Minutes of CHCP Committee Meeting held on 1 November 2006
St Frances Centre Cumberland Street Glasgow

Present
Bailie Alan Stewart Chair
Donald Sime Vice Chair
Bashir Ahmed Glasgow City Council Councillor
Malcolm Cunning Glasgow City Council Councillor
Anne Marie Millar Glasgow City Council Councillor
Graeme Marshall PEG Representative
Sheena Morrison PEG Representative
Elizabeth Roddick PEG Representative
Sheena Wright PEG Representative
Margaret Millmaker Community Representative

In Attendance
Hamish Battye Head of Planning & Health Improvement
Les Jacobs Head of Finance
Tom Quinn Head of Human Resources
Helen Molloy Committee Administrator

1 APOLOGIES
Councillor Archie Graham, Cathie Cowan Director, Anne McGinley Staff Partnership Forum, Colin McGowan Community Representative

2 WELCOME AND INTRODUCTION
Bailie Alan Stewart, Chair of the South East Community Health and Care Partnership (SECHCP) welcomed everyone to the meeting of the SECHCP Committee.

3 MINUTES OF PREVIOUS MEETING
Approved

4 MATTERS ARISING
Changing Population Profile
The Vice Chair reported that the GG&C NHS Board at its October Board meeting discussed the 20 September 2006 CHCP Committee Minutes and in particular the item - ‘Changing Population Profile’. The Vice Chair in his role as Board member outlined the work underway locally within the CHCP to meet the needs of EU Nationals resident within the Govanhill area. Tom Divers (NHS Board, Chief Executive) in response highlighted the work by the NHS Board to respond to the needs of Asylum Seekers and suggested that transferable lessons be looked at. Tom Divers had agreed to discuss this paper with David Comley (GCC - Social Work Services, Director)
outwith the Board meeting. Sheena Morrison updated Committee members on the work underway locally and the meetings that have taken place with various organisations, including the Scottish Executive.

**Staff Governance Sub Committee – Update**
Tom Quinn indicated that the first meeting of the Staff Governance Sub Committee will be held on 29 November 2006.

**Interpreting Services**
Committee members noted that work was underway with Oxfam to secure Slovakian (Roma) resource workers. It was agreed that the Director update the Committee on progress at the next CHCP Committee meeting.

### MINTUES FROM SUB COMMITTEES

5  
Care Governance Minutes - The Chair of the Care Governance sub Committee introduced the minute of the 13 September 06 meeting – the minute was noted by the CHCP Committee.

Corporate Governance – The Chair of the Corporate (Performance) Governance sub Committee introduced the minute of the 23 August 06 meeting – the minute was noted by the CHCP Committee.

6  
**HEALTH AND COMMUNITY CARE**

Sheena Wright Head of Health and Community Care in presenting this report highlighted the new organisational structure for Health & Community Care within the CHCP and the realignment of teams in line with the CPP boundaries. It was noted that this work whilst addressing local issues and enhancing overall performance maintained consistent standards of service. Ms Wright confirmed that Trade Unions have been engaged in this work and realignment of staff would be completed by the end of the calendar year. Committee members welcomed the progress made to date.

The Committee noted the work underway to align Social Work Services with Community Planning Partnership Boundaries.

7  
**PERFORMANCE GOVERNANCE**

Donald Sime, Vice Chair in presenting this report indicated that two meetings of the Corporate Governance Sub Committee had taken place. The Corporate Governance Sub Committee at an earlier meeting had revisited its remit (set out in appendix 1 of the paper) to include performance management of the CHCP Development Plan implementation.

Committee members noted that the timing of the meetings would be realigned to meet prior to the CHCP Committee and would be on a quarterly basis.

The Committee noted the report and approved the revised remit attached at Appendix1.
COMMUNITY HEALTH PROJECTS

Hamish Battye, Head of Planning and Health Improvement updated Committee members on the work underway to develop proposals to support greater integrated working amongst community projects. Committee members noted that an event planned for the 22 November would involve Community Planning Partnership (CPP) colleagues and the community projects funded/supported by the CHCP and CPP. It was also noted that the outcomes from the event influenced and informed by community projects would be written up by independent facilitators and shared with participants. It was agreed that a report recommending/proposing options would be presented to a future CHCP Committee meeting.

Committee members also noted that discussions to recover redundancy costs for both SEAL and Healthy Castlemilk were ongoing with DRS. It was highlighted that this action was taken by the CHCP as an interim measure to enable DRS more time to identify funds and refund the CHCP by the end of the financial year.

Margaret Millmaker was more optimistic about the future and welcomed the changes for greater integration. Margaret however stressed the need for community projects to be involved in the decision making processes.

The Committee noted the report and the Chair highlighted the positive contribution that both Healthy Castlemilk and SEAL were making to shape future proposals for integrated working within community projects.

FINANCE

Les Jacobs, Head of Finance in presenting this report outlined the outcome of ongoing discussions with the Heads of Finance at Social Work re alignment of budgets and deficits.

It was noted that a meeting had been arranged for late December between CHCP Director, Head of Finance, Head of Health and Community Care and Head of Social Work Finance to discuss the budget realignment of the Homecare budget. This meeting would figure as part of the review process considering the most appropriate way to handle the inherited deficit within this service area.

Councillor Malcolm Cunning enquired about the budget allocation process and the indicators used to determine the Homecare Budget allocation for each of the Glasgow wide CHCPs. Les Jacobs in response advised that a population and vulnerability indices had been used. Cllr Cunning stressed the importance of allocations being based on accurate data and for the CHCP Committee to have involvement/ownership in the overall allocation process.

Capital Planning – Committee members noted the progress to identify and begin capital projects during 2006/07.

The Committee noted the report and the meeting scheduled for late December to consider budget realignment within the SE CHCP.
The Chairman in presenting this report indicated that whilst 6 weekly meetings at the beginning of the CHCP being established was useful it was time to review the frequency of the business cycle of the Committee.

The Committee approved the change to an eight week business cycle of CHCP Committee meetings.

None reported

7 February 2007 Samaritan House, Coplaw Street
4 April 2007