## ACUTE SERVICES BEDS/ACTIVITY/CAPACITY SUB-GROUP

Note of Meeting held on Thursday, 28\textsuperscript{th} October 2004
Conference Room, Southern General Hospital

<table>
<thead>
<tr>
<th>Action</th>
<th>1. NOTE OF PREVIOUS MEETING</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>• The note of the meeting held on 26\textsuperscript{th} August 2004 was accepted as accurate.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Action</th>
<th>2. CLINICAL MODELS WORK</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>• An update was given by each of the Clinical/Planning Leads for each of the Clinical Models Groups. A hard copy of the updates had been circulated in advance of the meeting.</td>
</tr>
</tbody>
</table>

### Remaining Data Issues:

- There were a number of data issues outstanding, Agreed that Planning Leads would raise these with Information Officers now attached to the Clinical Models Groups. Where issues cannot be resolved, these should be raised with Sam Gallaher, CHKS. Joe Clancy was also available to support clinical models work as Joe now had access to the CHKS database analysis.

- In the main, issues seem to relate to the need to use routinely collected SMR data to inform analysis and planning within Clinical Models Groups, given the perceived limited value of the HRG analysis. Generally, Groups reported that good progress was being made in rebuilding this analysis and any remaining questions would be dealt with as described above.

### Trauma Work Terms of Reference:

- Catriona Renfrew confirmed that a proposition for establishing an elective and trauma working group for orthopaedics had now been made to orthopaedics. Nominations were awaited from North and South Glasgow Divisions.

### Head Injury Paper:

- David Leese reported that Dr. John Womersley, CHPM and Chair of the Head Injury Planning and Implementation Group, had drafted a paper in conjunction with Professor Tom McMillan. It was expected this would be shared by mid-November with members of the Beds/Activity/Capacity Sub-Group.
**Care Pathways Seminar:**

- Confirmed that the ASR Beds/Activity/Capacity Sub-Group meeting on Thursday 25\(^{th}\) November 2004 would be largely given over to the Care Pathways Seminar. This meeting will start at 4.00 p.m. and conclude at 6.00 p.m. The Care Pathways meeting would also be used to receive updates from Clinical/Planning Leads on clinical model work. Clinical/Planning Leads should ensure this is captured in written form using the available templates well in advance of this meeting.

3. **CLINICAL LEAD TIME**

- Catriona Renfrew reminded Clinical Leads that resources were available to support dedicated clinical time to enable models work to progress;
- Clinical Leads to identify time/funding requirements to Catriona Renfrew/Brian Cowan as and when required.

4. **TIME LINE FOR CAPITAL PLANNING AND CLINICAL MODELS WORK**

- David Leese confirmed that he would seek clarification from Robert Calderwood/Alex McIntyre on the exact format of any interim and final reports by Clinical Models Groups;
- **Subsequently,** it had been agreed that David Leese would meet with Robert Calderwood, Alex McIntyre, Brian Cowan and Catriona Renfrew during November (and in advance of 25\(^{th}\) November), to clarify what was required and by when, and ensure this was shared with members of the Bed/Activity/Capacity Sub-Group.

5. **PLANNING SUPPORT FOR CLINICAL MODELS GROUPS**

- David Leese confirmed that details of planning support for each of the Clinical Models Groups had now been shared with Clinical and Planning Leads.

6. **DATE AND TIME OF NEXT MEETING**

- The next meeting had been confirmed for Thursday 25\(^{th}\) November 2004. This meeting will take place at 4.00 p.m. **NOT 5.00 P.M.** as previously indicated.

It was also confirmed that this time slot would be used for the Care Pathways Seminar.