



South East Community Health & Care Partnership (SE CHCP)

**Minutes of CHCP Committee Meeting held on 20 September 2006
Pollokshields Burgh Hall Glencairn Drive Glasgow.**

Present

Bailie Alan Stewart	Chair
Donald Sime	Vice Chair
Cathie Cowan	Director
Archie Graham	Glasgow City Council Councillor
Anne Marie Millar	Glasgow City Council Councillor
Anne McGinley	Staff Partnership Forum – Chair
Graeme Marshall	PEG Representative
Sheena Morrison	PEG Representative
Sheena Wright	PEG Representative
Alex Stewart	PEG Representative (Deputising for Elizabeth Roddick)

In Attendance

Hamish Battye	Head of Planning & Health Improvement
Kevin Fellows	Clinical Director
Les Jacobs	Head of Finance
Tom Quinn	Head of Human Resources
Helen Molloy	Committee Administrator

- 1 **APOLOGIES**
Councillor Bashir Ahmed, Councillor Malcolm Cuning, Colin McGowan
Community Representative, Margaret Millmaker Community
Representative

- 2 **WELCOME AND INTRODUCTION**

Bailie Alan Stewart, Chair of the South East Community Health and Care
Partnership (SECHCP) welcomed everyone to the meeting of the SECHCP
Committee.

- 3 **MINUTES OF PREVIOUS MEETING**

Approved.

- 4 **MATTERS ARISING**

Governance Arrangements
It was noted that the first meeting of the Care Governance Sub Committee
had taken place. The Committee agreed that future minutes of all 3
Governance Sub Committees be presented to the Committee by each of
the Chairs.

(a) Implementation of Health & Community Care Model

Sheena Wright, Head of Health & Community Care updated the Committee verbally on the work underway to align staff from both social care and health to the 2 local Community Planning boundaries. The Committee was advised that a progress report will be provided to the next CHCP Committee meeting in November.

(b) Community Health Projects

Hamish Battye, Head of Planning and Health Improvement updated the Committee on work underway with Community Planning colleagues to develop a model that integrates community development activity/projects within local communities. It was noted that an event is being planned for late November.

It was noted that the CHCP had met in full the redundancy costs for the 2 Projects, namely Healthy Castlemilk and SEAL. Councillor Graham expressed concern that the CHCP as a newly established organisation may be setting a precedent by meeting these costs. Cllr Graham asked that the Committee receive a paper following the planned event outlining the financial risks and the monitoring arrangements associated with the proposed new way of working. The Chair agreed that this would be appropriate.

The Committee noted the action taken following the decisions reached at the last CHCP Committee meeting. It was also noted that work to recoup redundancy costs from DRS was ongoing. It was agreed that salary and running costs continue to be paid until January 2007 to both Healthy Castlemilk and SEAL.

(c) Changing Population Profile.

Kevin Fellows updated the Committee on work led by Dawn Corbett, Head of Corporate Policy to support the needs of EU Nationals living in Glasgow and in particular Govanhill. Dr Fellows also updated Committee members on work underway locally to meet the health needs of this client group. It was noted securing appropriate interpreting services for this client group was an issue.

Councillor Millar asked what the timescale was to secure appropriate interpreting services. Dr Fellows in response highlighted the difficulties in sourcing appropriate interpreting services; however he indicated that a solution was likely in the next 6/8 weeks. It was also noted that funding to support this service was being sought from the Community Planning Partnerships.

The Committee noted the contents of the report and the Chair suggested that this paper be referred to Community Planning Partnership for East Pollokshields & South Side central for further discussion.

