

Community Engagement Advisory Panel Meeting of 15th May 2008

Minutes

Present:

Mark McAllister	Community Engagement Manager (Chair)
Tari Robertson	Youth Panel
Maureen McClure	Family Panel
Jacquie Little	Family Panel
Yvonne Caie	Family Panel
Stephen Quinn	Family Panel
Mairi Macleod	Project Manager, New Children's Hospital
Jill Vines	Play Service Manager
Dagmar Kerr	Action for Sick Children (Scotland)
Frances McGuinness	Family Support and Information Service
Daniel Connelly	Community Engagement
Marjorie Gillies	Senior Nurse (Patient Services)
Chris Cameron	Nurse Specialist (Young People)

Apologies:

Iain Wallace	Associate Medical Director
Morgan Jamieson	Project Medical Director, New Children's Hospital
Rory Farrelly	Head of Nursing
Kate Munro	Community Engagement, New Children's Hospital

In Kate's absence Mark McAllister welcomed everyone to the meeting and invited a round of introductions.

1. Minutes of Meeting of 14th February 2008

Accepted as a true record

2. Planning Update

Mairi presented an update on the planning process. She reported that the Scottish Government had approved the Outline Business Case on 22nd April and agreed that the entire project (including both adult and children's hospitals) would be publicly funded.

The project team are now preparing briefing material and technical information for the tendering process. Advertisements had now been placed regarding the appointment of a team of Technical Advisors who would assist the project team in the next stages of the project. It was anticipated that the TAs would be appointed by August. Mairi also confirmed that the overall project would be taken forward as a "two stage design and build" project. This is a two staged development of the hospital design with contractors, progressing from 3 bidders to 2 then the preferred bidder is appointed.

3. Community Engagement Update

- 3.1 Work is continuing with the Surgical Short Stay Group with plans being developed for a wide ranging consultation on their proposed patient pathways

and developments in surgical short stay. Examples from this programme of work include:

- A new medical history-taking questionnaire will be piloted by family and patient volunteers
- A survey in the wards will consult on the proposals to establish a Pre-admission Service and a 23-hour Surgical Admission Unit
- The Youth Panel will be assisting the Surgical Short Stay Group to review information on surgery.
- Action for Sick Children have provided the Community Engagement Team with a Play Box and discussions with Play Specialists have secured time and support for engagement with younger children on the surgical short stay proposals.
- PAMIS are hosting a meeting for families with children with complex needs on May 16th to discuss these proposals

A poster describing the work of the Surgical Short Stay Group with families, children and young people has been accepted for display at the NHS Scotland Event 2008.

- 3.2 The Community Engagement Team continues to build relationships between the Children's Hospital communities and the local community in Govan. Mark added that two public meetings were held in the Pearce Institute in Govan in March with around 40 people in attendance. These were very positively received with people expressing a desire for more meetings of this type where they had the opportunity to meet with and speak to members of the planning team on the developments.
- 3.3 Community Engagement is developing working relationships with Govan High School and has funded the Govan Learning Community to contribute to this year's Govan Fair. Information on the new hospitals and the opportunities for community engagement is in production and this will be distributed during the fair. Two editions of the Govan High School newsletter have also been sponsored by the team and these contain information about engagement opportunities in the development of the new hospitals.
- 3.4 The Community Engagement Team will again be welcoming Professor Pat McKeever to Glasgow this summer. Pat is returning to present a lecture at an Arts & Humanities conference to be held in the Wolfson Medical Building on the 8th and 9th of July. She will present a session for the new children's hospital on the afternoon of the 9th. Further details of this event are available from Kate.

4. Youth Panel Update

Alison Cloudsley was unable to attend but had provided a report for the meeting – a copy is attached.

- 4.1 The Youth Panels have continued to build their knowledge of the design and planning processes by taking part in a number of visits and meetings that aimed to provide them with access to ideas, help and support in hospital

design. They recently visited Red Cross House Irvine to explore accessible environments and the Royal Hospital for Sick Children, Edinburgh where they met with members of the Youth Council for the Edinburgh project, toured the hospital and visited the Scottish Parliament. Daniel gave a brief update on the visit and stated that the group found it useful to meet with the young people from Edinburgh and share how both groups are progressing. The Youth Panel found the facilities on offer for young people in Edinburgh to be good and appreciated the fact that the young people's facility felt slightly separate from the main hospital facility.

