordinators.</p> <p><b><i>AGM</i></b></p> <p>The Board agreed that we hold our AGM on Wednesday 24<sup>th</sup> June 2009 at 7.00p..m. in the Glazertbank Country House Hotel.</p>	

		<b>Action</b>
	<p>It was also agreed that Peter Buchanan, the recently appointed Positive Alternatives Development Worker, be in attendance at the AGM reporting on the detail of the Positive Alternatives lottery funded project.</p> <p>Due to limited funds, the Chief Executive agreed to produce the Annual Review in-house, including printing.</p>	<b>BMcA</b>
6.	<p><b>Flood Study Reporting</b></p> <p>The Chief Executive updated the Board regarding a major study, in relation to flood plain concerns, which will be conducted in Lennoxton to assess potential development opportunities for the 'option sites' which make up part of the Tripartite Agreement.</p> <p>There are a number of sites within the 'option sites' package which are affected by their proximity to the flood plain and development is not currently possible without both the involvement of the Scottish Environmental Protection Agency (SEPA) and potential engineering solutions to support development.</p> <p>The Chief Executive advised that following discussions with the Initiative and East Dunbartonshire Council, relating to the potential for developing affordable housing in Lennoxton, it became apparent that development in Lennoxton is restricted at present given issues relating to flooding. Following the outcome of these discussions, East Dunbartonshire Council has agreed that they would be willing to fund a comprehensive flood study report to address the flooding issues.</p> <p>Alan Sim intimated that from East Dunbartonshire Council's perspective this study is a worthwhile investment as these land values will increase having had flood plain issues ironed out and that the study would be valuable from a forward planning perspective. Alan requested that he be involved when the Chief Executive first meets with SEPA to progress matters.</p>	<b>BMcA/AS</b>
	John Dempsey joined the meeting at this point.	
5.	<p><b>Tripartite Agreement – Quarry Lane Site</b></p> <p>The Chief Executive reported that Burness solicitors were progressing the proposed residential nursing home development on the Quarry Lane site.</p> <p>The developers were eager to progress matters subject to planning consent and a satisfactory Site Investigation Report.</p> <p>It had been considered previously that interpretation of the Tripartite Agreement allowed for a business case to be drawn up and approved by the Project Development Group, which had been undertaken and approved by Karen Murray and Alan Sim (as respective partners of NHSGCC and EDC) prior to the Board meeting, and thereafter presented to full Council as an item for noting report. However, subsequent advice from officers within East Dunbartonshire Council had been that the land transfer decision had to be taken to full Council on 23<sup>rd</sup> April 2009 for approval. The business case would be attached as an appendix to a comprehensive report compiled by various officers of East Dunbartonshire Council to full Council.</p>	

		<b>Action</b>
	<p>Councillor Dempsey requested that a meeting be organised with East Dunbartonshire Council's legal advisers as well as Gerry Cornes, Alan Sim, Jim Gilmour and Brian McAleenan to seek legal advice on the interpretation of the original Tripartite Agreement in relation to the Quarry Lane site.</p> <p>The Business Case was thereafter approved by the Board of Directors and it was agreed to refer the document to EDC to progress further.</p> <p>The Board agreed that it may also be beneficial for the Chief Executive to organise a briefing session with the three Elected Members for the Campsie and Kirkintilloch North Ward to appraise them of the detail of the Quarry Lane site.</p>	<p><b>BMcA</b></p> <p><b>BMcA</b></p>
7.	<p><b>Company Position and Outlook</b></p> <p>It was agreed to defer discussion on this report until a later date.</p>	
8.	<p><b>Any Other Business</b></p> <p>David Carlin advised that the Community Council had organised the display of the first phase of montages at the High Church with the second phase due in the near future.</p> <p>The Board agreed that this would be a "good news" PR opportunity.</p>	
9.	<p><b>Date of Next Meeting</b></p> <p>It was agreed that the next Board meeting take place on Monday 20<sup>th</sup> April 2009 at 7.00p.m. in the offices of Lennoxtown Enterprise Centre. The Chairman advised that he would call an emergency meeting of the Board beforehand should it be deemed necessary.</p>	

<b>Meeting</b>	Board
<b>Date</b>	24 <sup>th</sup> June 2009
<b>Presented By</b>	Brian McAleenan, Chief Executive

**MINUTES OF THE BOARD MEETING OF THE LENNOXTOWN INITIATIVE**

**Date:** 11 May 2009

**Time:** 7.00p.m

**Venue:** Lennoxtown Enterprise Centre, Railway Court, Station Road, Lennoxtown

Present: Jim Gilmour, Brian McAleenan, John Dempsey, Alan Sim, Karen Murray, Kathleen Haswell, David Carlin, Tom Docherty, Simon MacGillivray, Derek Miller

