EMBARGOED UNTIL DATE OF MEETING

Greater Glasgow & Clyde NHS Board

NHS Board Meeting
21 October 2008

Board Paper No. 08/48

Report of the Director of Acute Services Strategy Implementation and Planning

Design Action Plan Update

Recommendation:

The NHS Board is asked to note progress on the implementation of the Design Action Plan.

1. Background

The NHSGGC Board approved the Design Action Plan (DAP) in October 2007 and requested a progress report in October 2008 specifically relating to:

- The actions that were set out for further consideration, development and refinement in working towards the publication of a resource (handbook) to support capital project teams. The NHSGGC Design Champion network was remitted to complete this work;
- In addition, the Board requested specifically that the DAP should be tested against a live capital project.

In governance terms, the Capital Planning Group (CPG) is responsible for overseeing implementation of the DAP. The Capital Planning Group received an update report on 6 October and agreed submission as an update to the Board in October 2008.

2. Progress since the Board Meeting in October 2007

2.1 DAP Pilot

Two projects were identified against which key concepts and process outlined in the DAP were to be piloted. These were:

- Barrhead Health and Social Care Centre;
- New Maternity Development at SGH.

The 'pilot' was led by capital planning managers and considered the scope, the process outline and the objectives identified in the DAP. A feedback report was then compiled for each project. Feedback from this exercise indicated that despite both projects being initiated prior to the DAP, work was in line with the key concepts proposed and the DAP, gaps were easily identified and necessary action supported by the DAP and areas of action required in the future would be directed by the process outline. In conclusion, project managers felt the DAP to be relevant, practical and added value to existing activity and process. The detail is set out in appendices 1, 2 and 3.

2.2 Supplementary Guidance

A key action in the DAP action plan was the development of supplementary guidance. This guidance was considered and approved by the Capital Planning Group on 16th May 2008. This resource draws on a range of specialities across NHSGGC and is intended to support project managers in developing project proposals that meet the needs of service users. Project managers are asked to consider the issues outlined in this guidance within the context of their individual projects.

The guidance has been developed as a step-by-step practical guide to support Project Managers to plan and implement key aspects of the design process within both large and small-scale capital projects and includes:

- Background information for key areas;
- Issues to consider when undertaking each area of work;
- Checklist of outcomes that should be demonstrated in the project;
- Key stages at which each activity should be undertaken;
- Where to access further support and core references;
- Exemplar text that can be used in project outlines and briefs.

The actions as set out in this and section 2.1 above were two major actions in the DAP. However against each area of the action plan, progress has been made and implementation plans developed. This information is available upon request.

3. Ongoing Implementation

The DAP has been used to influence a range of projects, including partnership developments as set out below:

- The new arts centre in Kirkintilloch which is currently exploring feasibility for an Arts and Health Co-ordinator post, managed by the NHS, to ensure health and wellbeing is promoted across the building and links to the Kirkintilloch health centre;
- The new Drumchapel Child and Family Health Centre Arts Sub group have successfully commissioned a Lead Artist Curator to the Design team in July 2008;
- The Maternity Unit build project has established an internal arts sub group populated by a cross section of NHS staff and the project architect to oversee appointment of a curator. Advert for this contract has been posted on a number of websites with recruitment expected to be complete by October 2008;
- New Stobhill and Victoria Hospitals are well underway with the integration of a core arts programme into each building with the New Stobhill programme extending beyond the walls of the hospital into the neighbouring Springburn Park. This will be the first NHS art concept used as a vehicle to fuse a wider neighbourhood wellbeing and regeneration partnership;
- The new Barrhead Health Centre multi disciplinary ‘art team’ recently recruited a freelance Curator and Project Manager.

The DAP will be incorporated into the procurement of the New Children’s / Adults Hospitals at the South Glasgow Hospital and will be included in the tender documentation and for consideration within the Technical Advisors role.

In addition, a learning and development plan containing a 'portfolio' of learning opportunities to support the implementation of the DAP has also been produced.

4. Dissemination of the Design Action Plan

The DAP was formally submitted to the Scottish Government Health Directorate (SGHD) in October 2007. This was the first submission from a Board in Scotland. Architecture and Design Scotland (A&DS) identified the process undertaken as best practice and circulated the document to other Health Boards for guidance.

Following the 'piloting' exercise of the DAP and the completion of Supplementary Guidance, the Design Action Plan was disseminated as follows:

- *Formal Dissemination* - Capital Project Teams / NHSGGC Directors / Board Members / Scottish Government / National Design Champion Network / DAP Development Event Attendees / Local Authority Planning Teams;
- *Informal Dissemination* – Staff News / Glasgow Network for the Arts in Health / Arts and Medical Humanities Annual Conference / NHSGGC Website.

Recommendation:

The NHS Board is asked to note progress on the implementation of the Design Action Plan.

Helen Byrne
Director of Acute Services Strategy Implementation and Planning
0141-201-2843