

Community Engagement Advisory Panel Meeting of 5th February 2009

Minutes

Present:

Kate Munro	Community Engagement, New Children's Hospital (Chair)
Alison Cloudsley	Youth Panel
Joe McSherry	Youth Panel
Jackie Logan	Youth Panel
Andrew Williams	Youth Panel
Jacque Little	Family Panel
Mairi Macleod	Planning Manger, New Children's Hospital
Frances McGuiness	Family Support and Information Service
Mark McAllister	Community Engagement, South Glasgow Campus
Marjorie Gillies	Senior Nurse (Patient Services)
Chris Cameron	Nurse Specialist, Young People

Apologies:

Iain Wallace	Associate Medical Director
Elaine Love,	Head of Nursing for Neonatal, Children and Young People's Services
Morgan Jamieson	Project Medical Director, New Children's Hospital
Sarah Brady	Health Promotion Officer, Child & Youth Health Improvement
Linda Morris	SHPO (Schools), Child & Youth Specialist HI Team
Daniel Connolly	Community Engagement Manager

1. Minutes of Meeting of 20th November 2008

Accepted as a true record

2. Planning Update

Mairi advised that the next target for the New Hospitals team was to pull together the Employer's Requirements or the tender information which would be sent out to the construction companies who would be bidding for the project. She reported on how feedback from staff, patients and families had already been used to inform the Employer Requirements and showed some new images/plans for the A&E department that had been developed using this feedback.

3. Community Engagement Update

3.1 Links with New Adult Hospital

Mark reported on the work plan for the new South Glasgow Hospital Community Engagement Advisory Group (CEAG). This group was set up with aims to involve patients and carers in the plans for the adult hospital. Alison and Andrew reported back on the first meeting of the group which they had attended as Jackie wasn't available that day. It was agreed that it would be helpful to have 2 members of the Youth Panel as members – partly to provide a bit of support at the meeting and partly to help ensure that someone will always be available to attend.

Mark reported that the CEAG were going to advertise for new members using Southern Sound and Victoria hospital radio. He also reported on the newsletter that they are setting up. It was agreed that it would be useful for members of the Family and Youth Panels to get copies of the newsletter and that there might be articles about the new children's hospital that could be submitted to the newsletter in due course.

3.2 Design Workshops

Mark and Kate reported on a series of 15 design workshops for patients, families and carers that will work on the key design principles for key areas of the new hospital to feedback to the Project Team for the Employers Requirements. These key areas are those identified by patients and families during the engagement programme for the Outline Business Case.

The design workshops were piloted last year and proved popular with patients and families who produced some very useful advice for the Project Team.

3.3 Service Re-design

The consultation on the proposals from the Surgical Short Stay Group (SSSG) is now underway. An on-line survey and interviews in the wards are being used to gather family feedback. An on-line survey and interviews are also being conducted to get feedback on a proposal for a Family Lounge at theatres. The implementation groups for the SSSG are continuing to involve patients and carers. A member of the Family Panel took part in a review of the proposed integrated pathway to treatment and the Youth Panel is advising on information for young people.

4. Youth Panel Update

4.1 Study Trip to Canada

The Youth Panel has now have received approval from NHS Greater Glasgow and Clyde to proceed with a study trip for 10 Youth Panel members, aged between 16 – 20 years, to Toronto. This would be for approximately 7 days in August 2009. The aims of the trip would be:-

- To examine adolescent services for young people at two leading health care facilities
- To assist the Youth Panel to articulate their needs and aspirations in relation to the design of adolescent services in the new children's hospital in Glasgow
- To learn about the engagement processes for young people that were influential in the development of the new Bloorview Rehabilitation facility

Funding has been secured from the GGC Area Committees, Lottery and the Arts Council.

The Youth Panel are now liaising with Toronto to finalise the programme for the trip and are fundraising for social activities with the Youth Councils of the two hospitals they will be visiting.

4.2 Communications and Marketing Plan

Jackie reported that she had been working on a communications and marketing plan for the Youth Panel to add new members onto the mailing lists. The Panel would be publishing an article about their work in the GRID soon and were developing leaflets and information for potential members.

5. Family Panel Update

5.1 Family Meetings

Kate reported that family meetings were on-going and that these were proving popular as many families found it hard to come to organised events and meetings but could drop in to smaller, local meetings.

5.2 Stakeholder Reference Group

Jacque and Joeh reported back on the Stakeholder Reference Group meeting in December. Both agreed that these meetings were very useful as they provided information on a range of developments for the new children's hospital. However, it was also reported that not all the discussions were equally relevant or interesting to the Family and Youth Panel members. It was agreed that as the Stakeholder Reference Group had such a diverse membership that they probably weren't the only people at the meeting who felt like that!

6. Date of Next Meeting

The date of the next meeting is:

2pm Thursday 7th May 2009

Future meetings are:

2pm Thursday 10th September 2009

2pm Thursday 5th of November 2009

All meetings will be held in the Conference Room, Queen Mother's Hospital