



South East Glasgow
Community Health & Care Partnership

South East Community Health & Care Partnership (SE CHCP)

Minute of the CHCP Committee Meeting held on 7 February 2007 at Samaritan House, 79 Coplaw Street Glasgow

Present

Baillie Alan Stewart	Chair
Donald Sime,	Vice Chair
Archie Graham	Glasgow City Councillor
Anne Marie Millar	Glasgow City Councillor
Cathie Cowan	Director
Margaret Millmaker	Community Representative
Graeme Marshall	PEG Representative
Sheena Morrison	PEG Representative
Elizabeth Roddick	PEG Representative
Sheena Wright	PEG Representative

In Attendance

Hamish Battye	Head of Planning & Health Improvement
Kevin Fellows	Clinical Director
Les Jacobs	Head of Finance
Tom Quinn	Head of Human Resources
Helen Molloy	Committee Administrator

1 APOLOGIES

Councillor Bashir Ahmed, Councillor Malcolm Cunning, and Anne McGinley, Staff Partnership Representative

2 WELCOME AND INTRODUCTION

Baillie Alan Stewart, Chair of the South East Community Health and Care Partnership (SECHCP) welcomed everyone to the meeting of the SECHCP Committee.

3 MINUTES OF PREVIOUS MEETING

Minutes approved.

4 MATTERS ARISING

Developing Services in South East Glasgow.

Kevin Fellows, Clinical Director, updated the Committee on work underway to secure 2 workers from Slovakia through Oxfam. Committee members asked for an updated report to outline work underway to support both BME and A8 communities to the next meeting of the Committee.

The Committee noted the work underway.

KF

Community Projects

Hamish Battye, Head of Planning and Health Improvement, in presenting this paper outlined proposals to support the delivery of an integrated model. Hamish updated the Committee on the financial position and previous commitments to support voluntary redundancy.

It was noted that a workshop held in November and initial conclusions were reported to the Committee at the December meeting. It was proposed that a mapping exercise be undertaken of all health improvement initiatives taking place in the South East of Glasgow and these will be looked at against the CHCP priorities, this exercise to be completed by April 07. An audit was also proposed to be undertaken of governance arrangements: this would include reviewing premises and their fitness for purpose/ need for relocation were necessary, financial management and HR systems.

Donald Sime raised the issue of outcomes and service user/carer experiences. Donald sought reassurance that the future status of these projects would have clear outcome measures built into any service level agreements that were able to demonstrate added value for the service user/carers. Cathie Cowan agreed that this would be built into any future work programmes/audits to inform a future integrated model configuration.

HB

Cllr Graham commended the CHCP for their project support to organisations across the City. Cllr Graham sought reassurance that any future work would consider how organisations could integrate alongside or within mainstream services. Cllr Graham proposed an additional recommendations – this was supported.

Margaret Millmaker as Chair of Healthy Castlemilk raised concerns about the future funding arrangements for 07/08 and beyond. Cathie Cowan gave a commitment that work would continue with projects to ensure a smooth transition to a new way of working from 2008/09 onwards.

Elizabeth Roddick raised the issue of communications and involvement to date. Hamish Battye in response outlined the work that had begun last year to inform and involve community projects in this proposed work plan.

HB

Hamish Battye outlined further work as a consequence of the outputs from the mapping exercise and the audit to be undertaken during the early part of 2007. It was noted that the CHCP and Community Planning Partnership will produce an action plan for a future CHCP Committee's consideration.

It was noted that the CHCP Committee previously agreed to provide running costs to support projects to March 07 and funding for 2007/08 was set at £96k. Work is currently underway to look at how additional funding may be sourced. It was noted that staff had expressed an interest in pursuing voluntary redundancy and this would be actioned by the Director.

It was noted that the Healthy Castlemilk AGM would take place on 7 March and that the Chair and Director would be attending.

The committee:

- endorsed the model and output from the workshops held in November 2006
- noted the recommendations of the Health Communities Task Group included in Appendix B.
- approved the recommendations for the integrated model and the development of a joint financial strategy for the period 2007/2010
- noted the 2007/08 allocation for SEAL and Healthy Castlemilk and the work underway to address this
- approved the recommendation to meet redundancy costs within the CHCP as outlined in section 4.4 of the report.
- Cllr Graham added 'that all future work in relation to developing an integrated model be tested against ability to integrate with mainstream public providers'. This was supported by the Committee and it was noted that this would encourage joint working with partnerships and the voluntary sector.

Staff Conference

Tom Quinn, Head of Human Resources gave a verbal update on the Staff Conference indicating that the timing of the event was of importance and it was suggested that it be towards the end of May. A decision will be made on whether this is a half day or whole day event. Approximately 1,000 staff will be involved in this event.

The Committee acknowledged the importance of meaningful staff involvement and good communication. The Chair noted a programme would be developed and encouraged Committee members to get involved in the event/s. when dates are confirmed.

Head of Health and Community Care

Sheena Wright, Head of Health & Community Care gave a verbal update on the outstanding financial position. A recent meeting had taken place with Sharon Wearing, Head of Finance to discuss homecare budgets and reallocation of resources. The position in residential homes is overspent by £193K and therefore work is underway to address this. Sharon Wearing had reassured Sheena that the CHCP would be involved in this decision making process. The issue of homecare as previously reported was reported to be in line city wide with budget adjustments to be aligned in early 2007/08. The Chair looked forward to being informed of the outcome of the budget realignment and the impact this may have the CHCP.

The Committee noted the position and looked forward to this being resolved.

5 SUB COMMITTEES

Corporate Governance

Donald Sime, Chair of the Corporate Governance Sub Committee updated the Committee and indicated that these meetings will be held quarterly. Unconfirmed Minutes of the meeting of 17 January were tabled with the papers.

6 FINANCE

Les Jacobs, Head of Finance in presenting his paper informed the Committee of the financial performance of the CHCP for the period from 1 April 06 to 3 January 07. The city wide budgets have yet to be agreed and therefore information is not available to produce CHCP budgets, these will be presented to the Committee alongside the Development Plan.

The financial position was noted.

In relation to capital the Committee noted the work underway to prepare Forsyth House as the CHCP HQ. An expected entry date on May 07 was noted.

The Committee noted the work underway.

7 DEVELOPMENT PLAN

Cathie Cowan and Hamish Battye in a joint presentation outlined the proposed key sections and emerging priorities for the Development Plan.

Cathie Cowan informed the Committee that the draft plan would be circulated to the PEG, SPF and PPF and partner organisations during April for comment and thereafter submitted to the Committee for approval. It was noted that both parent organisations had a process for signing off the Plan prior to it coming to the CHCP Committee. Cathie agreed to present the DRAFT Plan to the Committee in Part 2 of the Committee meeting in April.

CC

The Chair asked what processes would be in place to inform/involve staff in developing the Plan. Cathie outlined the work to date that Heads of Service had directed with their services/staff. It was also noted that a series of staff events to share the Plan and invite comment would take place during April.

Committee members noted the work underway to develop a DRAFT Development Plan.

12 AOCB

13 DATES OF NEXT MEETINGS

4 April 2007 – Church Hall , Queens Drive