

**South West Community Health and Care Partnership
Committee Meeting
7 September 2006
at
SWCHCP Pollok Area Office
130 Langton Road**

Present	Action
<p>Committee Members: Councillor Stephen Curran (Chair) Elinor Smith (Vice Chair) Councillor Margaret Sinclair Councillor Alex Glass Councillor John Flanagan Iona Colvin, CHCP Director Jackie Kerr, Head of Children's Services & Criminal Justice, Interim PEG Rep Laura Young, Lead Nurse, Interim PEG Rep Heather Sharp, Podiatry Manager, Interim PEG Rep Stewart MacLennan, Health Promotions Officer, Interim SPF Rep Dr George Barlow, Interim PEG Rep Robert Wright, (deputising for George Daly), Interim PPF Rep</p> <p>In attendance: Ken O'Neill, Clinical Director Les Jacobs, Head of Finance Fiona Moss, Head of Planning and Health Improvement Susan Thomson, Resource Manager John Owens, Head of Health & Community Care David Miller, Interim Head of HR David Mair, Community Addictions Manager Calum MacLeod, Head of Mental Health Service</p> <p>Hugh Cameron, Community Worker Jim Cameron, Chief Social Worker. GCC Alice McFarlane, PPF Rep David McFarlane, PPF Rep David Anderson, PPF Rep Frank MacFarlane, PPF Rep</p> <p>Maria Kilmurry (Minute Taker)</p>	
<p>1. Apologies and Welcome</p> <p>Councillor Keith Baldassara Glenda Cook, Operations Manager, Learning Disabilities Yvonne Campbell, OD & Training Manager George Daly, Interim PEG Rep</p> <p>Councillor Curran welcomed all to the Committee Meeting and thanked especially the members of the public who were attending for the first time. He informed that Councillor Keith Baldassara has indicated that he will be</p>	

<p>resigning from the Committee. Councillor Curran will consult the Council Leaders Office regarding a replacement.</p>	<p>SC</p>
<p>2. Minute of Last Meeting</p> <p>Approved</p>	
<p>3. Matters Arising</p> <p>I. Public Partnership Forum (PPF)</p> <p>F Moss spoke to the report and thanked members from the PPF for attending the committee meeting. She provided a verbal update on the following: -</p> <ul style="list-style-type: none"> • The first PPF Executive Group are committed to meeting in September. • She reported a process is to be put in place to create a job description for the PPF Support Officer. • Glasgow Community Planning Partnership (GCPP) has agreed to establish Community Engagement Partnerships with the CHCP being invited on to this. <p>Alice McFarlane commented she had attended a Voices for Change meeting and it did not cover the area the CHCP represents.</p> <p>Hugh Cameron informed a panel was set-up in South West but did not get off the ground. He confirmed there will be a Voices for Change group set-up and this will be considered alongside the development of the PPF.</p> <p>Councillor Curran stated that this is a concern here and representation is needed within the area.</p> <p>The Director said the new Information & Publicity Officer starting on 13 September 06, Graham Twaddle will assist the PPF to develop a communication strategy.</p> <p>II. Professional Executive Group</p> <p>Ken O'Neill made a verbal report. He reported that the event on the 16 August 06 covered service re-design. The meeting brought together a range of staff from different professions trying to develop some common ground. The group discussed the professional framework they are working in and governance arrangements. He highlighted two specific service re-design priority areas which are agreed– alcohol and children's services. The group has to link in with Fiona Moss, Head of Planning and Health Improvement and look at the principles of re-design; this is all work in progress and the next meeting will be on 12 October 06.</p> <p>III. Healthy Living Initiative</p> <p>Fiona Moss made a verbal report. She reported that The Govan Healthy Living Initiative has stopped operating but the healthy eating programmes would run until the end of March 07. A further report will be presented to committee outlining proposals for 97/08 onwards</p>	<p>GT</p>

