

# New Children's Hospital

## Project Steering Group

### Notes of Meeting of 16<sup>th</sup> November 2006

At 10.30am in the Conference Room – Project Offices, Hillington

Attending:

Morgan Jamieson (chair)	Elsbeth Campbell	Isabelle Cullen
Mairi Macleod	Rosslyn Crocket	Kate Munro
Sue Forsyth	Kate McKay	Deirdre Evans
Isabelle McCallum	Jamie Redfern	Mike Connor
Iain Wallace	Rory Farrelly	
Dagmar Kerr	Dorothy Cafferty	
Shona Cardle	John Currie	

1. Apologies:

Apologies were noted from Jim Beattie, Jonathan Coutts, Rose Byrne, Alan Seabourne, Jane Peutrell, Ally Mclaws, Mark Feinman, Linda de Caestecker

2. Minutes of the Previous Meeting

The minutes of the previous meeting held on 5<sup>th</sup> October 2006 had a number of inaccuracies and it was agreed that a revised minute would be circulated.

3. Matters Arising

3.1 Yorkhill Children's Foundation

Morgan Jamieson reported that he and Mairi Macleod had met with Yorkhill Foundation on 6<sup>th</sup> October 2006. He advised that a meeting was now being scheduled with colleagues in Finance about how best to use charity monies for the new hospital. He reported that that meeting was set up for 8<sup>th</sup> December 2006 and agreed to feedback the advice given to the next meeting of the group.

**Action – MJ/MMacI**

3.2 Ronald McDonald and CLIC Sergeant

Morgan Jamieson reported that there was nothing further to report although he understood that both Ronald McDonald and CLIC Sergeant were pursuing potential options for the reprovision of parental accommodation.

3.3 Joint Meeting with Lothian

Morgan Jamieson referred to the draft agenda for the joint meeting which had been circulated. He drew members attention to the change in focus of the speakers to both the national context of the hospitals and lessons learned from previous schemes. Group members agreed that the agenda looked very interesting. Morgan Jamieson reported that it was planned that the event would be held around Easter 2007. The possibility of including input regarding the academic role of both hospitals was noted

#### 4. Project Update

##### 4.1 Outline Business Case

Mairi Macleod reported that the Outline Business Case would be submitted to the Health Board by 19<sup>th</sup> December 2006.

##### 4.2 Procurement

Mairi Macleod reported that following a procurement appraisal exercise with financial advisors and representatives from the Scottish Executive it was agreed that a joint PFI scheme for both the adult and new children's hospitals was the preferred option. She advised that a paper on this matter was being submitted to the PRG of the Health Board the following week. Mairi reported that the detail of how Treasury funding would be fed into the project was still to be agreed.

##### 4.3 Bed Modelling

Morgan Jamieson reported that the recommendations of CHKS on the bed model for the new hospital had now been discussed. He reported that the model took account of maximising day cases and short-term stays and was adjusted for demographic projections. He advised that the bed model would be discussed in more detail at the Clinical Advisory Group for the new children's hospital.

**Action - MJ**

##### 4.4 Site Plan

Mairi Macleod gave a presentation to the group on the developments on the Southern General site to allow the two new hospitals to be built and to ensure that clinical needs were met for the existing services whilst construction was taking place. She then presented how the clinical designs for the two hospitals were being developed. Members thanked Mairi for the presentation and commented on the size of the development being proposed.

#### 5. Community Engagement

##### 5.1 Report of Scoping Exercise

Kate Munro reported that as a "thank you" for the children involved in the scoping exercise for the Outline Business Case a launch party was being held at Yorkhill on 7<sup>th</sup> December 2006 from 5.30-7pm. She reported that the Chairman of the Board would give a short speech of thanks then there would be entertainment for the children and some food would be available

Kate reported that the Youth Panel, the Family Panel and the Community Engagement Panel had all met. She reported that input to the groups were of a high standard and each group was now looking forward to the next stages of design. Kate reported that there was good geographical representation on the group with members attending from Arran, Stirling and Balloch however virtual panels had also been set up to allow wider group participation for those who lived outwith the central belt.

