

ACUTE SERVICES BEDS/ACTIVITY/CAPACITY SUB-GROUP

**Note of Meeting held on Thursday, 31st March 2005
Conference Room, Southern General Hospital**

		ACTION
1.	<p>NOTE OF PREVIOUS MEETING</p> <ul style="list-style-type: none"> The note of the meeting held on 10th February 2004 was accepted as accurate. 	
2.	<p>Bed Numbers for Inpatient Facilities</p> <ul style="list-style-type: none"> CR – Further to the paper presented in February forecasting bed requirements for inpatient facilities, it was agreed that additional analysis would be carried out to modify the CHKS analysis. An initial review of all acute specialties carried out by Joe Clancy, has indicated that the actual level of growth over the past seven years, for non-elective activity an increase of 1% for GGHNS and .5% in Scotland as a whole. The template containing the data (with General Medicine as the example) was discussed and it was agreed that this should be expanded to capture the following: <ul style="list-style-type: none"> Add the number of beds Add the number of bed days Extend to all specialties within groups 	CR/JC
3.	<p>Update & Feedback from CMSG's</p> <ul style="list-style-type: none"> A schedule was circulated indicating where each of the groups are in relation to the completing their reports and forecasting of bed numbers. It has been agreed that an Executive Summary will be produced highlighting the key numbers and messages from each of the groups. BC invited each of the group leads to give a verbal update. Critical Care - work almost complete few issues in relation to SHDU & MHDU to be addressed, however comfortable with the overall projections. Diabetes - grouped the work into various categories for discussion, i.e. metabolic & non-metabolic. Still to factor in diabetic foot disease and co-morbidities. Also recognising this service is much more outpatient based rather than inpatient. Work is progressing. Digestive Diseases - Have identified 4 big bed users spread throughout various specialties. Forecasting forward 10 years may prove to be difficult, as this could be dependant on various cancer screening programmes being introduced which will have an impact on final bed numbers. Further data analysis required, currently being collated. Work is ongoing. 	DL/PK

	<ul style="list-style-type: none"> • ENT – Report now complete and bed numbers now available. However final recommendation on the location of the service will be is dependant on the location of Head & Neck Cancer Service. • Heart Diseases – Report is now with the group for discussion and comment. This will be progressed at the meeting due on the 24th April 2005. • Orthopaedics - First meeting took place on the 17th March 2005. Background & introduction for the group, update on the Musculo-skeletal group work to date, discussion on work and outputs required from this group, discussion on sub specialisation. • Neurology – Report is now in final draft, awaiting some further input from other groups. • Ophthalmology – Report complete. Range of beds 23/28 to be finalised. Day case rates for 04/05 already ahead of Peer of 02/03. 23/24hour bed concept needs to be fully understood. • Rehabilitation – Final draft of report available. Voiced concerns in relation to the CHKS proposed reduction of acute beds to community beds, if the bed numbers are reduced we need to ensure that the service is re-provided elsewhere i.e. community/home. • Renal Services – Work in progress will report back at next meeting. • Respiratory – Final report available. The number of pathways will hopefully improve A.L.O.S. However, need to evaluate the pathways impact. • Rheumatology – This sub group was set up due to the concerns of the Clinicians around the activity data. This has now been agreed and will feed back into the musclo-skelatal who will in turn will feed back to the Orthopaedic group. • Vascular – Have recognised that single site solution is the likely long term with an interim proposal of a 60/40 split between Gartnavel & Southern General. Work is ongoing to establish bed numbers. • Urology – Further work required to establish needs. 	
4.	<p>DATE AND TIME OF NEXT MEETING</p> <ul style="list-style-type: none"> • Additional meeting 21st April 2005 5.00 p.m. Conference Room Southern General Hospital. • Next meeting 12th May 2005 5.00 p.m. Conference Room Southern General Hospital. 	