<p>IV. CHCP Standing Orders</p> <p>Susan Thomson made a verbal report. She explained that Register of Interests forms will be emailed to members and once completed will be summarised and placed on both Council and the Board's Websites.</p> <p>Members who require support to complete these forms should contact Susan Thomson.</p>	
<p>4. Health Improvement Indicators</p> <p>Fiona Moss spoke to the report. She covered the 7 themes and the targets she wished to achieve.</p> <p>Dr Barlow commented on the need for a 20 % reduction in lung cancer. The need to tackle bowel cancer, which is now the most prevalent cancer in Scotland. He encouraged the need to be proactive and develop specific initiatives within this CHCP.</p> <p>He also informed on the need for a robust approach to encourage women to breastfeed. Fiona Moss advised that breast-feeding was covered in the report and will report at next committee meeting the achievements in this area.</p> <p>Councillor Glass found the issue of Homelessness and dentistry obscure and questioned why homeless people particularly picked out. Agreed wording to be amended.</p> <p>Fiona Moss advised that Govan and Ibrox have the worst records city wide for dental health.</p> <ul style="list-style-type: none"> • The content of the Report was noted and approved. • Fiona Moss will review the confusion re Homelessness and dentistry. 	<p>FM</p> <p>FM</p>
<p>5. Development Plan</p> <p>Fiona Moss spoke to the report.</p> <p>Councillor Glass asked who the anticipated audience was for this plan.</p> <p>Fiona Moss advised it had to be produced by the Board and agreed that it is weighty.</p> <p>The Director stated that the aim this year is to get PPF and staff involved in next years plan bringing it to committee in January with a commitment to a more readable/accessible plan.</p> <p>Councillor Curran thanked people for all their work on this, particularly the Planning Manager.</p> <ul style="list-style-type: none"> • The content of the Report was noted. • The Corporate Plan 2006/07 was approved. 	

<p>6. Organisational Development Plan</p> <p>In the absence of Yvonne Campbell, the Director spoke to the report. This is a relatively new term for people on the Council side of the organisation.</p> <p>The Report addressed on how we manage change within the CHCP, create a vision for future provision and creating a new culture with community engagement, staff and public involvement.</p> <ul style="list-style-type: none"> • The content of the Report was noted. • The priorities outlined within the Organisational Development Plan was agreed. 	
<p>7. Finance Report</p> <p>Les Jacobs spoke to the Report. He reported on the significant amount of work taking place to re-align budgets. The NHS budget shows £59k deficit at end of June and the Social Work budget still being worked on – this should be available for next committee meeting.</p> <p>Councillor Sinclair requested more information on why people were not getting access to services. Les and John Owens agreed to get back to her.</p> <p>Dr Barlow asked what happens when services move from secondary to primary care and if resource will follow developments.</p> <p>Les Jacobs advised a forum would be established to discuss this issue.</p> <p>Alice McFarlane asked if it was financial implications that district nurses were disappearing. The Director clarified that this perception probably relates to ‘The Review of Nursing in the Community’ which changes nursing titles and responsibilities</p> <p>The Director asked Laura Young, Lead Nurse, to make a presentation around the changing role of District Nurses and Health Visitors in local areas and the proposals from the national review, once this is available.</p> <ul style="list-style-type: none"> • The content of the Report was noted. 	<p>LJ</p> <p>LJ/JO</p> <p>LJ</p> <p>LY</p>
<p>8. Mental Health Services – Presentation</p> <p>Calum Macleod provided a presentation on Mental Health Services within the CHCP areas. Offering an open invitation to members to visit any of the mental health services. He covered a range of topics which included the following: -</p> <ul style="list-style-type: none"> • Service Access - the two points of access being primary and secondary care both working together in terms of cases. • Two new services, - Crisis and Early Intervention • Supported Accommodation etc. <p>Calum explained mental health services are just at the start of looking at whole system approach.</p>	

<p>A discussion followed on what services came under mental health. Alice McFarlane informed of the problems she faced with a relative suffering from Alzheimer's and deafness. John Owens advised this would come under Older People/Physical Disability Services and in fact we are piloting a service for people with Alzheimers and hearing impairment in Thornliebank Health Centre.</p> <p>Councillor Sinclair asked how many Supported Accommodation Units we have. Calum advised 350 across Glasgow and will inform her of numbers within South West.</p> <p>Dr Barlow commented on the need for a seamless service between primary and secondary care and welcomed new developments to assist this.</p> <p>Councillor Glass reminded committee on taking up Calum's invite to visit mental health services.</p> <p>Elinor Smith informed she had visited Leverndale and Brand Street commending on the impressive work being done and encouraged members to take up invite.</p>	<p>JO</p> <p>CMacL</p>
<p>9. Social Work Inspection Agency - Report</p> <p>Jim Cameron made a presentation on the Social Work Inspection Agency (SWIA). The Team of Inspectors will be lead by Irene Scullion. The inspectors will be interested in social work and partnership services. The report will be published in May 07 after the election – it will be a public document.</p>	
<p>10. Any other Business</p> <ul style="list-style-type: none"> • An invitation to be sent to Nial McGrogan to make a presentation on South Glasgow Hospital Development. • Strathclyde Police Violence Reduction Unit is to be invited to a future meeting. 	
<p>11. Date of Next Meeting</p> <p>24th October 06 at 2.00 pm at The Festival Business Centre, Brand Street</p>	