Also in attendance: Shona Baird

		<b>Action</b>
	<p><b>Apologies</b></p> <p>Apologies were received on behalf of Robert O'Donnell, Georgina Brown, John Simmons and Alex Wingate.</p>	
1.	<p><b>Chairman's Opening Remarks</b></p> <p>The Chairman opened the meeting by thanking those present for their attendance.</p>	
2.	<p><b>Minute of Board Meeting 25<sup>th</sup> March 2009</b></p> <p>The Minute of the Board meeting of 25<sup>th</sup> March 2009, having been previously circulated for approval, was adopted as an accurate record of proceedings. Proposed by Simon MacGillivray and seconded by Kathleen Haswell.</p>	
3.	<p><b>Matters Arising – a) Page 3. Item 6 Tripartite Agreement – Quarry Lane Site</b></p> <p>The Chief Executive confirmed that he had contacted both Councillor Kennedy and Councillor Ritchie to offer a briefing session in relation to the Quarry Lane site. Councillor Ritchie had declined, feeling that he already had sufficient information to hand although the Chief Executive had met with Councillor Kennedy following consideration of the report which had been approved at full Council.</p> <p>The Chief Executive advised that Councillor Kennedy held reservations regarding the proposal at Quarry Lane and that a continuing dialogue would be helpful. The Chief Executive further advised that the SNP group on East Dunbartonshire Council had again raised the issue of elected member representation on the company Board of Directors and again this required to be further discussed and resolved.</p>	
4.	<p><b>Chief Executive's Report</b></p> <p><b>Legacy for Lennoxtown</b></p> <p>The Chief Executive reported on the Legacy for Lennoxtown event held on 30<sup>h</sup> April 2009. The event is a full day of hands on, fun workshops which demonstrates "good citizenship" to primary seven pupils from both Lennoxtown and St Machan's Primary Schools. The feedback from both Head Teachers and pupils suggests the event was a great success and the Chief Executive conveyed his appreciation to those involved from local businesses, East Dunbartonshire Council etc who contributed to the success of the event. The Chief Executive paid special thanks to Karen Heath and Shona Baird for their efforts in the organisation of the event.</p>	

		<b>Action</b>
	<p><b><i>Celtic SLA - June Programme</i></b></p> <p>Appendix 1 of Paper No. 09/06 highlighted 16 events confirmed to date for exclusive access to the Celtic Training Facility during the month of June 2009. There remains spare capacity and the Chief Executive is attempting to generate additional interest from colleagues within East Dunbartonshire Council.</p> <p>The Chief Executive had also anticipated that there may be some capacity for the month of July 2009, however, it now seems unlikely as Celtic FC's fixtures dictate the requirement for the first team to use the training facilities at this time.</p> <p>Although the 16 events scheduled for the month of June 2009 were not all football related, it was felt that it would be beneficial to actively encourage more girls clubs to be involved with use of the facility.</p> <p>The Board felt it would be beneficial to run a Press Release in the Kirkintilloch and Bearsden and Milngavie Herald, in conjunction with Celtic FC, relating to the first tranche of events.</p> <p><b><i>Flood Study Reporting</i></b></p> <p>The Chief Executive reported that East Dunbartonshire Council had provided the required funding to undertake the flood study report in Lennoxton. The Board gave approval to the Chief Executive to commission the flood study.</p> <p><b><i>Annual Review</i></b></p> <p>The Chief Executive reported that he was making progress with the content for the Annual Review and this would be presented to the Board at its next meeting and would also be available to the broader community at the 2009 AGM.</p> <p><b><i>Annual Accounts</i></b></p> <p>The Auditors will commence proceedings on Wednesday 13<sup>th</sup> May 2009 with a view to having the Annual Accounts finalised and "signed off" in advance of the AGM on 24<sup>th</sup> June 2009.</p>	<p><b>BMcA</b></p> <p><b>BMcA</b></p>
5.	<p><b>Quarry Lane Site Disposal – Update</b></p> <p>The Chief Executive gave an overview in relation to the disposal of the Quarry Lane site. He advised that following agreement of the report to progress the issue to full Council on 23<sup>rd</sup> April 2009, missives had not yet been agreed fully between the parties involved although the developer had conceded each of the points raised by East Dunbartonshire's legal team.</p> <p>The planning process had not yet commenced although it was hoped to have the matter determined by the Planning Board in June 2009. Failure to meet this meeting would mean that, due to Council recess, planning consent would not be considered until the August 2009 Planning Board. The application would thereafter be submitted to the Scottish Office.</p> <p>The Chairman requested that he and the Chief Executive meet with the developer's design team, to determine timescales etc, and the Chief Executive agreed to organise this.</p>	<p><b>BMcA</b></p>

		<b>Action</b>
6.	<p><b>Company Position and Outlook Post March 2009</b></p> <p>The Chief Executive reported that the cashflow position indicates that there are sufficient funds to sustain the company over the next few months, with reserves built in for redundancy payments should these be required.</p> <p>The Board agreed to delay any decisions relating to staff until the outcome of the proposal at Quarry Lane was known.</p> <p>The Board agreed that the Chairman make representation to NHS Greater Glasgow and Clyde, as well as East Dunbartonshire Council, in relation to seeking potential bridging finance in order that the organisation may be sustained over the period until the Quarry Lane site proposal is resolved.</p> <p>Following the conclusion of the flood investigation report, it was also hoped that other option sites, as part of the Tripartite Agreement, be considered as potential affordable housing sites.</p>	<b>JG/BMcA</b>
7.	<p><b>Any Other Business</b></p> <p>The Board wished to place on record their appreciation to the Chief Executive for his efforts to date in relation to the progress of the Quarry Lane site.</p> <p><b>Awards for All Funding</b></p> <p>David Carlin advised that Campsie Community Council were in receipt of Awards for All Scheme funding towards lighting and environmental improvements at the High Church.</p> <p>The Board congratulated Campsie Community Council and further noted the assistance of Gordon Strain, Regeneration Officer, EDC, in securing funding for this project.</p>	
8.	<p><b>Date of Next Meeting</b></p> <p>It was agreed that the next meeting take place at 6.00p.m. on 24<sup>th</sup> June 2009 in the Lennoxtown Initiative offices, in advance of the AGM which will commence at 7.30p.m. in the Glazert Country House Hotel, Lennoxtown.</p> <p>The Chairman would call a meeting in advance of the AGM should it be deemed necessary to progress matters in relation to the Quarry Lane site.</p>	

