

# New Children's Hospital

## Project Steering Group

### Notes of Meeting of 10<sup>th</sup> May 2007

**At 10.30am in the Board Room – Project Offices, Hillington**

Attending:

Morgan Jamieson (chair)	Rory Farrelly	John Currie
Mairi Macleod	Sharon Adamson	Kate McKay
Rose Byrne	Jane Peutrell	Dorothy Cafferty
Sue Forsyth	Iain Wallace	Isabelle Cullen
Kate Munro	Melanie Brown	
Shona Cardle		

1. Apologies:

Charles Clark	Sandra Bustillo	Jim Beattie
Dagmar Kerr	Deirdre Evans	Mike Connor
Isabelle McCallum	Mark Feinmann	Alan Seabourne
Rosslyn Crocket	Jamie Redfern	Jonathan Coutts

2. Minute of Previous Meeting

The minute of the meeting held on 8<sup>th</sup> February 2007 was approved as an accurate record subject to adding Sue Forsyth to those present

3. Matters Arising

3.1 Ronald McDonald and CLIC Sargent

Morgan Jamieson reported that the project team had met with members of the CLIC Sargent Board on 9<sup>th</sup> February 2007. CLIC Sargent had indicated their interest in providing services to both the Glasgow project and the Edinburgh project.

3.2 Joint Meeting with Lothian

Morgan Jamieson reported that early indications were that around 30 people had already confirmed their intention to attend the joint meeting with Lothian on 21<sup>st</sup> May 2007.

3.3 National Steering Group

Morgan Jamieson reported that the National Steering Group looking at cancer services was gathering data and looking at financial information as part of the process.

3.4 Service Redesign

Rory Farrelly updated that four training events had now been held and work on the redesign groups was continuing. He further advised that the Theatre Group was well established and meeting regularly. He advised that the In-patient Group was finalising its remit and the Overarching Steering Group for all groups had been set up.

Kate McKay asked about how Liaison, Psychaitry and CAMHS would play into the process. Rory Farrelly responded that Stephen Macleod was on the Steering Group to ensure that CAMHS was in the process.

### 3.5 West of Scotland Boards

Morgan Jamieson reported that the project team was continuing to meet with the Directors of Finance and Planning from the West of Scotland Boards to update on the new children's hospital. He advised that a West of Scotland event was being planned for September 2007. Sharon Adamson commented that the event was being planned to look at how pathways might affect the planning of the new hospital and any future models of care.

### 3.6 Charitable Funding

Morgan Jamieson reported that the planned evening to update interested charities on the progress with the new children's hospital had not happened. He reported that responses to the event had been poor and the project team were working with the Yorkhill Foundation to work with individual departments on their particular charities.

Morgan Jamieson asked members of the group, to consider areas which would add value to the project and where charity funding might be helpful. He asked that these were passed to himself or Mairi Macleod.

Rory Farrelly suggested an 'Artist in Residence' would be useful. Jane Peutrell commented that this should include all the arts ie music, pictorial, gardens, history and drama.

Sue Forsyth commented that Lennox Castle had developed an interesting history of the hospital before closing and this might be an interesting addition for both the Queen Mother's and the RHSC. Iain Wallace suggested that charity funding might assist with parental type support advice particularly on lifestyle changes.

### 3.6 Maternity Strategy

Dorothy Cafferty updated that the Scottish Executive Capital Investment Group had approved the Outline Business Case for the maternity rebuild at its March 2007 meeting. She reported that the project was now developing towards a targeted date of Full Business Case by the end of 2007.

## 4. Clinical Advisory Group

### 4.1 Minute of Meeting of 21<sup>st</sup> March 2007

The minute of the meeting was noted by members of the group.

#### 4.2 Feedback from Meeting of 2<sup>nd</sup> May 2007

Morgan Jamieson reported that the meeting on 2<sup>nd</sup> May had concentrated on links to the maternity building from the new children's hospital. He also advised that NHS24 had attended to advise on how future developments might impact on redesign.

Isabelle Cullen asked about meetings with GEMS. Morgan Jamieson responded that he and Brian Cowan had met with Norrie Gaw and members of the Acute Medical Team to discuss developing GEMS in the new southern site. He reported that a further meeting would be held later in the year although discussions suggested that GEMS might develop at the Southern General prior to the new build.