SOUTH WEST CHCP COMMITTEE

24TH OCTOBER 2006

FESTIVAL BUSINESS CENTRE, BRAND STREET, GLASGOW

Present	Action
<p>Councillor Stephen Curran, (Chair) Elinor Smith (Vice-chair) Iona Colvin, Director, SW CHCP Bailie Iris Gibson Councillor Alex Glass Councillor John Flanagan Laura Young, Lead Nurse Advisor, Interim PEG Rep Jackie Kerr, Head of Children & Criminal Justice Services, Interim PEG Rep George Daly, Interim Public Partnership Forum Rep</p> <p>In Attendance</p> <p>Margaret Urie, Public Partnership Forum Frank MacFarlane, Public Partnership Forum Niall McGrogan, NHSGG&C Les Jacobs, Head of Finance David Mair, Community Addictions Manager John Owens, Head of Health & Community Care Susan Thomson, Business Support Manager Mark McAllister, NHSGG&C Calum Macleod, Head of Mental Health Services Janet Hayes, Planning Manager Elizabeth Neilson, SW Public Partnership Forum Fiona Moss, Head of Planning & Health Improvement Graham Twaddle, Publicity & Information Officer Robert Wright, Public Partnership Forum</p> <p>Doris Smith (Minutes)</p>	
<p>1. Apologies & Welcome</p> <p>Dr George Barlow, Interim PEG Rep Mandy Abbott, Lead AHP, Interim PEG Rep Yvonne Campbell, Organisational Development & Training Manager Ken O'Neill, Clinical Director Councillor Margaret Sinclair David Miller, Interim Head of HR Stewart MacLennan, Health Promotion Officer, Interim SPF Rep</p> <p>Councillor Curran extended a welcome to Bailie Iris Gibson, who will replace Councillor Keith Baldassara on the Committee, and to all others who were attending for the first time.</p>	

<p>2. Committee Membership</p> <p>Iona Colvin confirmed that Councillor Stephen Dornan will act as a substitute for elected members on the Committee. She also added that the Public Partnership Forum had now met and will have elected representatives for the next meeting. The PEG representatives will also be elected by the next meeting, resulting in a full committee from then.</p> <p>Councillor Curran acknowledged that the different components are coming together very well and that a special tribute should go to the Public Partnership Forum for their welcome and valuable contribution to the work of the CHCP.</p>	
<p>3. Minute of Previous Meeting on 7th September 2006</p> <p>Under Healthy Living Initiative (page 2) – should read 07/08 onwards.</p>	
<p>4. Matters Arising</p> <p>(i) <u>Public Partnership Forum</u></p> <p>Fiona Moss gave an update to the effect that the Public Partnership Forum meeting on 23rd October had an attendance of 30 to discuss agreement on working arrangements. 19 members were elected onto the Executive Group and, whilst there was a good mix, some gaps were identified in geographical area e.g. Newlands. The Executive group will meet in the next week to select representation to the Committee. George Daly commented that some form of joint training/development will be required in the near future and Iona Colvin agreed to pick this up with Yvonne Campbell.</p> <p>(ii) <u>Professional Executive Group</u></p> <p>Laura Young reported that the PEG had met two weeks ago with alcohol issues being the focus. There were presentations on this including one from the Police. Small workshops looked at identifying priorities. Yvonne Campbell and Ken O'Neill will provide a written report on the session and bring to the next Committee meeting.</p> <p>(iii) <u>Staff Partnership Forum</u></p> <p>Iona Colvin provided an update on the SPF. She reported that the first formal meeting had taken place in September. At the next meeting on 30th October the staff side will elect one of their number as Co-chair along with the Director and that person will become a member of the Committee.</p> <p>(iv) <u>Register of Interests</u></p> <p>Iona Colvin reported that several registrations had been received but that some would be pursued. The PEG and PPF representatives will also be added on.</p>	<p>IC/YC</p> <p>IC/KO'N</p> <p>ST</p>

