Minute of meeting of the
East Glasgow Community Health and Care Partnership Committee
held at 9.30am on 14 December 2006 in
East Glasgow CHCP Headquarters,
Templeton Business Centre

PRESENT

Councillor James Coleman (in the Chair)
Doctor Andrew Townsley Tracy Steell
Anne Jack Councillor John Mason
Ann-Marie Rafferty Moira Gillespie

IN ATTENDANCE

Anne Mitchell Head of Planning & Health Improvement
Jackie Britton P2010 Project Manager

ALSO IN ATTENDANCE

1. APOLOGIES

Apologies for absence were intimated on behalf of Suzanne Aitken, Amanda Paul, Wendy Mitchell, Mark Feinmann, Councillor Elaine McDougall.

2. MINUTES

The minute of 4 September was read and approved with the exception of “In attendance” an error was noticed in members designation, Anne Jack agreed to confirm.

3. INTERNAL AUDIT REVIEW CHCP GOVERNANCE

A report was submitted by Mark Feinmann, Director. A self assessment tool has been published by Audit Scotland to assist in the development and review of governance arrangements within CHCPs. The report described performance of the East CHCP against the elements of the self assessment tool, highlights areas of good practice and makes recommendations for the development of the CHCP. Committee noted that the East CHCP has made good progress, in establishing the necessary mechanisms to ensure effective governance of the CHCP.
4. **BUDGET**

   Item deferred.

5. **CAPITAL PLAN**

   Item deferred.

6. **DEVELOPMENT PLAN 2007-2010**

   A report was submitted by Anne Mitchell, Head of Planning and Health Improvement. Anne Mitchell briefed and requested that approval be given for the Committee on the work undertaken so far to prepare the plan for 2007-10, in particular (a) the priorities and themes in the plan and (b) the next stages of the process for preparing the Plan.

   Anne Mitchell updated the group on activity taking place within East CHCP and highlighted the priorities within the plan. These are:-

   - Early intervention, prevention and support
   - Promoting integration within the CHCP and with external stakeholders
   - Involving service users and carers in the planning, re-designing and delivering services
   - Developing our knowledge and understanding of our area and the health and social care system
   - Developing and implementing an effective performance management system

   The Development Plan is available on the East CHCP website, has been circulated to all managers in the area and will be taken to the Professional Executive Group for comment. Committee approved the priorities and planning proposals for the development plan and requested that the seminar of Monday 22 January 2007 be dedicated to reviewing the first draft of the plan.

7. **COMMUNITY ENGAGEMENT**

   A report was submitted by Anne Mitchell, Head of Planning and Health Improvement. Councillor James Coleman outlined the background and context to this paper and explained the rationale for the preferred option which is an integrated approach to the structure of community engagement support services. It was agreed that a joint approach with community planning was the most sensible and efficient model. Adopting this option would result in the development of a vehicle such as a limited company or voluntary body to coordinate and deliver community engagement. Within this construct there would be a team of staff to support the engagement structures and deliver a programme of activities that address community needs. Councillor James Coleman advised that discussions will take place early in 2007 and will include community groups, housing providers and other organisations. The committee agreed to take this option forward and Anne Mitchell agreed to provide an update at next committee meeting.
8. **COMMUNITY HEALTH PROJECT**

A paper was submitted by Anne Mitchell, Head of Planning and Health Improvement outlining the proposal to reorganise the two Community Health Projects (East End Health Action – EEHA and Greater Easterhouse Community Health Project - GECHP) from two projects into one project.

This proposal was submitted for consideration by the members of the Committee.

Anne Mitchell outlined the background to the requirement to reorganise Community Health Projects. This has resulted from a reduction of £73k in Social Inclusion Budget (SIB) funding from the council, effective from April 2007. The two Community Health Projects were asked to collectively prepare a proposal that created a single structure (a new Community Health Project) to operate across the East CHCP that would operate within the new financial parameters and deliver some of the key areas of work that have been integral to the work of EEHA and GECHP. The proposal submitted defined the infrastructure and broad parameters of work within the finance available.

The proposal was agreed by the committee and Anne Mitchell agreed to take the reorganisation to the next stage of developing a service specification for the new organisation. Anne Mitchell will organise a meeting with key individuals from the two Community Health Projects early in 2007 to take this forward and will report back to Committee in January.

9. **KEEPING WELL PROJECT**

Jackie Britton, 2010 Keep Well Project Manager submitted a paper and updated the committee. The Scottish Executive identified funding of £2m over a period of 2 years to GP practices who would participate in the pilot. The pilot is targeted at patients aged 45-64 year of age who have a high risk of blood pressure, cholesterol, diabetes and lifestyle issues such as exercise and diet. East Glasgow CHCP is one of the 5 pilot sites in Scotland. One of the challenges for the practices is engagement with patients, however feedback is expected in the summer from two practices participating. Jackie Britton agreed to keep the committee updated on progress.

10. **CHILDREN’S SERVICES PLANNING ARRANGEMENTS**

A Glasgow Children’s Services Planning Structure was handed out to the Committee for information. Ann-Marie Rafferty, Head of Children’s Services explained the new structure and described the new arrangements for planning. Two planning groups are being concentrated on at present the Vulnerable Children & Young Peoples Planning Group and the Universal Children & Young Peoples Planning Group both of which have various other groups feeding into them. The structure has been agreed and is in place and very good progress has been made.

Councillor Coleman made reference to the large numbers of Children being looked after by addicted parents in East CHCP. Councillor Coleman expressed how important it was to provide early intervention. It was agreed that a further paper outlining developments in Children’s Services would be brought to a future meeting.
11. **EMPLOYABILITY PRESENTATION**

   Item deferred.

12. **AOCB**

   There was no other business for discussion.

13. **DATE OF NEXT SEMINAR & COMMITTEE**

   Committee Seminar is Monday 22 January at 9.30am, Ground Floor Meeting Room, Newlands Centre, 871 Springfield Road, Parkhead, Glasgow

   Committee Meeting is Monday 29 January at 9.30am, Ground Floor Meeting Room, Newlands Centre, 871 Springfield Road, Parkhead, Glasgow.