

GREATER GLASGOW AND CLYDE NHS BOARD

**Minutes of a Meeting of the  
Area Clinical Forum  
held in Meeting Room B, Dalian House  
350 St Vincent Street, Glasgow  
on Thursday 13 December 2007 at 1.00 pm**

**P R E S E N T**

Dr D Colville – in the Chair (Chair, AMC)

Dr C R Bell	Joint Chair, ADC
Ms M Hastings	Chair, AAHP&HCSC
Ms G Leslie	Chair, AOC
Mr I Miller	Vice Chair, APC

**I N A T T E N D A N C E**

Mr W S Marshall	Secretariat Officer, GG&C NHS Board
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**F O R M I N U T E 5 3 O N L Y**

Ms J Quinn	Head of Performance, GG&C NHS Board
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**ACTION BY**

**49. INTRODUCTORY REMARKS**

The Chairman opened the meeting by welcoming Ms J Quinn, Head of Performance, who would be addressing the Forum on the letter received from the Cabinet Secretary for Health and Wellbeing in response to the NHS Greater Glasgow and Clyde Annual Review held on 10 October 2007.

The Chairman also thanked Dr Bell for chairing the previous meeting of the Area Clinical Forum in his absence.

**50. APOLOGIES**

Apologies for absence were intimated on behalf of Mr S Bryson, Dr B N Cowan, Ms R Crockett, Dr L de Caestecker, Dr K P Hanretty and Mr A O Robertson, OBE.

**51. MINUTES**

The Minutes of the meeting of the Area Clinical Forum [ACF(M)07/6] held on Thursday 1 November 2007 were approved.

NOTED

**52. MATTERS ARISING**

(i) Pharmacy Representative on the Clinical Reference Group

Ms Hastings confirmed that the Area Pharmaceutical Committee had nominated a representative for the Clinical Reference Group. She pointed out that there was currently a shortage of General Medical Practitioners on the Clinical Reference Group. The Chairman undertook to raise this matter with the Local Medical Committee and report back.

**Chairman**

NOTED

(ii) Area Clinical Forum Contribution to IT Agenda Within NHS Greater Glasgow and Clyde

Ms Hastings referred to an NHS Greater Glasgow and Clyde IT Strategy which had been produced by the Health Systems Subgroup. The intention was to involve the professional advisory structure in the forthcoming two months consultation on the content of this document. A series of workshops were also being planned. The Board was keen to ensure that there was appropriate clinical involvement in this process.

Dr Bell advised that the Director of Health Information and Technology had accepted an invitation to attend the March 2008 meeting of the Area Dental Committee in order to update it on plans for IT development within dentistry.

NOTED

**53. FEEDBACK FROM THE CABINET SECRETARY FOR HEALTH AND WELLBEING ON THE BOARD'S ANNUAL REVIEW**

Ms Quinn opened her address by thanking the Area Clinical Forum for its co-operation and input both prior to and during the Annual Review meeting with the Cabinet Secretary for Health and Wellbeing. She advised that the Director General of Health and Chief Executive of NHSScotland considered the Forum to be "a well oiled machine". The Chairman thanked Ms Quinn for her comments and for the assistance that she gave during the Annual Review process.

Ms Quinn referred to the action points identified by the Cabinet Secretary for Health and Wellbeing in her letter. She tabled a paper produced by the Board which addressed these action points by identifying leads and timescales for implementation. The Chairman suggested that the Board paper could serve as a template for part of the business of the Area Clinical Forum over the coming year.

**Secretary**

Ms Quinn also referred to the recent Scottish Government document "Better Health, Better Care" and the central guidance provided for the Board's Local Development Plan. She pointed out that about two-thirds of the targets had been changed. The expectation was that most of these targets would be delivered by the Spring of 2008.

Ms Quinn focused on three specific targets. The first was that 90% of children aged between 3 and 5 years should be registered with an NHS dentist. The second was that all General Medical Practitioner referrals to hospitals should be triaged on-line by December 2010. The third was that as part of the smoking cessation programme those quitting should be followed up four weeks after their formal quit date.