5 EARLY WINS

Hamish Battye updated Committee members on the progress of the CHCP 'Early Wins' Programme:

KF/HB

- It was noted that the Health/Social Care and Employability Mapping Exercise had developed a questionnaire with staff involvement. The questionnaire would be used to survey the attitude of staff from both health and social care in respect of employment and supporting people into work.
- It was noted that Developing Services in East Pollokshields was a separate agenda item.
- It was noted that work to 'Improve Waiting Times for Occupational Therapy Services' had been implemented with waiting time reductions being achieved across the CHCP.
- It was noted that Integrated Health Improvement Programme for Young Parents was being taken forward.
- It was noted that the Psycho Stimulants Service – Early Win Programme would be piloted in October 2006. Evidence to support the approach was also being sourced.
- It was noted that the Seamless Services for Children/Young People with Learning Disabilities and Improving Quality of Assessments for Children have merged into one Early Win Programme. Programme will be established early next year under the leadership of Anne Fitzsimons. Anne McGinley suggested that midwifery should be tied into this area. It was noted that Anne Holmes Consultant Midwife has been contacted but there is limited funding to extend services.

Graeme Marshall requested more information on the Psycho Stimulant Service being piloted. Sheena Morrison as lead agreed to provide information to Dr Marshall.

SW

The Committee noted the report.

6 **SERVICE DEVELOPMENT EAST POLLOKSHIELDS**

Kevin Fellows highlighted work underway to develop services in East Pollokshields in anticipation of future health/social care needs. It was noted that: additional Health Visitor resources had been identified, Public Health Practitioner time had been allocated and additional Oral Health Practitioner secured.

The Committee supported the recommendation to undertake a service review and establish a local forum to inform. It was also noted Lottery Funding was currently being looked into.

The Committee endorsed the work underway to develop culturally sensitive services based around future service user/carer need and noted the additional staff resource and work underway to integrate and co locate staff.

7 **ACCOMMODATION STRATEGY**

Les Jacobs, Head of Finance updated the Committee on the current position with regard to suitable accommodation for the Headquarters (HQ) of the CHCP. The Committee agreed that Forsyth House would support a HQ function and work to secure the lease be progressed. Additional accommodation at Govanhill Workspace was discussed and it was agreed that this would be sought only if City wall House was utilised fully by other

staff.

The Committee agreed to the lease of Forsyth House.

8 **FINANCE REPORT**

Les Jacobs Update Committee members on the financial position as at the end of July 06. Les highlighted the significance of the work underway to devolve budgets.

It was also noted that mechanisms were in place to establish regular meetings with Heads of Service and Finance staff to oversee the management of budgets.

Committee members noted the work underway to develop a Capital Plan to support new model of service delivery across the CHCP. LJ also outlined the Formula Capital allocation to support minor works.

The Committee noted the contents of the report.

9 **ESTABLISHING THE PPF**

Hamish Battye outlined the progress in establishing the PPF and supporting infrastructure. The PPF was officially launched at the event held on 12 September with nominations for representatives requested by early October.

The Committee noted the progress in establishing the PPF.

10 **AOCB**

Staff Partnership Forum

Ann McGinley tabled a progress report that highlighted the need/benefits of having a staff event with a particular focus on developing children's services. Concern was expressed that full membership on the SPF from nominated trade unions was taking longer than anticipated. AMcG also suggested the CC agreed to highlight this to Andy Carter.

Tom Quinn updated colleagues on progress to establish joint meetings with both TU representation from NHS and GCC. TQ also updated the Committee on the outcome of the Glasgow City Council Workforce Pay and Benefits Review. It was noted that staff in grades 1 – 7 had been involved in a series of information sharing events.

The Chair highlighted that both himself and Cathie Cowan had met a number of staff through planned workshop events. He added that CC and himself would be happy to meet with staff groups as part of this ongoing communication process. CC updated the Committee on work underway to hold an annual Staff conference with representation from staff from all grades/functions working within the CHCP. AMcG welcomed the idea of an annual staff conference.

The Committee supported the request to hold a staff event focused on children's services. The Committee welcomed the progress to achieve joint meetings with both health and social work unions.

11 **DATE OF NEXT MEETING**

1 November at 9.30 am in St Frances Centre