<b>Meeting</b>	Board
<b>Date</b>	31 August 2009
<b>Presented By</b>	Brian McAleenan, Chief Executive

**MINUTES OF THE BOARD MEETING OF THE LENNOXTOWN INITIATIVE**

**Date: 24 June 2009**

**Time: 6.00p.m**

**Venue: Lennoxtown Enterprise Centre, Railway Court, Station Road, Lennoxtown**

Present: Jim Gilmour, Brian McAleenan, Kathleen Haswell, Thomas Docherty, David Carlin, Derek Miller, Robert O'Donnell and Georgina Brown

Also in attendance: Shona Baird

		<b>Action</b>
	<p><b>Apologies</b></p> <p>Apologies were received on behalf of Alex Wingate, Simon MacGillivray, John Dempsey, Alan Sim, Karen Murray and John Simmons.</p>	
	<p><b>Chairman's Opening Remarks</b></p> <p>The Chairman opened the meeting by thanking those present for their attendance intimating the need to be quorate to allow approval of the business of the AGM which was due to follow immediately after the Board meeting.</p>	
1.	<p><b>Minute of Board Meeting 11<sup>th</sup> May 2009</b></p> <p>The Minute of the Board meeting of 11<sup>th</sup> May 2009, having been previously circulated for approval, was adopted as an accurate record of proceedings. Proposed by David Carlin and seconded by Derek Miller.</p>	
2.	<p><b>Matters Arising – a) Page 3. Item 6 Tripartite Agreement – Quarry Lane Site</b></p> <p>Following discussion at the previous Board Meeting the Chairman confirmed that he had now met with Gerry Cornes, Chief Executive of East Dunbartonshire Council, to further discuss elected member representation on the Lennoxtown Initiative Board of Directors. The meeting had been called at the behest of Gerry Cornes following representations made to him by the SNP group on East Dunbartonshire Council.</p> <p>The Chairman explained the current position to the Board of Directors and advised that a further request had now been made to the Board to admit Councillor Ritchie, as the local elected member for Kirkintilloch North and Campsie, to the Board of Directors.</p> <p>Georgina Brown wished it to be recorded that she objected to the manner of the approach regarding elected member representation on the Board of Directors. Georgina expressed that she felt the Board were being effectively coerced on this occasion and this was not in keeping with the spirit of partnership and the community led nature of the Board of Directors, which operates on a non political level.</p>	

		Action
	<p>In addition there were a number of other directors who expressed their disquiet over the matter and a lengthy discussion followed.</p> <p>However, after discussion, the Board agreed to extend an invitation to Councillor David Ritchie to join the Board of Directors and also noted that Councillor Charles Kennedy had expressed that he did not wish to join the Board.</p>	
3.	<p><b>Financial Reports – Cash flow forecast for the period June – August 2009</b></p> <p>A cashflow forecast had previously been circulated to the Board which indicated the extent of the company's difficult financial position. This was noted by the Board.</p>	
4.	<p><b>Draft Statutory Accounts 2008/09</b></p> <p>Having been previously circulated for consideration, the draft accounts were approved by the Board.</p>	
5.	<p><b>Chief Executive's Report</b></p> <p>The Chief Executive updated the Board on a number of operational matters.</p>	
6.	<p><b>Update on Quarry Lane Site</b></p> <p>The Chief Executive reported that he and the Chairman had attended a pre planning meeting with officers from East Dunbartonshire Council in relation to the Quarry Lane site. Drawings had been prepared relating to a 108 bed nursing home proposal which utilised 41% of the site. Various issues required to be addressed including tree survey, car parking space, window to window distances and access to the site via Main Street. The planners indicated that if the issues discussed at the pre planning meeting were addressed then there should be no technical reason to prevent the application being approved.</p>	
7.	<p><b>Tripartite Agreement – Station Road Option Site Proposal</b></p> <p>The Chief Executive reported that an approach had been made from Campsie Black Watch AFC and East Dunbartonshire Council in connection with the option site at Station Road.</p> <p>Campsie Black Watch had plans to upgrade the playing surface and improve drainage at the grass playing field at Station Road, Lennoxton and wished to apply for grant funding to undertake these works. However, to be eligible for funding they require a long lease (25 years or so) over the pitch. The Council is agreeable to granting such a lease at a peppercorn rent. However, given the land is included within Lennoxton Initiative's 'option site' parcel any arrangement would require the Initiative to renounce its option over the land to allow the Council to grant the lease to Campsie Black Watch AFC.</p> <p>As the site in question is subject to live interest from Greencore for further expansion, as well as the fact that this site is immediately adjacent to another 'option site' at Main Street/Well Lane which is subject of a live interest for affordable housing development, Derek Miller suggested that it may be an option to transfer ownership of the site to Lennoxton Initiative and thereafter lease it to Campsie Black Watch. This would potentially safeguard the company's position in relation to the site at a later date. The Chief Executive agreed to explore this option.</p>	BMcA