Some discussion followed particularly in relation to the smoking cessation programme. It was noted that General Medical Practitioners, Optometrists and Community Pharmacists were all involved in the Starting Fresh campaign but that Dentists and AHPs were not. Ms Quinn undertook to speak to the Smoking Cessation Team about how Dentists and other health professionals could be included in this campaign. Dr Bell and Ms Hastings welcomed this development.

**Head of  
Performance**

**DECIDED:**

That a member of the Smoking Cessation Team be invited to a future meeting of the Area Clinical Forum.

**Secretary**

**54. NON MEDICAL PRESCRIBING**

The Area Clinical Forum received for consideration copies of an email from Ms Hastings on the subject of non medical prescribing and the difficulties that AHPs were experiencing in obtaining appropriate mentorship.

Ms Hastings advised that obtaining mentorship was crucial for AHPs wanting to pursue supplementary prescribing. Those mainly affected were in Podiatry, Radiography and Physiotherapy. Some discussion followed and it was noted that this was an issue which cut across a number of different professions.

Mr Miller explained the difficulties in attracting mentors not the least of which was the lack of an adequate payment stream being available to them to undertake this work. There were pockets of activity here and there but nothing concrete was in place. The Chairman referred to the time consuming element of the training required for both the mentors and the trainees.

The Chairman suggested that this was an issue which could be usefully pursued with the Cabinet Secretary for Health and Wellbeing at the next Annual Review meeting of the Board. In the meantime, he would raise it at the next meeting of the Area Clinical Forum Chairs Group and at the next meeting of the Local Medical Committee. It was recognised though that this was a national issue and it would require action from the centre if it was to be fully resolved.

**Chairman**

**DECIDED:**

That the Area Clinical Forum continue to monitor this issue.

**45. ADVISORY COMMITTEE MEETING UPDATES**

(i) AOC – Ms Leslie reported on the most recent meeting of the AOC.

- Concern was re-iterated over the lack of management communication with local Optometrists at Camglen regarding the future of optometric services at this former Local Health Care Co-operative.
- Discussions were continuing regarding an appropriate process for paying Community Optometrists engaged in post cataract refraction work.
- The diabetic retinal screening service reported that it now had the capacity to invite everyone who required screening within the timescales agreed.

(ii) ADC – Dr Bell reported on the most recent meeting of the ADC:

- Concern was re-iterated over the lack of management communication with local General Dental Practitioners at Camglen regarding the future of dental services at this former Local Health Care Co-operative.
- An update was given on the issue of decontamination and the implications arising from the Glennie Report for dental practices.
- The Area Dental Committee continued to monitor the implications of the recent national guidance on the use and storage of controlled drugs.

(iii) APC – Mr Miller reported on the most recent meeting of the PAC:

- Funding had been secured for the emergency contraception service.
- New guidance had been received regarding the prescribing of high dose c.....steroids.
- The Area Pharmaceutical Committee was considering two consultation papers, one on the future structure of the Royal Pharmaceutical Society and the other on responsible pharmacist regulations.
- An update was provided on electronic prescribing.
- The Area Pharmaceutical Committee had elected a new Chair, Ms R Forrest.

(iv) AMC – The Chairman reported on the most recent meeting of the AMC:

- Concerns continued to be expressed over aspects of the current Health Visitor review.
- The future provision of training and education facilities at the new build Southern General Hospital was being monitored.
- There were continuing concerns over aspects of Modernising Medical Careers.
- The General Practitioner Subcommittee has recently held a most productive meeting with a number of Local SNP MSPs.

NOTED

## **56. AREA CLINICAL FORUM CHAIRS GROUP MEETING**

The Chairman reported on the most recent meeting of the Area Clinical Forum Chairs Group. It had been a most useful meeting much taken up by the implications of the Scottish Government document “Better Health, Better Care”. There had been some discussion over the status of Area Clinical Forums across different NHS Board areas and it was recognised that NHS Greater Glasgow and Clyde had a very well structured and sophisticated professional advisory committee structure.

The Chairman advised that the new Chair of the Area Clinical Forum Chairs Group was Ms D McCormack who was a nurse by profession.

NOTED

## **57. DATE OF NEXT MEETING**

Date: Thursday 7 February 2008

Place: Dalian House

Time: 2.00 pm to 4.00 pm

The Chairman reminded members of the new starting time for meetings agreed at the previous meeting.