

DRAFT

F&P(M)17/02
Minutes: 20 – 31

NHS GREATER GLASGOW AND CLYDE

**Minutes of the Meeting of the
Finance & Planning Committee held at
1.00pm on Monday, 4 April 2017 in the
Board Room, J B Russell House, Gartnavel Royal Hospital,
1055 Great Western Road,
Glasgow, G12 0XH**

P R E S E N T

Mr J Brown

Ms S Brimelow
Ms M Brown
Mr S Carr
Mr R Finnie

Mrs J Forbes
Mr J Matthews
Mrs D McErlean
Mr A Macleod

O T H E R B O A R D M E M B E R S I N A T T E N D A N C E

Ms J Grant

Mr M White

I N A T T E N D A N C E

Mr G Archibald	..	Chief Officer, Acute
Mr J Best	..	Interim Chief Officer, Acute
Mr P Cannon	..	Deputy Head of Administration
Mr D Loudon	..	Director of Property, Procurement and Facilities Management
Mr A McLaws	..	Director of Communications
Mrs A MacPherson	..	Director of Human Resources & Organisational Development
Ms C Renfrew	..	Director of Planning & Policy

20. APOLOGIES, WELCOME AND PRELIMINARIES

Apologies were intimated on behalf of Professor Dominiczak, Mrs J Donnelly, and Mrs McAuley.

21. DECLARATIONS OF INTEREST

There were no declarations of interest.

22. MINUTES OF PREVIOUS MEETING

On the motion of Mrs McErlean, seconded by Mrs Forbes, the Minutes of the Finance & Planning Committee meeting held on 14 February 2017 [F&P(M)17/01] were approved as a correct record.

23. MATTERS ARISING

a) Rolling Action List

There was submitted a paper [Paper No 17/16] by the Deputy Head of Administration which provided an update of the actions within the previous minute, which was noted.

24. FINANCIAL MONITORING 2016/17 YEAR END PROJECTION

Members were provided with a powerpoint presentation by the Finance Director which set out the year end projection, which it was noted was predicted to be a break even position overall. The assumptions underlying the presentation and the predicted outturn were based on an analysis on the month 11 financial position.

Mr Macleod noted that the positive work taken forward by Directors was predicted to bring about an improvement in the overall financial position, which was welcome, while acknowledging that the key was maintaining the discipline shown in the fourth quarter of the financial year throughout 2017/18.

Mr White stated that the reduction in the overspend position, compared with the December 2016 forecast, was very welcome and agreed that this rigour must be maintained next year.

Mr Carr echoed the remarks made, however he highlighted that this position was only achieved by the use of non recurring funds, and this should be included in the slides, and any future presentations.

Mr Brown thanked Mr White for his presentation and for taking Members through a detailed year end forecast.

NOTED

25. IJB ALLOCATIONS 2017/18 – UPDATE

The Director of Finance provided a powerpoint presentation which set out the background to the Board's decision in December 2016 to allocate certain unachieved CRES savings to IJBs (along with retaining a proportion for the Board to achieve), which was now the subject of ongoing discussion with IJB Chief Officers.

Ms Grant stated that it was important to anchor the Board's overall budget position before taking forward any discussions around any potential additional savings which might have to be added to the challenge. It was critical to identify how the current gap was going to be bridged before being able to make any further financial commitments, and discussions, in principle, were continuing with IJB Chief Officers and the outcome would be reported to members in due course.

Members who were involved with individual IJBs provided an overview from their IJB perspective and welcomed the update and the commitment to provide a further update in due course.

All agreed that ideally this should be resolved within the Board, without recourse to any mediation process, or third party involvement.

NOTED

26. DRAFT LOCAL DELIVERY PLAN 2017/18

The Director of Planning & Policy provided Members with a paper [Paper No 17/17] which set out the first draft of the Local Delivery Plan 2017-18.

Ms Brimelow commented that the first draft was an excellent starting point, and asked if it included plans to reduce the unfunded winter beds, and whether clinical views would be sought on the bed model. Ms Renfrew responded to confirm that the issue of the unfunded beds and securing clinical input would be discussed at the next Operational Management Team meeting.

Mr Brown also commended the first draft and asked if further detail could be developed around the strategic vision of the Board, financial targets, and how existing resources are deployed.

Ms Grant stated that the Local Delivery Plan should also include clarity around inputs and emphasised the discussions to be taken forward with IJB colleagues before the Plan was finalised.

Mr Matthews noted that there was further drafting work to be incorporated in section 4.2 and asked that Public Health be prominent in that section.

Mr Brown asked Members to feed any further comments to Ms Renfrew separately, and looked forward to seeing a further more detailed draft at the Board Seminar and NHS Board meeting in June 2017.

**Board Members/
Nurse Director**

NOTED

27. FINALISING THE LOCAL DELIVERY PLAN

It was noted that the draft Local Delivery Plan would be shared with Board Members at the May Seminar with a view to being submitted to the May Board meeting.

NOTED

28. REGIONAL PLANNING UPDATE

The Director of Planning & Policy provided an update in relation to regional planning developments, with particular emphasis on the early work of the Transformational Board, which had recently been underpinned by the appointment of regional leads (West of Scotland - Mr John Burns, Chief Executive NHS Ayrshire & Arran). It was anticipated that plans will emerge to take forward the work of the HSC Delivery Plan Programme Board in September 2017.

NOTED

29. FINANCE & PLANNING RE-ORGANISATION 2017/18

Mr Brown reported that he had taken forward preliminary discussions with the Chief Executive on organisational matters and these were continuing.

30. PROPERTY COMMITTEE MINUTES : 13 JANUARY 2017

NOTED

31. DATE AND TIME OF NEXT MEETING

Tuesday 22 August 2017, at 1.00pm, in the Board Room, JB Russell House, Gartnavel Royal Hospital, 1055 Great Western Road, Glasgow, G12 0XH.

The meeting ended at 4.15pm