		<b>Action</b>
8.	<p><b>Annual Review</b></p> <p>A copy of the Annual Review had previously been circulated to the Board for consideration and approval. The Board were very happy with the finished article which had been completed "in house." The Chief Executive paid particular thanks to Shona Board for her input regarding design etc.</p>	
9.	<p><b>Lennoxtown Initiative Report to Council on 24<sup>th</sup> June 2009</b></p> <p>A copy of the Progress Report, which would be presented to East Dunbartonshire Council, had previously been circulated to the Board. The report provided an overview of current projects and also discussed the company's difficult cashflow position.</p> <p>The Chief Executive advised that he had agreed to incorporate details of a pilot scheme (similar to a model adopted by Falkirk FC) which was proposed to operate across East Dunbartonshire for a formal youth academy, for both player development and educational attainment within the Celtic Training facility. The request was made from officers within EDC for incorporation within the Lennoxtown Initiative progress report which would be presented to full Council on 24<sup>th</sup> June 2009. The Board thereafter agreed to support this proposal.</p>	
10.	<p><b>AOCB</b></p> <p>The Chief Executive advised that Alan Sim had resigned from the Board owing to a restructure within East Dunbartonshire Council. East Dunbartonshire Council will advise of Alan's successor in due course.</p>	
11.	<p><b>Date of Next Meeting</b></p> <p>Monday 24th August 2009 at 7.00p.m. in the Lennoxtown Initiative offices.</p>	

## LENNOXTOWN INITIATIVE

### MINUTES OF THE AGM MEETING – 24 JUNE 2009

Date: 24 June 2009  
Time: 7.30p.m.  
Venue: The Glazert Country House Hotel, Lennox town

Present: Jim Gilmour - Chairman  
Brian McAleenan – Chief Executive  
Tom Docherty  
Kathleen Haswell  
David Carlin  
Dr Georgina Brown  
Robert O'Donnell

#### 1. Attendance

In addition to the Board Members present, there were a further 23 individuals in attendance.

#### 2. Apologies

Apologies were received from Simon MacGillivray, Alex Wingate, John Dempsey, Derek Miller, Karen Murray, John Simmons and Alan Sim.

#### 3. Quorum

The Chairman indicated that there were sufficient Directors in attendance to ensure the meeting was quorate.

#### 4. Minutes of Previous Meeting

The Minutes of the previous AGM held on 25 June 2008, having been previously circulated to the Board for consideration, were proposed by Kathleen Haswell and seconded by David Carlin and subsequently approved.

#### 5. Report from the Board Chairman

The Chairman thanked those present for attending the seventh Annual General Meeting of Lennox town Initiative.

The Chairman intimated that it had been a difficult year for not just the Initiative but for the construction industry in general which had led to the detrimental impact on the delay of the proceeds from the sale of Site 1b. However, the Chairman highlighted the projects which had been undertaken despite the lack of funding e.g. the Glazert Flood Study report, the Nursing Home development on the Quarry Lane site which will generate 100 new jobs, and hopefully attract the skills base already established in the village from the former Lennox Castle Hospital, as well as the prospect of further affordable housing development on the 'option sites'.

## 6. **Report from the Chief Executive**

Brian McAleenan, Chief Executive, gave a general overview of the projects over the course of the previous year which covered the use of the Celtic Training facility by two local boys football clubs; jobs access and training; the commission of the Glazert flood study report which will offer the potential for development of the 'option sites'; funding which has been secured thanks to the efforts of Gordon Strain, East Dunbartonshire Council, for remedial works at the Lennox Waiting Room; the benefits to Main Street since the implementation of the CCTV cameras (statistics to evidence this are being prepared by colleagues in East Dunbartonshire Council); play facilities at High Park and finally the creation of 100 jobs locally from the development of the Nursing Home in Quarry Lane, the benefits this will bring, including the generation of supplier and retail opportunities for local businesses.

## 7. **Skills and Learning Showcase – Three Case Studies**

### ***Legacy for Lennoxtown***

Karen Heath gave an informative presentation on the Legacy for Lennoxtown event held in April of each year. The event is a full day of hands on workshops made up of World of Work, Public Services, Money Management and Leisure and Pleasure and is part of the curriculum for excellence developing active citizenship to Primary 7 school children from both Lennoxtown and St Machan's Primary Schools.

Karen paid tribute to the partner agencies for their involvement in the event as well as the Head Teachers and support staff from the two local primary schools, the workshop presenters and the local community for their assistance on a voluntary basis at the event.

### ***Support Employment***

Karen Heath explained that the Support Employment Programme is run in partnership with the Initiative, Jobcentreplus, Careers Scotland and Celtic FC. The project is aimed at hardest to reach individuals to help move them towards training or employment. It is a three day per week programme, including a half day at Celtic Training Facility. Karen requested that anyone who is interested or knows of anyone who is interested in the project should make contact at the Initiative offices.

### ***Local History Group***

The local History Group, consisting of Rena Sheriffs, Raymond Carr and Marion Donnachie, amongst others, gave an extremely interesting and informative presentation in relation to how the History Group was established and the aims and objectives of the group.

The group are in the process of producing a booklet for use within East Dunbartonshire schools curriculum concentrating on five topics, buildings, culture, education, industry and transport.

The group were enthusiastic about the benefits of being part of the group and encouraged anyone wishing to contribute to contact Karen Heath at Lennoxtown Initiative to assist with their research to gain a better understanding of the village and its past.

The group paid special tribute to Karen for her assistance throughout the course of the group as well as to Vivienne Hutchinson for her professionalism and courteous manner.

8. **Positive Alternatives Project – Peter Buchanan, Project Development Worker**

Peter Buchanan, Project Development Worker, presented details of the two year Big Lottery funded Positive Alternatives Project which originated from an HMIE report highlighting the lack of provision for young people in Lennoxtown. The project was established to assist 18-25 year olds into employment, education and training.