Kate McKay asked if the rehab unit had been discussed at the meeting. Morgan Jamieson responded that a meeting had been held with AHP and other clinical staff on rehab facilities within the new hospital. He reported that he had invited those interested in setting up a rehab unit to present to a future meeting of the Clinical Advisory Group.

#### 4.3 "Hotel" facilities

Morgan Jamieson reported that further work on the survey undertaken on patients accessing beds overnight was being undertaken. Jane Peutrell commented that the Inverness Hospital had on-site hotel arrangements which might be worth exploring.

#### 4.4 Offices

John Currie asked if the issue of clinician's offices had been discussed at the meeting. Morgan Jamieson responded that time had not permitted this discussion but it would be raised at the next meeting.

### 5. Project Update

#### 5.1 Departmental Plans

Mairi Macleod reported that 1:200 drawings, that is detailed department layouts were being drawn for 5 areas :-

- A generic ward
- Imaging
- Critical Care
- Accident & Emergency
- Main Entrance

She advised that meetings were scheduled throughout May to look at these areas.

#### 5.2 Progress and Timescales

Mairi Macleod updated that the outline planning had been submitted to the City Council at the end of April 2007.

Mairi referred to the circulated project plan to advise members of likely timescales within the project process.

#### 6. Education and Research Facilities

Mairi MacLeod responded that there were three facilities being planned on or near the Southern General site in relation to education and research facilities. She advised that the first build would be an education and skills centre probably linked to the second build which was the University of Glasgow academic block. Early indications were that this would be provided off-site due to the already congested building works on the Southern General site. She advised that a clinical research facility was also being explored and this was likely to be on the site and perhaps co-located with the Institute of Neurosciences.

#### 7. Lothian Update

Rose Byrne reported that plans were in place for meetings to undertake a site option appraisal. She advised that work continued on the national benchmarking project with the Civil Eyes Team.

Rose reported that the project team was continuing to develop its Outline Business Case and was still on target for the end of 2007.

A second newsletter was near completion and would be circulated within the next few weeks.

On Clinical Advisory and Service Redesign, Rose updated that the redesign models of care were near completion and a final report was being drafted. She advised that meetings were planned with Directors of Planning, Finance and Clinical Lead from the SEAT Partner Boards to explore future models of care and agree assumptions for future planning.

Rose Byrne reported that the Children, Young People and Family Advisory Board had held its first event in March and further events were being planned. She reported that the Advisory Board planned to have a stall at the Sick Kids Friends Street Fair and the opportunity would be taken to recruit further members to the group.

#### 8. Community Engagement

Kate Munro referred to the report which she had circulated on the update on Community Engagement. She highlighted that Professor Pat McKeever was visiting the Architecture and Design Scotland Conference in Glasgow in June 2007 and had agreed to present a lecture on the involvement of children and young people in architecture at 1pm in the Medicinema of RHSC on 26<sup>th</sup> June.

Kate Munro reported that two joint family youth panel meetings had been held the first on the 15<sup>th</sup> March to discuss with architects from Avanti on the design of the public sector comparator. A second meeting had been held with Mairi Macleod who outlined the key milestones in the planning process for the coming year.

9. Communication

Mairi Macleod updated that the Comms Group had met on 27<sup>th</sup> April 2007 and was looking to develop a more child friendly area within the new children's hospitals web site. She also updated that a staff newsletter on the project process was being drafted for circulation. An open day for staff was also being planned for the autumn of 2007.

10. Art in Hospital

Mairi Macleod reported that Jackie Sands the Arts Manager was being invited to the next meeting of the Clinical Advisory Group to advise on any work which should be undertaken at this stage. The possibility of therefore establishing a sub-group to progress this area of work was noted.

11. Any Other Competent Business

11.1 Paediatric Surgeons and Anaesthetist Conference

Jane Peutrell updated that the paediatric surgeons and anaesthetics conference to be held in May 2008 would include speakers from architects for health and one of the discussion groups was likely to be designing the perfect children's hospital. Members noted the date for the conference.

Date of Next Meeting

**30<sup>th</sup> August 2007 at 10.30am in the Board Room – Project Offices - Hillington**