

# Community Engagement Advisory Panel Meeting of 20<sup>th</sup> November 2008

## Minutes

### Present:

Kate Munro	Community Engagement, New Children's Hospital (Chair)
Alison Cloudsley	Youth Panel (Minutes)
Joe McSherry	Youth Panel
Jackie Logan	Youth Panel
Maureen McClure	Family Panel
Stewart McClure	
Mairi Macleod	Planning Manger, New Children's Hospital
Frances McGuinness	Family Support and Information Service
Mark McAllister	Community Engagement, South Glasgow Campus

### Apologies:

Iain Wallace	Associate Medical Director
Elaine Love,	Head of Nursing for Neonatal, Children and Young People's Services
Morgan Jamieson	Project Medical Director, New Children's Hospital
Marjorie Gillies	Senior Nurse (Patient Services)
Sarah Brady	Health Promotion Officer, Child & Youth Health Improvement
Linda Morris	SHPO (Schools), Child & Youth Specialist HI Team
Jacque Little	Family Panel
Daniel Connolly	Community Engagement Manager
Chris Cameron	Nurse Specialist, Young People

### 1. Minutes of Meeting of 21<sup>st</sup> August 2008

Accepted as a true record

### 2. Matters Arising

#### 2.1 Richard Mazuch Lecture

Kate said that the lecture was very interesting and that the film of the lecture had been made. There were plans to show this to the Family and Youth Panels next year.

### 3. Planning Update

Mairi advised that the next target for the New Hospitals team was to pull together the Employer's Requirements or the tender information which would be sent out to the construction companies who would be bidding for the project. She advised that the team continued to work with staff and other stakeholders to ensure that the information was robust and complete. She told the group that the planners were very interested in the 'virtual' hospital that was created by the Youth and Family Panels. Also the ideas that came up in the Surgical Short Stay Group meetings will go to the constructors.

Mairi also reported on the trip to Toronto, Canada, that she took part in a few weeks ago. She, along with other members of the Planning Team visited the Sick Kids Hospital and Bloorview Hospital which are both in Toronto. Mairi said that she will show the presentation of the trip at the next meeting.

#### **4. Community Engagement Update**

##### 4.1 Links with New Adult Hospital

Mark reported that a new group had been set up for the new South Glasgow Hospital. This group is called the Community Engagement Advisory Group (CEAG). This group was set up with aims to be similar to the Community Engagement Advisory Panel (CEAP). The CEAG is more like the Youth and Family Panels rather than the CEAP in terms of responsibilities. The first piece of work that they were involved in was a pilot workshop on entrances. The workshop aimed to find out how hospital entrances should look and where hospital entrances should be in relation to the car park and public transport. All the members of the CEAG thought that this workshop was very useful and informative. Jackie Logan agreed to sit on this group to represent the Youth Panel. Kate and Mark also spoke about linking the CEAP and the CEAG together to do some work. Kate and Mark will progress this.

##### 4.2 Stakeholder Reference Group

This group was set up to provide information on the development of the new children's hospital to all the different groups with an interest in it. The group is made up of Doctors, Nurses, Universities, charities, and regional planning groups. Joe McSherry will represent the Youth Panel and Jacquie Little will represent the Family Panel on this group.

##### 4.3 Service Re-design

##### 4.31 Surgical Short Stay Group

The group is consulting with members of staff, parents and families about the new integrated pathway to treatment. Kate said that they will ask members of the Youth and Family Panels to help with this piece of work again.

#### **5. Youth Panel Update**

The next Youth Panel meeting will be in the New Year.

##### 5.1 Recruitment

Alison reported on her efforts to recruit new members to the Youth Panel. She said that she had made up leaflets to go out to young people in Glasgow through Young Scot. She also reported that she has drafted the text for a Sidewinder (banner) for the Youth Panel which will be in the same format as the leaflet. The age barriers for the Youth Panel will now be 12 – 22 years old.

Francis mentioned that there was a patient that would be interested in joining the Youth Panel. Kate agreed to follow up this contact.

##### 5.2 Study Trip to Canada

Jackie reported on the progression of the plans for a field trip to Canada in 2009. She said that the group had sent off fundraising application forms to different organisations and charities. She also told the group that the Youth Panel would hopefully be going before October 2009.

## **6. Family Panel Update**

### **6.1 Family Meetings**

Kate reported that the next meeting of the Family Panel will be in the New Year. Group meetings have been held with SENSE Scotland, Partners in Advocacy and PAMIS to help families get involved.

## **7. AOCB**

7.1 Mark reported that one of the concerns of the Community Engagement Advisory Group was communication. They may be developing a newsletter to help provide information and he suggested that the Youth Panel and Family Panels could get involved with this.

## **8. Date of Next Meeting**

The date of the next meeting is:

Thursday 5<sup>th</sup> February 2009

Future meetings are:

2pm Thursday 7<sup>th</sup> May 2009

2pm Thursday 10<sup>th</sup> September 2009

2pm Thursday 5<sup>th</sup> of November 2009

All meetings will be held in the Conference Room, Queen Mother's Hospital