9. **Report from Auditors**

John Anderson, French Duncan LLP, reported that in accordance with appropriate accounting practices, Lennoxtown Initiative's accounts were a true and fair view of appropriate financial performance.

10. **Appointment of Auditors**

The Chairman requested the re-appointment of French Duncan LLP as Auditors for the forthcoming year. Their appointment was proposed by Kathleen Haswell and seconded by Georgina Brown.

11. **Election of Community Directors**

Articles 41 and 42 of the Memorandum and Articles of Association indicate that at the conclusion of each AGM three of the Community Directors shall vacate office but shall be eligible for re-appointment by the other Directors under Article 40. The Directors retiring by rotation were John Dempsey, Tom Docherty and David Carlin.

The vacant Community Director positions would be considered at a Board Meeting following the AGM.

12. **Appointment of Partner Directors**

The Chairman advised that correspondence from the partner agencies had not as yet been received for continued representation for the forthcoming year. Alan Sim, East Dunbartonshire Council had resigned and we await confirmation from East Dunbartonshire Council as to who will be their nominated representative. Karen Murray, NHS Greater Glasgow and Clyde had yet to formally accept continued representation.

13. **Election of Office Bearers**

Articles 48 and 49 within the Memorandum and Articles of Association indicate that there is provision to appoint a Chair, Vice-Chair and Treasurer. All current office bearers cease to hold office at the conclusion of the AGM but are eligible for re-election. Appointment of office bearers will be considered by the Board of Directors at a Board Meeting following the AGM.

14. **Any Other Competent Business**

***Integrated Health and Community Centre***

A question was raised enquiring whether the previously discussed proposed integrated health and community centre would proceed, bearing in mind the original site earmarked for this development was proposed as the location for the proposed nursing home development.

The Chief Executive advised that the integrated health and community centre was still proposed to go ahead and development would be considered on one of the alternative 'option' sites within the village.

***Nursing Home***

A question was raised as to whether the local community would be consulted in relation to plans and design brief etc. of the proposed nursing home on the Quarry Lane site. The Chief Executive gave assurances that the local community would be consulted fully prior to development of the nursing home. This would support submission of the planning application and neighbourhood consultation would take place as part of normal protocol.

15. **Close of Meeting**

The Chairman thanked everyone for their attendance at the AGM and closed the meeting.

<b>Meeting</b>	Board
<b>Date</b>	5 October 2009
<b>Presented By</b>	Brian McAleenan, Chief Executive

**MINUTES OF THE BOARD MEETING OF THE LENNOXTOWN INITIATIVE**  
**Date: 31st August 2009**  
**Time: 7.00p.m**  
**Venue: Lennoxtown Enterprise Centre, Railway Court, Station Road, Lennoxtown**

Present: Jim Gilmour, Brian McAleenan, John Dempsey, Georgina Brown, David Carlin, Thomas Glen, Alex Wingate, Karen Murray

Also in attendance: Shona Baird

		<b>Action</b>
	<p><b>Apologies</b></p> <p>Apologies were received on behalf of Robert O'Donnell, Derek Miller, Simon MacGillivray and Tom Docherty.</p>	
	<p><b>Chairman's Opening Remarks</b></p> <p>The Chairman opened the meeting by introducing Thomas Glen, Head of Development and Enterprise. Thomas is Alan Sim's successor, representing East Dunbartonshire Council as a partner member.</p>	
1.	<p><b>Minute of Board Meeting of 24<sup>th</sup> June 2009</b></p> <p>The Minute of the Board meeting of 24<sup>th</sup> June 2009, having been previously circulated for approval, was adopted as an accurate record of proceedings. Proposed by David Carlin, seconded by Brian McAleenan.</p>	
2.	<p><b>Matters Arising</b></p> <p>The Chief Executive made reference to an item in the previous minutes which referred to consideration being given to an invitation to Councillor David Ritchie to join the Board of Directors. The Chief Executive advised the Board that Councillor Ritchie had declined the offer and reiterated Councillor Kennedy had also previously intimated that he would decline an offer to join the Board of Directors, if asked.</p> <p>The Board agreed that the two vacancies on the Board would remain vacant at the present time and advertised at a later date. In addition, the Chief Executive was instructed to write to Gerry Cornes, Chief Executive, East Dunbartonshire Council to advise of the current position.</p> <p><b><i>Tripartite Agreement – Station Road Option Site Proposal</i></b></p> <p>The Chief Executive made reference to the above and advised that this had been held in abeyance at present until the completion of the flood study report, the outcome of which may impact on the proposals for further expansion of Campsie Spring facilities at Station Road.</p>	<b>BMcA</b>

