

GREATER GLASGOW NHS BOARD

**Minutes of the meeting of the  
Performance Review Group held at 2.30 p.m.  
on Thursday, 18 December 2003 in  
Board Room 2, Dalian House,  
350 St Vincent Street, Glasgow**

**PRESENT**

Mr A O Robertson OBE (in the Chair)

Mr R Cleland	Mrs S Kuenssberg CBE
Cllr. J Coleman	Dr J Nugent (from Minute 29)
Mr W Goudie	Mrs E Smith

**OTHER NHS BOARD MEMBERS IN ATTENDANCE**

Mr J Best	...	Mr T A Divers OBE
Mr R Calderwood	...	Mrs W Hull
Mr T P Davison	...	Mr I Reid

**IN ATTENDANCE**

Mr A McLaws	...	Director of Corporate Communications
Ms C Renfrew	...	Director of Planning and Community Care
Mr J C Hamilton	...	Head of Board Administration

**ACTION BY**

26. **APOLOGIES**

Apologies were intimated on behalf of Sir John Arbuthnott, Cllr. D Collins and Cllr. J Handibode.

27. **MINUTES**

On the motion of Mrs E Smith and seconded by Mr R Cleland, the Minutes of the Performance Review Group held on 18 November 2003 [PRG(M)03/04] were approved as an accurate record.

28. **MATTERS ARISING**

a) In relation to Minute 23 – Financial Monitoring – Report for 6 Months Ended 30 September 2003 – the Chairman sought Members' confirmation that the Financial Monitoring Report submitted to the NHS Board meeting on 16 December 2003 had adequately reflected Members' comments. Members confirmed that this had indeed been the case.

b) West of Scotland Flows into Glasgow Background Paper

In relation to Minute 16 – Matters Arising – there was submitted a paper of the Director of Planning and Community Care [Paper No. 03/09] which set out how the financial and services flows work between West of Scotland NHS Boards and hospitals within NHS Greater Glasgow.

Ms Renfrew took Members through the main issues with the current arrangements and highlighted the fact that negotiations were often protracted, rarely ended in consensus and did not meet the timescales for annual financial and service planning.

The development of more effective regional planning was emphasised by the Scottish Executive Health Department (SEHD) in the White Paper – “Partnership For Care” and, more recently, there had been a greater recognition given to the role that SEHD may be required to play in future.

NHS Board officers would prepare comments to the SEHD by the deadline of 31 December 2003 on future arrangements for regional planning and the need to ensure that a fair process was available to deal with possible disagreements on financial matters. This would be circulated for information at the next meeting of the Group.

DECIDED:

That a paper be circulated to Members for information at the January meeting of the Group on the draft framework for Regional Planning.

**Directors of  
Planning &  
Community  
Care/Finance**

29. **FINANCIAL PROSPECTS FOR 2004/05 AND BEYOND – THE FIRST CUT**

There was submitted a report of the Director of Finance [Paper No. 03/10] on the prospects of the likely financial out-turn and commitments at the year end 2003/04, together with a draft Financial Framework – 2004/07 and draft Recovery Plan 2004/07.

In relation to 2004/05 the Director of Finance explained the assumed annual uplifts, commitments against the new monies covering the over-commitment from 2003/04, pay awards, supplies inflation, new developments covering unavoidable commitments, actual commitments, planned commitments and new pressures and planning priorities.

In discussions, it was highlighted that the figures in the financial table covering junior doctor hours required amendment, although it was acknowledged that all figures, including the hospital prescribing figure, would be the subject of detailed review over the coming weeks/months.

The Performance Review Group welcomed the opportunity to discuss the detail of the challenges and choices which faced the NHS Board over the next two years and found the presentation of the information both helpful and informative.

The financial framework 2004/07 tables and accompanying narrative would be subjected to further scrutiny by the Corporate Management Team. The outcome of that work would be reported back to the Performance Review Group for consideration and subsequently submitted to the NHS Board with recommendations on budget setting, choices and options and the requirement to be financially in balance ahead of the implementation of the ACAD elements of the Acute Services Strategy.

The Chief Executive took Members through the detail of the Recovery Plan 2004/07 and explained the various processes under way on each proposed action.

**ACTION BY**

The Director of Corporate Communications spoke about the handling of issues affected by the emerging pressures in acute services which had been reported to the NHS Board earlier that week. He would, in future, attend the meetings of the Performance Review Group.

**Director of  
Corporate  
Communications**

Members acknowledged the need to ensure that in the medium to longer term the development of Community Health Partnerships was supported during this difficult financial position.

DECIDED:

That a further Report be submitted to the January 2004 meeting of the Group setting out the further review of the Financial Prospects for 2004/05 and beyond.

**Director of  
Finance**

30. **DATE OF NEXT MEETING**

It was agreed to postpone the meeting on 13 January 2004 to give officers adequate time to further develop proposals. The next meeting of the Group would be re-arranged for the end of January 2004.

The meeting ended at 4.15 p.m.