<p><u>Other Matters Arising</u></p> <p>Iona Colvin stated that the re-drafted review of Nursing in the Community is not yet available. Laura Young will present this to Committee at the first opportunity.</p> <p>John Owens reported that Deaf Connections had met with Dr McColl and will look into development. John will bring back to Committee.</p> <p>Elinor Smith asked about Strathclyde Police involvement and Iona Colvin agreed to invite the Violence Reduction Unit to make a presentation to the Committee.</p> <p>Councillor Curran stated that Committee members should be encouraged to visit the CHCP bases and that he had met with some staff but would welcome meeting others.</p>	<p>LY</p> <p>IC</p>
<p>5. Health Improvement Priority Project</p> <p>Fiona Moss spoke to the report and outlined progress made in the establishment of a broad-based interagency implementation group in September 2006. The Group has now met three times. She highlighted that the Childsmile project had now received 69 referrals, which is a high number compared with other parts of the city. Councillor Glass commented that it seemed extreme to employ people to teach children how to brush their teeth. Fiona replied that this is a national programme to promote this initiative and that good work has been done in nurseries across the private and public sector.</p> <p>Elinor Smith asked about the Credit Union scheme which has secured funding to allow users to access white goods and pointed out that the NHS Credit Union has an area of expertise that can be tapped into.</p> <ul style="list-style-type: none"> • The achievements and progress contained in the report were noted. • The Committee invites a status report in March 2007 	
<p>6. CHCP Development/Corporate Plan</p> <p>Janet Hayes spoke to the report and stated that Organisational Development sessions will commence at the beginning of November with the SMT and with other stakeholders thereafter. The final draft version of the Plan will be available for February 2007. Iona Colvin commented that half-day sessions would be organised for all stakeholders to give them more ownership of the plan.</p> <ul style="list-style-type: none"> • The Committee noted the content of the report • The Committee approved the process for next year 	
<p>7. Social Work Inspection Agency</p> <p>Jackie Kerr spoke to the report. She stated that the inspection had now reached the auditing phase. Inspectors are in the process of reading files in terms of practice and performance. Jackie also reported that the fieldwork phase of the inspection commences on 4th December and that</p>	

<p>visits to service users will be arranged during a two week period. CHCPs have been asked to invite inspectors to a range of meetings – the Committee meeting on 12th December should be included. In response to a question by Councillor Glass regarding balance between areas, Jackie Kerr confirmed that the inspectors are selecting cases randomly by file type from Care First and that the CHCP have no input to this. Jackie also reported that staff briefing sessions are ongoing and that Social Work Centre will be producing Newsletters in October and November to keep staff up to date on the progress of the inspection.</p> <p>Councillor Curran thanked everyone for their work on the inspections, particularly senior staff.</p> <ul style="list-style-type: none"> • The Committee noted the current level of activity and planned activity 	<p>JK</p>
<p>8. Agenda for Change – Status report</p> <p>Iona Colvin spoke to David Miller’s report. Iona explained that the NHS Agenda for Change review is similar to the Pay and Benefits Review currently being undertaken by the Council. David Miller has completed an audit and is chasing up any job descriptions that have not been submitted. Iona confirmed that the NHS holds the budget for changes in salaries.</p> <p>Councillor Curran thanked all those concerned for their work.</p> <ul style="list-style-type: none"> • The Committee noted the content of the report • The Committee supports implementation over the next 3 months • The Committee will request an update in January 2007 	
<p>9. Presentation on South Glasgow Hospital Development</p> <p>This item was taken next.</p> <p>Mark McAllister showed the Committee a number of slides on proposals for the new Hospital Campus on the site of the Southern General. The adult facility will have capacity for 1500 beds and could generate a possible 9000 jobs and the potential for related economic benefit to the area. His team are also looking at transport links, housing issues and education geared towards skilling up. He also confirmed that his team are keen to work in partnership and will have informed discussion with the CHCP about establishing an Engagement Forum. Mark will provide copies of the slides for the Minutes.</p> <p>Discussion then took place on the development:</p> <p>Councillor Glass asked if the NHS will be working with development companies to make sure local people are employed and Mark replied that the team have already been in discussions with Govan Initiative and, whilst the development will be under the umbrella of PFI, a commitment will be sought from the successful bidder to utilise the local workforce during the construction phases. The team is looking at links with the education sector and will draw upon good practice from PFI build in England.</p>	<p>MMcA</p>

