

New Children's Hospital

Project Steering Group

Notes of Meeting of 5th October 2006

At 10.30am in the Conference Room – Project Offices, Hillington

Attending:

Morgan Jamieson (chair)	Jane Peutrell
Mairi Macleod	Shona Cardle
Kate Munro	Deirdre Evans
Rose Byrne	John Currie
Iain Wallace	Dagmar Kerr
Jonathan Coutts	Elspeth Campbell
Rory Farrelly	Kate McKay

Apologies:

Jim Beattie
Rosslyn Crocket
Alan Seabourne
Mark Feinmann

1. Welcome and Introductions

Morgan Jamieson welcomed Mairi Macleod the new project manager for the children's hospital to her first meeting of the project steering group. He also welcomed Deirdre Evans from NSD and Rory Farelly the Deputy Director of Nursing based at Yorkhill Hospital.

2. Minutes of the Previous Meeting

The notes of the meeting held on 31st August 2006 were agreed as an accurate record

3. Matters Arising

3.1 Bed Model

Morgan Jamieson reported that work was continuing with CHKS on the suggested bed numbers for the children's hospital. He agreed to give an update on this item at the next meeting.

Action - MJ

3.2 Yorkhill Foundation

Morgan Jamieson reported that a meeting was scheduled to be held with the Yorkhill Foundation on 6th October 2006. He reported that this meeting was to discuss how the Foundation might play into raising funds for the new hospital.

3.3 Deirdre Evans reported that NSD were currently looking at activity outwith the management structure of Yorkhill. In particular attention was being paid to the psychiatry component. She agreed to forward the numbers involved to the project team. Deirdre asked about adolescent services which were planned for the Southern General site. John Currie reported that this work was still on going. Morgan commented that there were a number of issues regarding the services to be provided at the Southern site which still required clarification.

3.4 Outline Business Case

Mairi Macleod updated that the outline business case was being drafted and the timetable of December 2006 was still expected to be met. Mairi reported that discussions were on going with Ronald McDonald and CLIC Sargent regarding accommodation to be provided on or near the Southern site.

3.5 Procurement

Mairi Macleod reported that a meeting was scheduled to be held the following week with financial advisors and the Scottish Executive to look at the procurement options and agree a way forward.

4. Joint Meeting with Lothian

Rose Byrne reported that she had met with Morgan Jamieson and Mairi Macleod prior to the meeting to discuss the proposed joint meeting she reported that it was likely that the programme would focus on lessons learned from other projects and on the repatriation of patients. Morgan Jamieson suggested that the meeting should be held in Spring 2007 and the group agreed to this suggestion.

5. Community Engagement

Kate Munro reported that the engagement work which had been conducted around Yorkhill had now been completed and the report was in draft form. She highlighted the key messages from the survey which were :-

- Complaints – mostly about car parks
- Single rooms – no consensus
- Adolescents in particular asked for age appropriate areas
- Patient requested more accommodation than just a bed – ie showers tea making facilities and toilets within or near ward areas
- Requirement for outdoor play areas
- Need for automatic doors – particularly by disabled users
- Highly valued the patient information service
- Highly valued the shops
- The family bereavement centre was highly valued
- Requested separate theatre waiting area for parents

Kate advised that the formal report would be forwarded to the Project Executive Group and this work would populate the Outline Business Case.

Kate then reported on the groups which have been set up to engage with young people at Yorkhill. She advised that the Youth Panel had met and interest had been shown in setting up a Family Panel although this had not yet convened. It was anticipated that an inaugural meeting of this group would be held at the beginning of November.

Deirdre asked how community engagement would engage with patients outwith the Glasgow area. Kate advised that it was anticipated that on-line surveys would have been used however problems in setting up the e-mail network had meant this could not be included in the project. She advised however that in the future it was anticipated a web site would be used to encourage people to get in contact with the community engagement group. Morgan Jamieson suggested that the Glasgow and Edinburgh projects could use an out-of-town network rather than two separate streams. Rose Byrne was particularly interested in this approach and it was agreed that work would be done on this area.

6. Neonatology

Jonathan Coutts raised his concerns about the clinical input to the maternity strategy. Iain Wallace agreed to pass on his concerns but highlighted that the design work on the refurbishment of the maternity unit had not yet been undertaken. Deirdre Evans raised a concern that as this was a national service input from clinicians was essential. It was agreed that Iain Wallace, Jonathan Coutts and Deirdre Evans would look at clinical input to the strategy.

7. Schedules of Accommodation and Bed Modelling

Morgan Jamieson reported that a lot of work had been undertaken with user groups and the medical planner for the project, on the proposed schedule of accommodation for the hospital. He commented that discussions had been constructive and a presentation on the outcome of this work was to be given to the Medical Staff Association next month. He reported that the final number of beds to be designed into the hospital had not yet been agreed. CHKS were now looking at some issues raised by clinical staff with a view to responding to these issues within the next fortnight.

Jane Peutrell asked if the hotel service being proposed would have an impact on the number of bed numbers within the hospital. Morgan Jamieson reported that this had not yet been considered.

Deirdre Evans reported that NSD were particularly interested in the number of ITU beds due to Government waiting times and more rapid access targets. She advised that there were 27 paediatric ITU beds in Scotland, 8 in the east and 19 in the west and this was the only planning assumption being made by NSD.

8. Lothian

Rose Byrne reported that 6 public meetings had been held in Lothian on the proposed new children's hospital. She advised that feedback had been mostly positive with little comment on the proposed site for the new hospital in Little France. Rose reported that work had started on the Outline Business Case but this was not due to be submitted until December 2007. Clinical re-design workshops on unscheduled care had been set up and a joint children and parents advisory group was also formed. This had held its inaugural meeting on 25th October 2006.

9. Communications

Elsbeth Campbell reported that a letter had been sent to the Minister of Health asking him to attend Yorkhill for the official launch of the new children's hospitals website. It was hoped that a publicity event could be arranged around the visit. Elsbeth also reported that a major feature on the new children's hospital was planned for the next issue of Health News. Morgan Jamieson asked about staff awareness, and reported that a planned drop-in/open session was being planned. Shona Cardle welcomed this suggestion stating that staff were not being formally informed on decisions.

10. Clinical Advisory Group

Morgan Jamieson reported on the previous Clinical Advisory Group meeting held on 19th September. He reported that the main items discussed were the Outline Business Case, Schedules of Accommodation and Bed Modelling. He also commented that the future site for adults with congenital heart surgery was under discussion.

11. Date and Time of Next Meeting

16th November 2006 at 10.30am in the Project Offices at Hillington.