		<b>Action</b>
3.	<p><b>Appointment of Community Directors</b></p> <p>The Chief Executive advised that at the conclusion of the Company Annual General Meeting three Directors by rotation require to resign. Those three Directors were John Dempsey, David Carlin and Tom Docherty. Each of the relevant Directors had confirmed that they wished to continue to serve on the Board and under Article 40 of the Memorandum and Articles of Association this was noted by the Board. These three former Directors were then duly re-elected to the Board of Directors.</p>	
4.	<p><b>Appointment of Partner Directors</b></p> <p>The Chief Executive advised that Karen Murray had agreed to continue to represent NHS Greater Glasgow and Clyde as a Partner Director and Thomas Glen, newly appointed Head of Development and Enterprise would succeed Alan Sim as East Dunbartonshire Council's Partner Director representative. This was noted by the Board.</p>	
5.	<p><b>Appointment of Company Secretary</b></p> <p>The Chief Executive advised that Alex Wingate had confirmed that he was willing to continue in his role as Company Secretary and this was noted and approved by the Board.</p>	
6.	<p><b>Appointment of Office Bearers</b></p> <p>The Chief Executive advised that Jim Gilmour (Chair), Derek Miller (Vice Chair) and Treasurer cease to hold office at the conclusion of the company AGM but were eligible for re-election. Both Jim Gilmour and Derek Miller had confirmed their willingness to be re-elected to their former positions.</p> <p>Jim Gilmour's re-election as Chair was proposed by David Carlin and seconded by Alex Wingate. Derek Miller's re-appointment as Vice Chair was proposed by Georgina Brown and seconded by Karen Murray. There being no other nominations Jim Gilmour and Derek Miller were then re-elected to the positions of Chair and Vice Chair respectively.</p> <p>The position of Treasurer was currently vacant as this position was formerly held by Alan Sim who, following a restructure within East Dunbartonshire Council, had now resigned from the Board of Directors. As this position was required to be filled by one of the partner Directors, the Board agreed that Karen Murray be appointed as Treasurer. Proposed by Georgina Brown and seconded by Jim Gilmour.</p>	
7.	<p><b>Appointment of new Community Director</b></p> <p>The Chief Executive advised that following an approach from East Dunbartonshire Council and following discussion at the previous Board Meeting it was agreed that an invitation to join the Board of Directors be extended to Councillor David Ritchie, elected member for the Kirkintilloch North and Campsie ward. Councillor Ritchie had subsequently intimated that he did not wish to join the Board of Directors at this time. The Board agreed that the Chief Executive would write to the Chief Executive of East Dunbartonshire Council and Councillor Ritchie expressing the Board's disappointment at Councillor Ritchie's decision not to pursue his initial interest in joining the Board.</p>	<b>BMcA</b>

		<b>Action</b>
8.	<p><b>Financial Reports – Cashflow August – December 2009</b></p> <p>The Chairman felt this item related to the planning application for the proposed development of the Quarry Lane site and advised that he and the Chief Executive had met with the developers of the proposed Nursing Home and Childrens Nursery site. The Chair intimated that the planning application was in the initial stages of planning and following due process. It was hoped that the application was on track to meet the Planning Board of 29<sup>th</sup> September 2009. If approved it was understood that the application would then be required to be referred to the Scottish Government for ratification.</p> <p>The Chair further advised that it was proposed to hold a Community Consultation Event on 8<sup>th</sup> September 2009 to support the planning application offering the local community an opportunity to express their views, ask relevant questions of the architect involved as well as have sight of the proposed development plans. A formal notice of the event would be advertised in the Kirkintilloch Herald and posters would be displayed throughout the village.</p> <p>The Chief Executive advised that he had met with the Proprietor of Care Home Scotland who had advised of timescales for detailed staffing requirements. Thomas Glen intimated that it would be beneficial to link in with EDC in relation to economic development, i.e. jobs, apprenticeships etc, for the generation of jobs not only in Lennoxton but EDC wide.</p>	
9.	<p><b>Draft Minute of the Company Annual General Meeting of 24<sup>th</sup> June 2009</b></p> <p>The Chief Executive advised that the draft minute of the Annual General Meeting was for noting purposes only at this time and requested that should the Board have any comments that they be forwarded to him for incorporation into the minute prior to submission at the next AGM.</p>	
10.	<p><b>Update on Quarry Lane Site Proposal</b></p> <p>This report had been previously considered under item 8 on the agenda.</p>	
11.	<p><b>Option Site Parcel – approach from East Dunbartonshire Council</b></p> <p>The Chief Executive advised that East Dunbartonshire Council had approached the Initiative in relation to our 'option' over two retail units at 56 and 58 Main Street.</p> <p>The businesses who currently occupy these premises had approached the authority requesting a longer 'break' option within their current lease (currently 18 months) as this timeframe restricted their ability to invest in the fabric of the premises.</p> <p>Following consideration the Board agreed to extend the current occupiers lease option to three years. The Chief Executive advised that he would confirm this decision with Alan Bauer, EDC, who was liaising with the tenants.</p>	
12.	<p><b>AOCB</b></p> <p>David Carlin expressed his gratitude to the Chair for his sponsorship support in relation to "The Big Lunch" event.</p>	
13.	<p><b>Date of Next Meeting</b></p> <p>Monday 5<sup>th</sup> October 2009 at 7.00p.m.</p>	

<b>Meeting</b>	Board
<b>Date</b>	30 November 2009
<b>Presented By</b>	Brian McAleenan, Chief Executive

**MINUTES OF THE BOARD MEETING OF THE LENNOXTOWN INITIATIVE**

**Date: 5 October 2009**

**Time: 7.00p.m**

**Venue: Lennoxtown Enterprise Centre, Railway Court, Station Road, Lennoxtown**

Present: Jim Gilmour, Brian McAleenan, John Dempsey, Georgina Brown, Thomas Glen, Karen Murray, Derek Miller, Robert O'Donnell and David Carlin