<p>Councillor Glass sought clarification on retained buildings and how well they would be integrated with new build. Mark explained that the brief is to look at how to integrate the new with the old as some of the old buildings are listed. Councillor Glass emphasised the importance of the physical integration of the 3 hospitals and Niall replied that this will be part of the Architects brief.</p> <p>John Owens stated that the development could be a catalyst for the regeneration of Govan but that accommodation could be a problem as employees would not be regarded as key workers. A commitment is required from housing associations. Niall stated that agreement has been secured from housing providers to approach Community Scotland to secure some forward planning.</p> <p>Elinor Smith stressed that the CHCP has a key part to play and can participate fully. Elinor stated that Scottish Enterprise (Glasgow) will support training initiatives.</p> <p>Iona Colvin stated that housing and employment are key to the development and that this should be built in to the next South West CHCP development plan and into other development plans for the area. She also stated that the Public Partnership Forum would be very interested in the public engagement side.</p> <p>Elinor Smith added that the Central Govan Action Plan should also be looked at.</p> <p>Niall McGrogan reiterated that the CHCP is seen as a partner and will help deliver through the various forums and initiatives.</p> <p>George Daly assumed that there would be engagement with young people's forums and Niall replied that they are already talking to youth groups and young people to consult them on the development of the hospitals.</p> <p>Councillor Glass voiced concerns over parking and asked if there were any plans for an integrated transport system. Niall answered that transport must be integrated and stated that the NHS and GCC are working in partnership He is aware of the importance of this and is working with GCC to ensure that adequate car parking spaces will be available. His team is exploring various options very carefully including multi-story.</p> <p>Councillor Curran thanked Mark and Niall for the presentation and stated that they would be pleased to speak to any interested groups.</p>	
<p>10. Finance Monitoring Report</p> <p>Les Jacobs spoke to the report. He stated that there were no significant issues for the NHS budget but that GCC Social Work is currently overspent by £430K. However, there is still a lot of work being undertaken in regards to the Social Work budget with many budgets still to be devolved from Social Work Centre. The budget is balanced city-wide but not locally for various reasons. He also reported that bids for capital funding will be processed through the Capital Planning Group</p>	

<p>which will identify whether spend is appropriate.</p> <p>Councillor Curran thanked Les Jacobs for his work.</p> <ul style="list-style-type: none"> • The Committee noted the content of the report 	
<p>11. Accommodation</p> <p>Susan Thomson gave an update on accommodation:</p> <ul style="list-style-type: none"> • The Wedge is now fully operational • Rossdale Resource Centre is now fully operational • The building warrant has been received for Langton Road • Work ongoing at Pollok Health Centre • Work ongoing at Thornliebank Health Centre • The anticipated date for entry to Rowan Park is now Late January 2007 • Funding received for Strata HQ which will also accommodate centralised HR and Finance <p>In response to a question by John Owens, Susan stated that there were two proposals at Council for the proposed new HQ which are the site at Kaeverner and Craigton Road. An options appraisal will be considered by the Council and submitted to NHSGG&C Board for consideration. It was agreed that the design team should be invited to the next Committee meeting.</p> <p>Councillor Glass commented that the new facilities in the Wedge are excellent.</p>	<p>IC</p>
<p>12. AOB</p> <p>Councillor Glass requested that the second page of the report template be removed as it contained no information. This was agreed.</p> <p>Councillor Curran reminded members that the Shawmill Centre will continue to provide CHCP services for Pollokshaws.</p>	<p>DS</p>
<p>13. Forthcoming Meetings</p> <p>Monday 30th October – Oral Health Development Agenda Thursday 23rd November – Seminar for Committee on Governance</p>	
<p>14. Date of Next Meeting</p> <p>Tuesday 12th December at 2pm (with SWIA in attendance) Fairfield Hall, Pearce Institute, Govan Road</p>	