90 Minute Leadership

OD recognise the challenges our leaders have in managing time constraints and setting aside time for development activities. Short, intensive development sessions can be a useful way of learning. Rather than spending a full day covering a relatively wide range of topics, our “90 Minute” leadership sessions will focus on specific topics, concentrating on key issues rather than the broader picture.

The next session is:

“Working Sm@rt – The Organised Leader”

- Quantity of work v time available v resources to do it = conflict!
- Far too much time spent on email in-box and in meetings
- Juggling multiple activities at the same time which are all top priority
- Last minute working to deliver against deadlines
- Maximising return from resources: people and technology

If any of you are experiencing the sorts of issues mentioned above, then this short and motivating session will introduce you to a few new tips and techniques for managing hefty workloads. We will look at today’s Productivity Platform, our current work challenges and then give you some practical tips in decision making, email management, task management and planning.

Speaker: Gilly MacMorran, Priority Management
Date: Tuesday 23rd May 2017
Time: 8:00am for 08:30am start - 10.00am finish
Venue: Campanile Hotel, 10 Tunnel Street, Glasgow

Room available from 7.30am
If you would like to attend, please complete the registration form and return to Lisa.donnelly@ggc.scot.nhs.uk by 12th May.

For those seeking some simple and helpful processes and techniques to enhance performance and productivity on a daily basis and equip busy leaders to manage elements of ‘modern working’ more.

Who will benefit from attending the session?