- 4.2 The New Children's Hospital Youth Panel and the Edinburgh Youth Council have agreed to support each other and, where appropriate, to work together in the future to help with the planning of both of the new children's hospitals.
- 4.3 Daniel updated the group that members of the Youth Panel had recently conducted a survey on age-appropriate care on behalf of the Scottish Government's consultation on the National Delivery Plan for Specialist Children's Services. 6 members of the panel received training on surveys and interviews and then approached young patients in the wards and clinics at Yorkhill to take part. They were supervised by members of the Community Engagement Team and proved to be enthusiastic, thoughtful and sensitive interviewers. Tari added that she found the training to be useful and also found the interview process to be worthwhile. 39 interviews were completed and a report of the findings prepared for the Scottish Government and the Age Appropriate Care re-design sub-group. The Community Engagement Team has been invited to join the Age-Appropriate Care re-design sub-group and will attend future meetings.
- 4.4 An agreement has been reached with the West Glasgow Community Health and Care Partnership for a joint project with Sarah Brady, Health Promotion Officer (Vulnerable Children and Young People). Sarah will support the work of the Youth Panel and will be an invaluable resource in helping to develop the group and in assisting in the development of their proposed field trip to Toronto.

5. Family Panel Update

- 5.1 Dagmar gave feedback on the visit to Red Cross House Irvine and on the lessons it gave to the Family Panel on accessible and facilitative environments. The Family Panel will shortly be visiting Hazelwood School in Glasgow to tour their facilities. These have won much praise for being highly accessible to people with sensory impairments.
- 5.2 A 4th edition of the Family newsletter is in production. This will be a special edition to mark the announcement of the Scottish Government's funding approval for the new hospital.

6. AOCB

Dagmar circulated copies of the Action for Sick Children newsletter and also a report on the Family Facilities Survey which has just been published.

It was noted that Jill Vines would be moving on. Mark McAllister thanked Jill on behalf of the group for all her work and effort and wished her well in her new post.

7. Date of Next Meeting

The date of the next meeting is:

2pm 21st of August 2008

Future meetings are:

2pm 20th of November 2008

All meetings will be held in the Conference Room, Queen Mother's Hospital

Youth Panel Report
for
Community Engagement Advisory Panel Meeting
Thursday 15th May 2008

The members of the Youth Panel have been busy since the last Community Engagement Advisory Panel Meeting.

Following its meeting on 2nd February 2008, the Youth Panel wrote to the Surgical Short Stay Group to express interest in helping them review information on surgery. They replied to us to say that they would be very happy for the members of the Youth Panel to be involved.

On the 27th February, Alison had a meeting with Tracy Roger from CLIC Sergeant to promote the Youth Panel and to try to recruit more members.

On Saturday 5th April, the Youth Panel travelled to Edinburgh to visit the Children's Hospital and to meet the Youth Panel for the New Children's Hospital in Edinburgh. We will be working together in the future to pursue different activities to help with the planning of both of the New Children's Hospitals.

One of the members of the Youth Panel was involved in a film for the Acquired Brain Injury Trust, which was launched at the Royal College of Physicians and Surgeons in Glasgow on the 15th April 2008.

Alison and another member of the Youth Panel also went to the Royal College of Physicians for the Walk the Talk Conference on Wednesday 19th April 2008, where we attended two sessions on care that adolescents receive in hospital. We both found this to be very useful and hope that the information that we gave will be used in the future.

On Wednesday 23rd April 2008, some of the Youth Panel members received survey training from Rocket Science. We received training on how to conduct yourself during an interview and how to approach people when asking for an interview. The questions were based on what the Government would like feedback on the subject of adolescent care in hospitals as in-patients and as out-patients and so far 30 interviews have taken place with some very useful information being recorded.



Members of the Youth Panel visited Red Cross House in Irvine alongside the Family Panel on Thursday 24th April 2007. We found this to be of great interest as we were able to see what has been done there for rehabilitating disabled people into a home of their own and the access that is required to do this.

Alison Cloudsley
30th April 2008

