Rostering Masterclass – Safe and Effective Rostering

**Evaluation**

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| Designation: |  | Date: |  | Venue: |  |

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| *Dear colleague*  *Thank you for participating in today’s Rostering Masterclass. In order to ensure that the content of the sessions meet staff learning/ development needs we would be grateful if you could reflect on your experience and take 5-10minutes to complete this evaluation.*  *Many thanks in advance for your participation.*  *Rostering Masterclass Facilitators* | | | | | | | |
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| Please consider the **content of the sessions** facilitated today and **rate each session in terms of its usefulness/ relevance** to developing safe and effective rostering practice. Circle the number that best represents your evaluation of usefulness/ relevance for each session shown below | | | | | | | |
|  | Session | Evaluation Rating | | | | | |
| *Not useful* | *Useful* | | | *Very*  *useful* | |
|  |  | *1* | | *2* | | | *3* |
| Welcome/ Introduction *(service manager)* | |  |  | |  | | |
| Nursing Workforce – Planning & Monitoring | |  |  | |  | | |
| How do we know there are problems with rostering? | |  |  | |  | | |
| Predicted Absence Allowance (PAA) | |  |  | |  | | |
| Monitoring and Escalating Guidance *– roles & responsibilities* | |  |  | |  | | |
| What supports/ resources are available? *)* | |  |  | |  | | |
| Human Resources – Policies | |  |  | |  | | |
| Rostering Policy and Rostering Rules | |  |  | |  | | |
| SSTS & BOXI *– practical demonstration* | |  |  | |  | | |
| Financial Governance and Local Monitoring | |  |  | |  | | |
| Next Steps – *action planning* | |  |  | |  | | |
| Please provide any additional comments/ suggestions (ie would you like follow-up sessions ie SSTS tutorial / constructing a roster workshop etc ) | | | | | | | |
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