## 5.2 National Consultation

Kate reported that more formal links were being made with a number of Health Board areas and voluntary organisations. She also reported that the Scottish Health Council were assisting in this task.

## 6. Communications

Elsbeth Campbell reported that a feature on the new children's hospital had been included in the most recent edition of Health News. Elsbeth advised that the website had now been set up and minutes from all the groups concerned with the hospital would go onto the website following formal approval. She advised that the web designer was looking at the possibility of developing on-line surveys and other developments were being pursued by the communications group.

Elsbeth reported that it had not been possible to get the Health Minister along to any of the events planned but this would be pursued during 2007. Elsbeth reported that careful media handling would be required around the Board meeting when the Outline Business Case was submitted.

## 7. Clinical Advisory Group

Morgan Jamieson referred to the minutes of the Clinical Advisory Group held on 19<sup>th</sup> September and 24<sup>th</sup> October which had been circulated for members interest. He highlighted that a meeting was being held to look at children's A&E services across Glasgow and the role of Minor Injuries in this activity.

## 8. Lothian Update

Isabelle McCallum reported that staff briefing sessions were being held every 3 months to keep staff advised of developments. She reported that transport had been the subject of the most recent sessions with the emphasis on the improvement to public transport to Edinburgh Royal Infirmary.

Isabelle reported that redesign was a further focus of the project and the first workshop had been held over two days at the end of October 2006. She reported that over 80 people had attended and the focus had been on patient pathways now and what they should look like in the future. The groups had particularly looked at blockages and redesign groups were now being set up by speciality to take this work forward.

Isabelle reported that the website was now up and running and that a newsletter was being issued at the end of November.

Deirdre Evans asked what work was being done to check the Glasgow and Clyde assumptions that were being made with regard to the West of Scotland Health Boards. Morgan reported that these would be picked up through the Regional Meetings.

Rory Farrelly reported that any redesign work would require to be introduced across Health Boards and therefore detailed discussion would need to be submitted to the Regional Group for formal approval. Deirdre asked what work was being done to ensure that community services were being moved out of the new hospital. Rosslyn Crocket responded that work was already being carried out to ensure that this being achieved as much as possible now. She reported however, that redesign of services would be essential at the detailed design stage for the new hospital and this work was being planned for early 2007.

Kate McKay asked about the provision being made for liaison psychiatry. Morgan Jamieson responded that in-patient psychiatry beds were being planned for the RHSC. Rosslyn Crocket advised that the design requirements for the Outline Business Case were "broad brush" and the more detailed design would take place following approval of the Outline Business Case. John Currie reported that this message had been sent out to the Medical Staff Association to alleviate colleagues concerns that detailed design was taking place and they had not been included.

9. National Steering Group

Morgan Jamieson reported that consultation events were being planned for 4<sup>th</sup> December in Edinburgh and 11<sup>th</sup> January in Glasgow. He reported that work was on-going across a range of specialities but neurosurgery and haemato-oncology remained those with the greatest potential to impact on the new hospital.

10. Any Other Competent Business

10.1 Action for Sick Children Leaflet

Dagmar Kerr tabled copies of the European Association for Children in Hospitals Charter which included relevant advice on hospital planning.

10.2 Child Health Strategy Group

Dorothy Cafferty reported that the Child Health Strategy Group were reviewing the Emergency Care Framework launched by the SEHD. She reported that the group was focusing on what was currently being done and where the gaps in the services were. She agreed to feedback any information to the next meeting of the group.

**Action - DC**

11. Date and Time of Next Meeting

**8<sup>th</sup> February 2007 at 10.30am in the Project Offices at Hillington.**

Future Meetings will be held on

8<sup>th</sup> February 2007 at 10.30am in the Project Offices – Hillington

**10<sup>th</sup> May 2007 at 10.30am in the Committee Room – RHSC**

**30<sup>th</sup> August 2007 at 10.30am in the Committee Room – RHSC**

15<sup>th</sup> November 2007 at 10.30 in the Project Offices – Hillington

***Please note change of venue for May and August meeting***