Also in attendance: Shona Baird

		<b>Action</b>
	<p><b>Apologies</b></p> <p>Apologies were received on behalf of John Simmons, Simon MacGillivray and Kathleen Haswell.</p>	
1.	<p><b>Minute of Board Meeting of 31<sup>st</sup> August 2009</b></p> <p>The Minute of the Board Meeting of 31<sup>st</sup> August 2009, having been previously circulated for approval, was adopted as an accurate record of proceedings. Proposed by Karen Murray and seconded by David Carlin.</p>	
2.	<p><b>Matters Arising</b></p> <p><b><i>Tripartite Agreement – Station Road – Option Site Proposal</i></b></p> <p>The Chief Executive confirmed that the flood study report had been held in abeyance until the outcome was known in relation to Greencore potentially taking forward proposals for consolidating operations and expanding their existing plant in Lennoxtown. The Board welcomed the expansion proposals and the potential this would offer for the creation of more than 100 new jobs. The Chief Executive advised that he would organise a meeting with the members of the flood study group as well as Greencore's agent in order to progress matters.</p> <p><b><i>Appointment of new Community Director</i></b></p> <p>The Chief Executive confirmed that he had now written to both the Chief Executive of East Dunbartonshire Council and Councillor Ritchie in relation to Councillor Ritchie declining the offer of a place on the Lennoxtown Initiative Board of Directors.</p> <p><b><i>Option Site Parcel – Approach from EDC</i></b></p> <p>The Chief Executive confirmed that he had now written to Alan Bauer, EDC, to advise that the Board had agreed to extend the 'break' options on the retail units at 56 and 58 Main Street.</p>	<b>BMcA</b>

		Action
	<p><b>Update on Quarry Lane</b></p> <p>Thomas Glen advised that due to changes in legislation, the recent planning application in relation to the proposed nursing home development and childrens nursery at the Quarry Lane site now no longer requires to be submitted to the Scottish Government for consideration.</p>	
3.	<p><b>Report from Meeting with East Dunbartonshire Council of Wednesday 16<sup>th</sup> September 2009</b></p> <p>The Chief Executive advised that a meeting had taken place on 16<sup>th</sup> September 2009 and East Dunbartonshire Council has agreed to continue to support Lennoxtown Initiative to allow the Quarry Lane development planning application to be resolved.</p> <p>This continued support was welcomed by the Board.</p>	
4.	<p><b>Update on Quarry Lane Site</b></p> <p>The Chief Executive advised that the planning application for a 92 bed nursing home and 55 place childrens nursery had been considered at the Planning Board of 29<sup>th</sup> September 2009 and was recommended for approval. However, at the request of an elected member, the planning application was continued for a site visit scheduled for 27<sup>th</sup> October 2009, immediately preceding the next meeting of the Planning Board.</p> <p>The Chief Executive further advised that he had met with the developer who had advised that primarily the audience for the proposed childrens nursery would be the staff who will be employed within the proposed nursing home. Although not expressed by the developer, it is expected that childcare vouchers, and other public sector subsidy tools, will be utilised in meeting childcare costs for the nursing home staff involved.</p>	
5.	<p><b>Services to Young People</b></p> <p>The Chief Executive circulated a paper in relation to the extensive range of services available for young people in Lennoxtown following recent press reports which suggested that there is “nothing for young people to do in Lennoxtown.”</p> <p>It was agreed that a booklet be prepared for publication on the website, as well as hard copies of literature to be displayed within the Initiative offices and elsewhere, which would detail the range and contact details of activities, leisure pursuits and uniformed organisations etc, for the benefit of existing as well as new residents to the area.</p>	<b>BMcA/SB</b>
6.	<p><b>Any Other Business</b></p> <p>Derek Miller enquired as to whether quarterly management accounts are still being produced.</p>	<b>BMcA</b>

		<b>Action</b>
	<p>The Chief Executive advised that on the advice of French Duncan, the organisation's accountants, detailed management accounts were not felt to be necessary at the present time given the low turnover and level of transactions within the company's accounts. It was confirmed that the production of management accounts would be resumed once significant new funds were injected. In the interim French Duncan were continuing with book keeping support to ensure that the organisation's finances were being properly recorded.</p>	
	<p><b>Date of Next Meeting</b></p> <p>Monday 23<sup>rd</sup> November 2009 at 7.00p.m. in the offices of Lennoxtown Initiative.</p>	

<b>Meeting</b>	Board
<b>Date</b>	
<b>Presented By</b>	Brian McAleenan, Chief Executive

**MINUTES OF THE BOARD MEETING OF THE LENNOXTOWN INITIATIVE**  
**Date: 30 November 2009**  
**Time: 7.00p.m**  
**Venue: Lennoxtown Enterprise Centre, Railway Court, Station Road, Lennoxtown**

Present: Jim Gilmour, Brian McAleenan, John Dempsey, Karen Murray, Thomas Glen, Derek Miller and David Carlin

Also in attendance: Shona Baird

		<b>Action</b>
	<p><b>Apologies</b></p> <p>Apologies were received on behalf of Alex Wingate, Georgina Brown, Tom Docherty, Simon MacGillivray, Robert O'Donnell, Kathleen Haswell and John Simmons.</p>	
1.	<p><b>Minute of Board Meeting of 5<sup>th</sup> October 2009</b></p> <p>The Minute of the Board Meeting of 5<sup>h</sup> October 2009, having been previously circulated for approval, was adopted as an accurate record of proceedings. Proposed by Karen Murray and seconded by Derek Miller.</p>	
2.	<p><b>Matters Arising</b></p> <p><b><i>Update on Quarry Lane Site Proposal</i></b></p> <p>The minute would be amended to reflect that John Dempsey had declared an interest in relation to this particular item.</p>	
3.	<p><b>Financial Reports</b></p> <p>The Chief Executive gave an overview of the financial position to date as well as the budget forecast for 2010/11.</p> <p>The Chief Executive was requested to make an approach to our existing Accountants in relation to their accountancy services fees. The Board was of the opinion that given that it had been a number of years since the company had tendered for accountancy services it would be appropriate to test the market at this juncture.</p> <p>Derek Miller asked if we had been given any future commitment from EDC or NHS Greater Glasgow and Clyde for continued financial support as part of the Tripartite Agreement. He was advised that the Tripartite Agreement only made allowance for financial support for a period of five years and that time had since lapsed.</p> <p>Derek Miller felt it would be beneficial for a month to month cashflow to be produced for the Board's information.</p>	<p><b>BMcA</b></p> <p><b>BMcA</b></p>

