**[](http://www.google.co.uk/url?sa=i&rct=j&q=&esrc=s&source=images&cd=&cad=rja&uact=8&ved=0ahUKEwjJ5IHN-7DUAhVLuRQKHS_cAr4QjRwIBw&url=http://business.liftshare.com/case-studies/nhs-greater-glasgow-and-clyde/&psig=AFQjCNF2sRiyxAmWoUwuK-s_-T6Wa73dMg&ust=1497104658561440)**

**Nursing & Midwifery Staff Bank**

**BankStaff Implementation (New bank Booking System)**

**Change to Bank Staff Electronic Time sheet Submissions**

Please note that the payroll cut of date for electronic timesheets will change as on **1st July 2017,** following the implementation of the new bank booking system.

**New Weekly Pay Arrangements**

Currently all shifts completed and signed off by 3pm on a Friday will be paid the following Friday.

From **1st of July** our new Bank Staff System will be fully operational, resulting in a change to the weekly pay arrangements.

As of the 1st July 2017, the cut off for electronic sign off will now be

**Thursday** at **23:59 hours**

All shifts completed and signed off by 23:59 on a Thursday will be paid the following Friday (i.e 8 Days Later).

The pay date for bank shifts will continue to be Friday of each week.

**EMPLOYEE ONLINE**

Part of the new system will see the introduction of Employee Online which will allow staff to view that electronic timesheets have been signed off.

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| **Contact Details**  **NHS Greater Glasgow and Clyde Staff Bank**  Tel 0141 278 2555  Email: staff.bank@ggc.scot.nhs.uk |