

GREATER GLASGOW NHS BOARD

**Minutes of a Meeting of the
Area Clinical Forum
held in the Conference Room, Dalian House
350 St Vincent Street, Glasgow
on Thursday 27 April 2006 at 1.00 pm**

P R E S E N T

Gale Leslie – in the Chair (Chair, AOC)

Ewan Black	Vice Chair, APC
David Thomson	Chair, APC
Philip Bennington	Joint Chair, ADC

I N A T T E N D A N C E

Shirley Gordon, Secretariat Manager
Scott Bryson, Pharmaceutical Adviser

ACTION BY

22. APOLOGIES

Apologies for absence were intimated on behalf of Aileen Duncan, Sir John Arbuthnott, Rosslyn Crocket, Brian Cowan, Annie Hair, Richard Groden, Barry Williamson, Toby Mohammed, David McCall, Andrew McMahon and Hal Rollason.

23. MINUTES

The Minutes of the meeting of the Area Clinical Forum [ACF(M)06/2] held on Thursday 16 March 2006 were approved as an accurate record.

24. MATTERS ARISING

The following Matters Arising were raised from the Minute of 16 March 2006:

(a) NHSGG and NHS A & C Integration

It was noted that, to date, the Area Clinical Forum had not received the NHS A & C ACF Annual Report that was being prepared by Barry Williamson. They hoped to receive this soon.

B Williamson

NOTED

(b) Performance Management

Gale Leslie reported that, as suggested by Andrew McMahon, she tried to contact the Ophthalmology Subcommittee of the AMC to progress concerns about the 18 week target for cataract referral. It transpired that there had not been an Ophthalmology Subcommittee in existence for around five years, however, Ms Leslie had since been in touch with a few Ophthalmologists and she hopes they would approach the AMC to attempt to get this Subcommittee up and running again.

Ms Leslie also reported that the AOC had been disappointed to see that Ophthalmology had not been included within the consultation on the new children's hospital. This would be something the AOC would respond to.

In respect of the Smoking Cessation work being undertaken, Ms Leslie reported that information packs had been prepared for patients for display within optometry practices and that a letter would be included in the pack from her as Chair of the AOC. Once this had been included, the packs could be generally distributed across optometry practices in Glasgow.

NOTED

(c) Advisory Committee Top Ten Priorities

It was noted with disappointment that none of the Advisory Committees had reported their top ten IT concerns. As such, the Secretary was asked to follow this up with all Advisory Committee Secretaries. When responses had been received from the respective Advisory Committees, it was hoped that Keith Moore, Director of IT, would attend a future ACF meeting.

Secretary

In respect of the general top ten priorities for future Advisory Committee work, some common themes had appeared such as training and representation at the NHS Board. The ACF was disappointed to see that it did not receive a response from the ANMC or the AMC. It was suggested that all Advisory Committee Minutes be included on future ACF agendas and this was welcomed. As such, the Secretary was asked to contact all Advisory Committee Secretaries asking that they forward a copy of Committee Minutes for inclusion on ACF agendas.

Secretary

NOTED

25. ACF CONSTITUTION AND REMIT

Members noted the revised ACF Constitution and remit which took account of the inclusion of "Clyde".

It was noted that Henry Smith and Maggie Wilmot terms of office as Chair and Vice Chair respectively of the AAHPC expired on 31 March 2006. It was reported that the AAHPC was due to have an election in June whereby a new Chair and Vice Chair would be elected. Both would become Members of the Area Clinical Forum.

It was noted that Richard Groden, Helen McKenzie and Aileen Duncan represented, as Chair and Vice Chairs, the LHCC Committee. Given that this was no longer in existence, it was suggested that the Secretary write to Terry Findlay asking whether or not these Members wished to continue as CHP representatives or whether new nominations would be received by the ACF.

Secretary

In order to raise the profile and knowledge about the new pharmaceutical and optometry contracts, it was suggested that David Thomson and Gale Leslie do a presentation to Board Members at a future Board Seminar. To pursue this, the Secretary was asked to contact John Hamilton to seek this as an agenda item for a future Board Seminar. *[The Secretary has spoken to John Hamilton about this and it has been logged on the possible items for a Board Seminar and the PPPG will determine if it goes ahead and when].*

Secretary

In terms of raising the profile about such topics of interest, Members discussed the best way to ensure accurate information was exchanged throughout the NHS system. The following routes were suggested:

- An article in the Health News
- Work via the Scottish Consumer Council
- Work through the PFPI Committee
- An article in the Herald which covers health topics on a Tuesday

NOTED

26. AAHPC TOP TEN PRIORITIES

Members were asked to note a top ten priorities as submitted by the AAHPC. Unfortunately, no one from the AAHPC was in attendance to talk through these.

Philip Benington spoke to the top ten priorities as submitted by the ADC and agreed to clarify which ones would be targeted at CHP level.

P Benington

It was noted that each CHP had a PEG(Professional Executive Group) which essentially was a mini ACF. It was reported that these were very inclusive groups.

NOTED

27. DELIVERING FOR HEALTH – WHITE PAPER

The ACF was asked to note the Delivering for Health White Paper. It seemed that the ADC and AOC had not seen this document which was the Government's response to the Kerr Report. The contents of the White Paper were very relevant across the professions and the ACF would have been interested to receive the AMC and ANMC views on this and what action they would be taking to address many of the issues raised within the document.

NOTED

28. ANY OTHER BUSINESS

(i) ACF Scotland-wide Meeting

Gale Leslie reported that she had recently attended the ACF Scotland-wide meeting. It seemed that ACFs were being treated reactionally rather than pro-actively and Forums Scotland-wide were keen to demonstrate their value in terms of shaping NHS Board papers.

It was reported that other ACFs had a contribution into Board papers and such documents captured the ACF's views and opinions. The ACF wondered how it could be more pro-active and better utilised within NHS Greater Glasgow and Clyde.

DECIDED:

That Gale Leslie would speak to Linda de Caestecker regarding the ACF becoming more involved in NHS Greater Glasgow and Clyde.

Chair

(ii) Local Delivery Plan – April 2006 Board Paper

All Members had received the Local Delivery Plan and had noted this with interest.

NOTED

(iii) Advisory Committee Summaries

David Thomson and Philip Benington gave a brief summary of topics of discussion at their recent APC and ADC meetings respectively.

NOTED

29. DATE OF NEXT MEETING

Date: Thursday 8 June 2006
Place: Conference Room, Dalian House
Time: 1.00 pm to 3.00 pm