		<b>Action</b>
4.	<p><b>Update on Quarry Lane Site Proposal</b></p> <p>The Chief Executive confirmed that planning permission had been granted for the Nursing Home and Childrens Nursery on the Quarry Lane site following the Planning Board meeting of 24 November 2009 and that funds would be forwarded in early course.</p>	
5.	<p><b>Lennoxtown Flood Study – Update</b></p> <p>The Chief Executive gave a progress report in relation to the flood study report being conducted to assess potential development opportunities in Lennoxtown.</p> <p>The Flood Study report has highlighted that it may now only be possible to consider development of three out of the four original sites earmarked for development as allowance requires to be made for adequate compensatory storage for any potential development. It was therefore decided to prioritise sites within Station Road, Auldhoose Phase II and Well Lane.</p> <p>The Flood Study has been slightly delayed by the need to further scope any expansion proposals at the Campsie Spring Plant. The Chief Executive had subsequently been advised that the recent acquisition by Highland Spring of the Campsie Spring plant would not have any detrimental impact on delaying further the plant's expansion plans.</p> <p>The Board agreed that the Chief Executive organise a meeting with Thomas Glen and Highland Spring's agent to gain a better understanding of their expansion proposals and report further to a future meeting.</p>	<b>BMcA/TG</b>
6.	<p><b>Lennoxtown CCTV Camera Analysis</b></p> <p>Following consideration of Report No. 09/22, the Chief Executive gave an overview of the CCTV Camera 'Area Profile' report which provided a detailed analysis of crime and antisocial behaviour in Lennoxtown during the period 1<sup>st</sup> January to 31<sup>st</sup> December 2008.</p> <p>On the whole the report highlighted that CCTV was working well in Main Street and is offering great assistance locally, making the local community feel safer.</p> <p>The Chief Executive advised that he would source more current figures and the Board suggested that it may also be helpful to have a comparison of CCTV analysis within other areas of East Dunbartonshire.</p>	<b>BMcA</b>
7.	<p><b>Services to Young People</b></p> <p>Following discussion at the previous Board meeting, when it was highlighted that coverage in the local press regarding the level of provision of services to young people which are available in Lennoxtown had failed to recognise the full extent of services and resources available locally, a brochure had been compiled depicting the broad range of services available for young people in the community and will be circulated as widely as possible i.e. via Primary Schools in Lennoxtown, the website, local library etc.</p> <p>It was also agreed that the Chief Executive write to each of the local Elected Members enclosing a brochure for their information.</p>	<b>BMcA</b>
8.	<p><b>Funding Update</b></p> <p>The Chief Executive advised that funding had recently been secured in relation to local projects.</p>	

		<b>Action</b>
	<p>The Lennoxton Project Group and Lennoxton Heritage and Preservation Trust recently collaborated and were successful in securing funding through the LEADER programme.</p> <p>Both groups developed a project to “Explore Lennoxton and the Campsies” with a focus on designing, preparing and distributing two sets of leaflets detailing core paths in and around Lennoxton and paths at Clachan of Campsie. In addition the groups also secured funding to provide new paths signage.</p> <p>The funding will be split between cash from EDC and in kind support through volunteer support in the project development process.</p> <p><b>Youthlink Scotland – Cashback for Communities Fund</b></p> <p>The Initiative was successful in securing Cashback for Communities Fund to deliver a programme of evening and Easter school holiday events in conjunction with young people in Lennoxton aimed at providing diversionary activities and to develop young people’s interest in activities and hobbies not currently available to them.</p> <p><b>EDC Community Grants Scheme</b></p> <p>Lennoxton Learners Forum has made an application to East Dunbartonshire Council for funding assistance through their Community Grants Scheme. The group will initially provide short courses aimed at those over 50 years of age, accounting for 35% of the local adult population, many of whom are retired or are on long term health related benefits.</p>	
9.	<p><b>Positive Alternatives – Half Year Review 2009</b></p> <p>The Chief Executive referred to the Positive Alternatives Project Half Year Review report which demonstrates that the project is proving very successful in Lennoxton. The project was initially funded for 18 months by the National Lottery and it is hoped that it will be rolled out for a three month pilot to Kirkintilloch High School in the new year.</p> <p>It was suggested that this may be tied into training for young people in relation to job opportunities for the Nursing Home.</p>	
10.	<p><b>AOB</b></p> <p>Derek Miller asked whether as an Initiative we are still in receipt of Planning Applications relating to Lennoxton.</p> <p>Thomas Glen advised that he would ensure that the weekly planning list is emailed to the Chief Executive for his information.</p>	<b>TG</b>
11.	<p><b>Date of Next Meeting</b></p> <p>The date of the next meeting will be confirmed in the new year.</p>	